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**Meeting of the Board of Directors
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Wednesday February 22, 2023
9:00 am**

**Participation: In Person or by
Zoom - Invite information is at the End of the Agenda**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting for January 17, 2023:
- Un-Approved Board Meeting for January 25, 2023.

B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3) (AB 361 Expires Feb. 28, 2023):

- ◆ **Resolution 2023 - 02** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of Feb. 2023. **AB 361 Expires Feb. 28, 2023**

C. Correspondence

- Anthem – CA Medicaid Health Plan – Les Ybarra, Pres. Letter 2-6-2023.
- Blue Mountain Coalition for Youth & Families. Letter 2-2-2023.

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- **Association of California Health Care Districts (ACHD) Feb. 2023 Advocate:**
- **Meetings With MTHCD CEO:**
- **California Advancing & Innovating Medi-Cal Program (CalAim):.....Ms. Hack**

B. MTMC Community Board Report:.....Ms. Sellick

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:.....Dr. Smart

- **General Comments:**
- **Utilities - MTMC:**
- **Strategic Planning & Projects Matrix:**
 - **Strategic Plan Meeting Agenda – March 10, 2023**

- **Hospital Deed Clarification:**
- **BHCIP – Update (Clinic Expansion):**
 - Construction Budget – (Attachment)
- **VSH&W Center – Policies and Forms:** Public Comment – **Action**
 - Policies for February 2023 Valley Springs Health & Wellness Center:

New Policies

Dental Local Anesthesia Policy
 Dental Fluoride Varnish Policy

Revised Policies

Billing Personnel - Organization
 Cardiopulmonary Resuscitation/Basic Life Support
 Disaster – Fire
 Employee Health
 Infection Control
 Intramuscular Injections
 Medi-Cal Eligibility Verification
 Medical Records Release
 Medication Administration
 Medication Management
 Response to Power Failure

Bi-Annual Review Policies (no changes to policy content)

Annual Review of Contracts
 Billing Practices
 Bomb Scare
 Child Abuse Reporting
 Disaster - Water Contamination
 Disruption of Electrical Services
 Domestic Violence Reporting Suspicious Injury Reporting
 Drug Samples
 Elder Or Dependent Adult Abuse Reporting
 External Hazmat Incident
 Extreme Temperatures
 Fire Safety
 Lapses Of Consciousness – DMV Reporting
 Mass Casualty Response
 Mission Statement

Motor Vehicle Accident Reporting
 Operation During Internal Disaster
 Patient Medical Record Content
 Sensitive Services
 Follow Up of Patients
 Handwashing
 Hazardous Waste
 HIV Testing
 Infection Control – Overview
 Litigation (Potential)
 Look-Alike Sound-Alike Medications
 LVN Scope of Practice
 Marketing
 Medical Assistant Scope of Practice
 Medical Records Forms And Fees
 Security And Retention Of Medical Records
 Medical Record Transfer
 Medication Reconciliation
 Medication Waste Stream
 Medication, Supply, And Equipment Recalls/Warnings
 Monitoring Inspection of Medication Inventory

- **Grant Report:**
- **District Foundation (Calaveras Wellness Foundation):**
- **Program Manager:**.....Ms. Stanek

E. VSHWC Quality Reports:.....Ms. Terradista

- Quality – Jan. 2023:
- MedStatix – Jan. 2023:

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Wood

- New Recommendation for Community Member: Public Comment – **Action**
 - Ms. Patricia Bettinger – Resume:

- Financial Statements – Dec. 2022: Public Comment – Action
- Financial Statements – Jan. 2023: Public Comment - Action

B. Ad Hoc Policy Committee:Ms. Hack / Ms. Vermeltfoort

- MTHCD Policies Presented for 30-day Review on Jan. 25, 2023:
 - ◆ **Resolution 2023 - 03** To approve Listed Policies: Public Comment - Action
 1. MTHCD Policy 02 - Basis of Authority: Role of the Board of Directors:
 2. MTHCD Policy 17 - Authority & Responsibility of CEO Contracts & Bidding:
 3. MTHCD Policy 24 - Website Content & Social Media:
 4. MTHCD Policy 25 – Reserve Policy:

C. Ad Hoc Personnel Committee:.....Ms. Reed / Ms. Vermeltfoort

D. Ad Hoc Community Grants:.....Ms. Sellick / Ms. Reed

E. Ad Hoc Community Engagement Committee:.....Ms. Reed

F. Ad Hoc Real Estate:.....Mr. Randolph

- Review MOB Lease for 704:

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

9. Next Meeting:

- The next MTHCD Board Meeting will be Friday March 10, 2023 at 8am.
- The next MTHCD Board Meeting will be Wed. March 22, 2023 at 9am.

10. Adjournment: Public Comment – Action:

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: February 22, 2023 MTHCD Board Meeting

Time: Feb 22, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88958445849?pwd=VzdHOGsyNTloWGdHTzhwTkx0Mm9XUT09>

Meeting ID: 889 5844 5849

Passcode: 596813

One tap mobile

+16694449171,,88958445849#,,,,*596813# US

+16699006833,,88958445849#,,,,*596813# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

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Meeting ID: 889 5844 5849

Passcode: 596813

Find your local number: <https://us02web.zoom.us/u/kczWdcDiCj>

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.