



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Special Meeting of the Board of Directors
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Wednesday November 17, 2021
9:00 am**

**Participation: Zoom - Invite information is at the End of the Agenda
Or In Person**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

This Institution is an Equal Opportunity Provider and Employer
Agenda – Nov 17, 2021 MTHCD Special Board Meeting

5. **Consent Agenda:** Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Special Finance Committee Meeting Minutes for October 14, 2021
- Un-Approved Finance Committee Meeting Minutes for October 20, 2021
- Un-Approved Special Board Meeting Minutes for Oct 8, 2021
- Un-Approved Special Board Meeting Minutes for Oct 9, 2021
- Un-Approved Board Meeting Minutes for October 27, 2021.

B. Resolution: Informational Only:

- **Resolution 2021-10:** Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-day period – Expires Nov. 27, 2021

6. **MTHCD Reports:**

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD November 2021 Advocate:
 - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:....Ms. Hack
- Meetings with MTHCD CEO:

B. MTMC Community Board Report:.....Ms. Sellick

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:.....Dr. Smart

- Program Manager – Laurel Stanek:
- Strategic Planning - Matrix:
- District Projects Matrix – Monthly Report:
- COVID Vaccine Outreach:

This Institution is an Equal Opportunity Provider and Employer
Agenda – Nov 17, 2021 MTHCD Special Board Meeting

- Grant Schedule:
- MTMC Foundation Grant – **Action**
 - **Resolution 2021-12:**
- Behavioral Health Program:.....Susan Deax-Keirns

E. VSHWC Quality Reports:.....Ms. Terradista

- Quality – Oct. 2021:
- MedStatix:

F. Stay Vertical Calaveras:.....Mr. Shetzline

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Randolph / Mr. Wood

- Financial Statements – Oct. 2021: Public Comment – **Action**

B. Ad Hoc Policy Committee:.....Ms. Sellick / Ms. Hack

C. Ad Hoc Personnel Committee:Ms. Reed

D. Ad Hoc Grants Committee:..... Ms. Sellick

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Adopt an Elder/Child - Calaveras Health & Human Services- Wed Dec 8, 2021.

9. Next Meeting:

A. Holiday Schedule:

The next Finance Committee meeting will be Wednesday January 19, 2022 at 9am.

The next Board meeting will be Wednesday January 26, 2022 at 9am.

10. Adjournment: Public Comment – **Action:**

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: Nov. 17, 2021 MTHCD Special Board Meeting

Time: Nov 17, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88431217829?pwd=U0dqeVhTSE94QU1nVIRVTTV2bE4yUT09>

Meeting ID: 884 3121 7829

Passcode: 080057

One tap mobile

+16699006833,,88431217829#,,,,*080057# US (San Jose)

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Passcode: 080057

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- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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Agenda – Nov 17, 2021 MTHCD Special Board Meeting



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Special Finance Committee Meeting
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Road
 San Andreas, CA 95249

Thursday October 14, 2021
 4:00pm

Participation: Zoom - Invite information is at the End of the Agenda
 Or in person

Un-Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care.”

1. Call to order:

Meeting called to order by Ms. Hack @ 4:04pm.

2. Roll Call:

	Present	Via Zoom/Phone	Absent	Time of Arrival
Lori Hack		X		
Richard Randolph		X		

This Institution is an Equal Opportunity Provider and Employer

Minutes – Oct. 14, 2021, MTHCD Special Finance Committee Meeting

3. **Approval of Agenda**: Public Comment - Action:

Public Comment: None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 2-0

4. **Public Comment On Matters Not Listed On The Agenda**:

Hearing None

5. **Consent Agenda**: Public Comment - Action

Public Comment: None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 2-0

A. **Resolution 2021 – 08**: Public Comment - Action

- **Authorizing Remote Teleconference Meetings of The Board of Directors for a 30-Day Period.**

Public Comment: None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 2-0

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Minutes – Oct. 14, 2021, MTHCD Special Finance Committee Meeting

6. Chief Executive Officer's Report:

- Financial Workshop Intro : The goal of this workshop is to help the Finance Committee better understand the Deferred Revenue as it pertains to the Grants Process.

7. Accountant's Report: Public Comment - Action

- Annual Audit – July 1, 2020 – June 30, 2021, Update:

No Discussion

7. Treasurer's Report:

Nothing to report

9. Comments and Future Agenda Items:

Hearing None

10. Next Meeting:

- Wednesday Oct. 20, 2021, at 9am

11. Adjournment: - Action

Public Comment: None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 2-0

Time: 4:56pm

Peggy Stout is inviting you to a scheduled Zoom meeting.

This Institution is an Equal Opportunity Provider and Employer

Minutes – Oct. 14, 2021, MTHCD Special Finance Committee Meeting

Topic: Oct. 14, 2021, MTHCD Finance Committee Meeting
Time: Oct 14, 2021, 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89050285463?pwd=QjFZVDNncWdPUkxrTHM5T3BISIUwZz09>

Meeting ID: 890 5028 5463

Passcode: 965067

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+1 301 715 8592 US (Washington DC)

Meeting ID: 890 5028 5463

Passcode: 965067

Find your local number: <https://us02web.zoom.us/j/89050285463>

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

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Minutes – Oct. 14, 2021, MTHCD Special Finance Committee Meeting



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Finance Committee Meeting
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249

9:00 am
Wednesday October 20, 2021

Participation: Zoom - Invite information is at the End of the Agenda
Or in person

UN-Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care.”

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:05am

2. Roll Call:

	Present	Via Zoom/Phone	Absent	Time of Arrival
Lori Hack		X		
Richard Randolph		X		

This Institution is an Equal Opportunity Provider and Employer

Minutes – Oct. 20, 2021 MTHCD Finance Committee Meeting

3. Approval of Agenda: Public Comment - Action:

Hearing None

Public Comment: None

Motion: To approve agenda by Mr. Randolph

Second: Ms. Hack

Vote: 2-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None

5. Consent Agenda: Public Comment - Action

A. Resolution 2021 – 09: Public Comment - Action

- **Authorizing Remote Teleconference Meetings of The Board of Directors for a 30-Day Period.**

B. Un-Approved Minutes:

- Finance Committee Meeting Minutes for September 15, 2021:

Public Comment: None

Motion: To approve Consent Agenda, Resolution 2021-09 and Sept 15, 2021 Minutes by Mr. Randolph

Second: Ms. Hack

Vote: 2-0

6. Chief Executive Officer's Report:

- Grant Summary:

“See pg. 10 of the packet”

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Minutes – Oct. 20, 2021 MTHCD Finance Committee Meeting

7. Real Estate Review:

Mr. Randolph: Leases are in place and tenant relationships are good.

8. Accountant's Report: Public Comment - **Action**

- September 2021 Financials Will Be Presented to The Committee:

“see pgs. 11-27 of the packet”

Mr. Wood: The County of Calaveras has sent the final payment for the previous fiscal year. The final reconciliation documents have not yet been received. The Balance Sheet shows a strong cash position.

- Annual Audit – July 1, 2020 – June 30, 2021 Update:

Mr. Wood: The June 30, 2021 will remain in “DRAFT” form until the audit is completed later this year. The auditor is receiving information daily.

Public Comment: None

Motion: To approve Sept. Financials and the Interest and Reserve report by Mr. Randolph

Second: Ms. Hack

Vote: 2-0

8. Treasurer's Report:

- Finance Committee Workshop – Oct. 14, 2021:

Ms. Hack: The workshop was very informative in regard to a better understanding of Deferred revenue.

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Minutes – Oct. 20, 2021 MTHCD Finance Committee Meeting

9. Comments and Future Agenda Items:

Dr. Smart: In our recruitment efforts, we have started offering aid in training for potential new employees, relocation allowances and debt forgiveness incentives. Currently we are advertising through Cross Country to help reach potential candidates.

11. Next Meeting:

- Wed. Nov. 17, 2021 at 7:30am.

12. Adjournment: - Action

Public Comment: None

Motion: To adjourn by Mr. Randolph

Second: Ms. Hack

Vote: 2-0

Time: 10:03am

Traci Tapps is inviting you to a scheduled Zoom meeting.

Topic: Mark Twain Health Care District Finance Committee Meeting

Time: Oct 20, 2021 08:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88559768161?pwd=Q3VBeDkyN3RYdndBU3R3aUUvejNKZz09>

Meeting ID: 885 5976 8161

Passcode: 828379

One tap mobile

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Meeting ID: 885 5976 8161

Passcode: 828379

Find your local number: <https://us02web.zoom.us/j/k6EpONQ9>

This Institution is an Equal Opportunity Provider and Employer

Minutes – Oct. 20, 2021 MTHCD Finance Committee Meeting

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

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**Special Meeting of the Board of Directors of the Mark Twain Health Care District
 Held at Camps Restaurant – Library Room
 711 McCauley Ranch Rd, Angels Camp CA 95222**

**Friday October 8, 2021
 9:00 am**

Un-Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care.”

1. Call to Order With Flag Salute:

Meeting called to order by Ms. Reed at 9:02am

2. Roll Call:

	Present	Via Phone/Zoom	Absent	Time of Arrival
Lin Reed	X			
Debbie Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Nancy Minkler	X			

This Institution is an Equal Opportunity Provider and Employer
 Minutes – Oct. 8, 2021 MTHCD Special Board Meeting

3. Approval of Agenda: Public Comment - Action

Public Comment: None

Motion: Mr. Randolph

Second: Ms. Sellick

Vote: **5-0**

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None

5. President's Report:

- Strategic Planning – Welcome and Introduction:

40-minute ACHD video on Strategic Planning

- Overview:

State of the District slides presented

6. Community Health Needs - Assessment:

Information found in Strategic Planning Binder under orange tab.

7. Rural Health Care Update:

Information found in Strategic Planning Binder under red tab.

8. Guest Speakers:

- Cathy Martin: ACHD CEO

9. Adjourn for Lunch: Public Comment

10. Call to Order - Reconvene From Lunch: Public Comment

- Stacey Meily: Behavior Health Program Manager
- Scott Nanik: Superintendent of Schools
- Doug Archer, CEO/Pres. Mark Twain Medical Center

11. District Discussion:

Reviewed information presented

12. Next Meeting:

A. The next meeting will be Sat. Oct 9, 2021 at 9am at Camps Restaurant in Angels Camp.

13. **Adjournment**: Public Comment - Action

Public Comment: None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 5-0

Time: 5:14pm



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**Special Meeting of the Board of Directors of the Mark Twain Health Care District
 Held at Camps Restaurant – Library Room
 711 McCauley Ranch Rd, Angels Camp CA 95222**

Saturday October 9, 2021 at 9:00 am

Un-Approved Minutes

1. Call to Order With Flag Salute:

Meeting called to order by Ms. Reed at 9:04am

2. Roll Call:

	Present	Via Zoom/Phone	Absent	Time of Arrival
Lin Reed	X			
Debbie Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Nancy Minkler	X			

3. Approval of Agenda: Public Comment - Action

Public Comment: None
 Motion: Ms. Hack
 Second: Mr. Randolph
 Vote: 5-0

4. Public Comment On Matters Not Listed On The Agenda:

This Institution is an Equal Opportunity Provider and Employer
 Minutes – Oct 9, 2021, MTHCD Special Board of Directors Meeting

Hearing None

5. Recap:

Discussed presented information

6. Develop & Prioritize District Projects/Activities:

1. Take Care of our own Staff
2. Foster Communication with Partnerships
3. "Let's All Smile" Oral task force
4. School Based Clinics-Telehealth Kiosks-
 - a. Leverage RoboDoc Program
 - b. Address the needs of the Community in Murphys regarding lack of healthcare
 - c. Chronic Care Management
 - d. GME Specialty providers
5. Behavior Health Capacity
6. Understanding Systems & Resources
7. Assisted Living- Research

7. Wrap Up:

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Minutes – Oct 9, 2021, MTHCD Special Board of Directors Meeting

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

Hearing None

9. Next Meeting:

A. The next meeting will be Wednesday October 27, 2021, at 9am.

10. Adjournment: Public Comment - Action

Public Comment: None

Motion: Ms. Hack

Second: Mr. Randolph

Vote: 5-0

Time: 12:13pm



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**Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday October 27, 2021
 9:00 am**

**Participation: Zoom - Invite information is at the End of the Agenda
 Or In Person**

Un-Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9am.

2. Roll Call:

	Present	Via Zoom/Phone	Absent	Time of Arrival
Lin Reed	X			
Debbie Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Nancy Minkler	X			

This Institution is an Equal Opportunity Provider and Employer
 Minutes – Oct. 27, 2021 MTHCD Board Meeting

3. Approval of Agenda: Public Comment - Action

Public Comment: None

Motion: To approve agenda by Mr. Randolph

Second: Ms. Hack

Vote: 5-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None

5. Consent Agenda: Public Comment - Action

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for September 15, 2021
- Un-Approved Board Meeting Minutes for September 29, 2021.

B. Resolutions:

- **2021-08:** Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-day period – Special Finance Committee Meeting on October 14, 2021.
- **2021-09:** Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-day period – Finance Committee Meeting on October 20, 2021.
- **2021-10:** Authorizing Remote Teleconference Meetings of the Board of Directors for a 30-day period – Board Meeting on October 27, 2021.

Public Comment: None

Motion: To approve minutes and Resolutions by Ms. Hack

Second: Ms. Minkler

Vote: 5-0

6. MTHCD Reports:

A. President's Report:

- Association of California Health Care Districts (ACHD):
 - ACHD October 2021 Advocate:
"See pgs. 25-28 of the packet"
 - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:
No report.
- Meetings with MTHCD CEO:

B. MTMC Community Board Report:

Ms. Sellick: The MTMC is on budget. They are offering a Flu shot clinic Nov 6-10 at Calaveras High School from 10am-4pm. The CEO states they are \$1 mil. ahead of plan.

C. MTMC Board of Directors:

Will Meet on Friday

D. Chief Executive Officer's Report:

- Strategic Planning - Matrix:
"See pg. 29 of the packet"
- District Projects Matrix – Monthly Report:

Hired Laurel Stanek as the Program Coordinator. She went to West Point to drop off a Medical cart. The school was very receptive and excited for the RoboDoc program.

- COVID Vaccine Outreach:

Currently across the County, 55.1% of the population has been vaccinated. The vaccination clinic at the VSHWC on Thursday afternoons have seen an increase in vaccinations. Last Thursday the clinic vaccinated 38 people. It has administered 435 vaccinations to date. The community is encouraged to ask questions as Dr. Smart is there to answer them. The vaccination clinic will continue to run as long as people come.

- National Health Service Corp:

National Health Service Site recognition has been applied for. This recognition will allow the District the opportunity to be able to recruit with the promise of debt forgiveness to potential employees. A HIPSA score of 20 is needed to qualify as a heavily rural area. The score earned by the MTHCD was 17.

- Grant Schedule:

“See pg. 30 of the packet”

- MTMC Foundation Grant:

Mr. Archer handed out a project listing the order of importance for the \$328,000 that MTHCD has given for special projects.

- Behavioral Health Program:

Unavailable at this time. Will reschedule for next Board Meeting.

- Valley Springs Health & Wellness Center:

- VS H&W Center – Policies and Forms: Public Comment – **Action**

- Policies for October 2021 - Valley Springs Health & Wellness Center:
Punctuation & Grammar Changes – Please Submit to District Office Staff.

Cancelled/Retired Policies

Defibrillator Policy 49 (device outdated and removed – AED instead)
Dolphin Pod Policy 240 (Do not use product)

Revised Policies

Fit Testing 77
Medication Waste Stream 118

Bi-Annual Review Policies

Blood-borne Pathogen Exposure 27
Correction Of Information in The Medical Record 45
Crash Cart 46
Standardized Procedure for Employee Influenza Vaccine Administration
Electronic Protected Health Information (ePHI) 67
Eye Irrigation 74
Hazardous Waste 85
Look-Alike Sound-Alike Medications 101
LVN Scope of Practice 102
Medical Assistant Scope of Practice 107
Medical Records Release 111
Medical Record Transfer 112
Medication Reconciliation 117
Monitoring Inspection of Medication Inventory 121
Preventive Services: Adults 141
Pulse oximeter 146
Radiology Department Safety Guidelines 150
Service Animal 160
Splints/Ace Wraps 175
Sterile Shelf Life 179
Sterile Supplies and Instruments 180
Supply Outdates 184

Public Comment: None

Motion: to approve policies by Ms. Sellick

Second: Mr. Randolph

Vote: 5-0

E. VSHWC Quality Reports:

- Quality – Sept. 2021:

“See pg. 78 of the packet”

- MedStatix:

“See pgs. 80-81 of the packet”

Ms. Terradista: We have lost 2 full time providers. Which was about 50% of the provider workforce. Recruiting has been a challenge. With 121 new patients, and 1297 total visits in September, the numbers are up from the previous month.

E. Stay Vertical Calaveras:

Laurel Stanek will be overseeing this program as well as the RoboDoc and “Let’s All Smile” Project.

7. Committee Reports:

A. Finance Committee:

- Update – Oct. 14th Financial Workshop:

The Workshop was well received and gave a better understanding of Grant Fund Allocations.

- Financial Statements – Sept. 2021: Public Comment – **Action**

Mr. Wood: Passed out updated financials. Projections are looking good going into the future. Expenses and Revenues are starting to coincide. The Balance Sheet shows a strong cash position.

Public Comment: None

Motion: To approve the Sept 2021 Financial and the Investment & Reserves Report by Ms. Minkler

Second: Mr. Randolph

Vote: 5-0

B. Ad Hoc Policy Committee:

Next meeting scheduled for after the Holidays.

C. Ad Hoc Personnel Committee:

No meeting.

D. Ad Hoc Grants Committee:

No formal meeting

- Calaveras County Seniors' Center, Inc. Senior Meal Supplement: Public Comment – Action

Requesting one-time \$3,000 donation

Public Comment: None

Motion: To approve one-time \$3,000 donation by Ms. Minkler

Second: Mr. Randolph

Vote: 5-0

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Calaveras Grown Farmers Market (Gov. Center) Through October each Thurs. 4-6 pm:

- Health Science Program Open House – CHS Performance Art Center Oct. 26, 2021.
- Mountain Heirloom Quilt Faire (43 Annual) Oct. 29-31, 2021 Ironstone in Murphys.
- Adopt an Elder/Child - Calaveras Health & Human Services- Wed Dec 8, 2021.
- ACHD Trainings soon – Emails were sent out.
- Friday Oct. 29 at 2pm at the Pickle patch will be the 2nd Anniversary lunch for the VSHWC.
- Succession Planning for the Executive Team. Delegate to the Personnel Committee for Recommendation to the Board

9. Next Meeting:

A. Holiday Schedule:

The next Finance Committee meeting will be Wednesday November 17, 2021 at 7:30 am.

The next Board meeting will be Wednesday November 17, 2021 at 9am.

10. Adjournment: Public Comment - Action

Public Comment: None

Motion: To adjourn by Mr. Randolph

Second: Ms. Hack

Vote: 5-0

Time: 10:50 am

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: Oct 27, 2021 MTHCD Board Meeting

Time: Oct 27, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81627423588?pwd=QkNIWjBPYVBXa3AzM0JKT0RSSWtTUT09>

Meeting ID: 816 2742 3588

Passcode: 913828

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Minutes – Oct. 27, 2021 MTHCD Board Meeting

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+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 816 2742 3588

Passcode: 913828

Find your local number: <https://us02web.zoom.us/j/81627423588>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.



**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Telephone
(209) 754-2537 Fax

**Resolution No. 2021 - 10
Authorizing Remote Teleconference Meetings of The Board of
Directors for A 30-Day Period**

Whereas, the Mark Twain Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Mark Twain Health Care District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, such conditions now exist in the District, specifically, the Governor proclaimed a State of Emergency on March 4, 2020 due to COVID-19; and

WHEREAS, on June 11, 2021, the State Public Health Officer ordered all individuals to follow the state guidance on face coverings and its website recommends physical distancing; and

WHEREAS, as a consequence of the state of emergency and the state and local public health guidance, the Board of Directors does hereby find that the Mark Twain Health Care District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, members of the public will be able to participate remotely through the digital means listed on the meeting agenda.

Oct. 27, 2021 Board Meeting

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

This Institution is an Equal Opportunity Provider and Employer

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:


Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings. The Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

Section 4: Certification. The Clerk of the Board shall certify to the passage and adoption of this Resolution and cause it to be maintained in the records of the District.

Adopted, Signed, and Approved this 27th day of October 2021.

Linda Reed, President 

STATE OF CALIFORNIA)

COUNTY OF)

CALAVERAS) ss

I, Debra Sellick, Secretary of the Mark Twain Health Care District Board of Directors Do Hereby Certify that the forgoing Resolution No. 2021 – 10 was duly adopted by the Board of Directors of said District at a Special Meeting held on the 27th day of October 2021 by the following vote:

Ayes: Ms. Reed, Ms. Sellick, Ms. Hack, Mr. Randolph & Ms. Minkler

Nays: -0-

Absent: -0-

Abstain: -0-

Attest: Debra Sellick, Secretary: 

Oct. 27, 2021 Board Meeting

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

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ACHD Advocate

November 2021

What's New This Month:

- Member engagement informs [Educational Offerings](#)
- ACHD Advocacy Team to present [New Laws in 2022](#)
- Creating a [change-ready culture](#) at your healthcare district

CEO MESSAGE

While the legislature is recessed, ACHD remains busy preparing our 2022 advocacy strategy and delivering quality education. This fall, we have several [virtual educational events](#) and encourage you to check them out! Member engagement in ACHD events helps us develop and deliver content that matters to you. By attending our events and providing feedback, you provide us with vital information to better meet your needs. This month I'd like to highlight a few of the events we have coming up and I hope you decide to join us.



Cathy Martin
Chief Executive Officer

On November 10, ACHD will host [Building an Effective Collaborative Team](#). This webinar will help health care professionals at all levels better understand the importance of interprofessional collaboration and teamwork. On November 17, join us for [Engagement and Outreach: Building Community Connections and Fostering Equitable Participation](#). This interactive training will teach districts how to strategically plan and implement equitable and meaningful public participation. Both of these free webinars are generously supported by [The California Wellness Foundation](#).

We are happy to present our second Regional Education Event on December 1 via Zoom. Sponsored by Gold Corporate Sponsor, Huron, [Own Your Role as a Leader of Change](#) will focus on the importance of a change-ready culture and the tools and information your district will need to get there. In addition, following the training, there will be a virtual networking opportunity.

We will close out the education year with ACHD's [New Laws in 2022](#) webinar on December 8. More details on this can be found in the Legislative Update below.

The ACHD team is focused on supporting the diverse needs of healthcare districts through our educational offerings. Just as member engagement propels our collective success in advocacy, member engagement is crucial to ACHD's ability to deliver high quality education. Your feedback is valued!

LEGISLATIVE UPDATE

ACHD continues to gear up for the Legislature's return in January. As we strongly encourage all healthcare districts to meet with your elected officials during the interim, ACHD's Advocacy Team continues healthcare district tours with newly elected legislators.

Legislator District Tours

ACHD's October and November tours served as an educational opportunity for legislators to tour and learn firsthand the vital role healthcare districts play. The tours of Camarillo Health Care District and Salinas Valley Memorial Healthcare System proved to be a great success in forming relationships with both the Senate and Assembly offices that will be helpful in the coming years.



Assemblymember Bennet with Kara Ralston, CEO Camarillo Health Care District, on a tour of the facility.



Senator Laird with Pete Delgado, CEO of Salinas Valley Memorial Healthcare System touring the district's Cath Lab.

COVID-19 Special District Relief Funding

As you are aware the deadline to apply for the \$100M Special District COVID-19 Relief fund closed on October 29th. While healthcare districts were largely excluded from this funding, some may have applied based on inaccurate FAQs released late last week. If your district applied for these fund [please let us know](#).

Upcoming Webinar:

Be sure to join ACHD's Advocacy Team for our annual [New Laws](#) webinar, that offers an in-depth look at laws taking effect January 1, 2022 that will impact healthcare districts.

In addition, this webinar will set the stage for what districts can expect for the remainder of the 2020-22 legislative session and how healthcare districts can engage in ACHD's advocacy efforts. This webinar is a great way for your district to quickly get up-to-date and prepared for the coming year.

[Register Here](#)



Own Your Role as a Leader of Change
December 1, 2021 | 1:00 - 2:30 pm PST

As leaders, we are constantly in a state of reacting to the changes in our environment. Those reactions can be time consuming and exhausting, especially because we were never taught how to truly lead through change.

This session will provide tools to help you Own your Role as a Leader of Change, reduce your overall change fatigue, and begin building a sustainable change-ready approach to leadership. By the end of this session, which will be followed by virtual networking, you will have a clear understanding of how to own your response to change and guide yourself and your team through your individual change journey.

An event poster with a dark blue background and yellow and white text. At the top, it says 'ACHD REGIONAL EDUCATION EVENTS'. The main title is 'Own Your Role as a Leader of Change' in large yellow font. Below that, it says 'December 1, 2021' and '1:00 - 2:30 PM PST'. It lists the presenter as 'Presented by: Kelly Dickey, Manager, Change Management & Leadership Consultant, Huron'. There is a circular portrait of Kelly Dickey. At the bottom, it says 'Sponsored by: HURON' with the Huron logo.

[Register Here](#)

Engagement and Outreach: Building Community Connections and Fostering Equitable Participation

November 17, 2021 | 1:00 - 2:30 pm PST



**Engagement and Outreach:
Building Community Connections
and Fostering Equitable
Participation**

**November 17, 2021
1:00 - 2:30 PM PST**

 Presented by:
Hanna Stelmakhovych
Program Manager
Institute for Local Government

 INSTITUTE FOR LOCAL GOVERNMENT™
Promoting Good Government at the Local Level

 ACHD
ASSOCIATION OF CALIFORNIA
HEALTHCARE DISTRICTS

This interactive live Zoom training showcases the Institute for Local Government's TIERS Public Engagement Framework for local governments to strategically plan and implement equitable and meaningful public participation and outreach.

Supported by The California Wellness Foundation, this webinar will discuss a variety of engagement and outreach strategies healthcare districts can consider to increase community engagement. You will learn how to consider and address equity within engagement and outreach processes, and hear from peers about best practices.

[Register Here](#)

IMPORTANT ARTICLES

Elevating Change Management

The healthcare industry is transforming at an increasingly rapid pace. Leaders across the industry are grappling with unprecedented disruption, resulting in a greater need for agile, change-ready cultures. A change-ready culture accepts that change is constant and understands success will not come from point-in-time solutions but from meaningful and perpetual improvement. To create a change-ready culture, leaders must shift the organization's perceptions of change management from an episodic solution to



an ongoing strategy that becomes part of the organization's DNA. As a leader, you must be an active sponsor of change by expressing, modeling and reinforcing the behaviors required for changes to be successful. [Click here](#) to learn how!

The Association of California Healthcare Districts (ACHD) represents Healthcare Districts throughout the state's urban, suburban and rural areas. California is home to 79 Healthcare Districts that play a profound role in responding to the specialized health needs of local communities by providing access to essential health services to tens of millions of Californians while also having direct accountability to the communities that Districts serve. In many areas, Healthcare Districts are the sole source of health, medical and well-being services in their communities.

Learn more at www.achd.org.

Association of California Healthcare Districts
www.achd.org



**Mark Twain Health Care District
Strategic Planning 2021**

Friday October 8, 2021:

0900	Welcome and Introductions	Lin Reed	
0915	Strategic Planning Overview	Kara Witalis	Video
1000	State of the District	R Smart	
1020	Community Health Needs Assessment	Smart	
1050	Break		
1100	Rural Health Care Update	C Duncan	
1145	Greeting from ACHD	C Martin	
1200	Lunch Break	Provided	

1300	Health and Human Services: Behavior Health Programs	Stacey Meily	
1400	Calaveras County Superintendent of Schools	Scott Nanik	
1500	Break		
1515	Mark Twain Medical Center: Strategic Vision 2022	Doug Archer	
1615-1730	District Discussion	All	

Saturday Oct 9, 2021

0900	Recap	C Duncan	
0930	Develop and Prioritize District Projects, Investments, Activities	All	
1130	District Resource Allocation	R Smart	
1230	Wrap-up	C Duncan	
			10-2-2021

MTHCD Project Matrix 10-26-21			
PROGRAM	DESCRIPTION	LEAD	CURRENT STATUS
Pharmacy	Retail Pharmacy, Valley Springs	Dr. Smart	Open
RoboDoc	TeleHealth Service for School Nurses	Dr. Smart/ Nancy Minkler Looking for new coordinator	Program is open. School starting. Coordinator active: Laurel Stanek Opened West Point
Behavioral Health	VSHWC Service	Susan Deax-Keirns	New CCI Grant Active
Dental	DentiCal Service at VSHWC	Dr. Smart	Open 4 days a week. Considering Dental Kids Day once a month.
Gynecology	Service at VSHWC	Dr. Nussbaum	Established. Family PACT application complete. Colposcopy service started.
Stay Vertical	Fall Prevention Program	Steve Shetzline	Returning to Pre-Covid services Laurel Stanek to Oversee
Children's Advocacy Center	Medical Clearance Exams (MCE)	Peggy Stout	Collaborating to provide Medical Clearance Examinations. May provide skeletal surveys for UCD team.
Hospital Lease	District provides facility for hospital care	MTHCD Board	Stable: 2-yr anniversary
Community Grant Program	District provides grant funding for health initiatives	Debbie Sellick	No budgeting for 2021-2022.
National Health Service Corps Application	VSHWC recognized as site for federal loan forgiveness program for healthcare providers	Dr. Smart	Application submitted 5/17/21, pending Response to questions submitted. 10/25/21
Grant Applications and Awards	See attachment: pg 26 Board Pkt	Total Applied for: \$ 676,525 Total Received: \$337,714	These numbers and activities change daily. See Grant spreadsheet.
Career Technical Education	Calaveras County Office of Education partnership	\$25,000 Exploring student opportunities VSHWC	Funding provided. Presentation/participation at Calaveras HS 10-26-21
MOB subleases	Space for healthcare services , subsidized	Rick Randolph	Stable

GRANT SUMMARY

GRANT #	GRANT	DESCRIPTION	AMOUNT	RECEIVED	SPENT	REPORTING DEADLINE	REPORTING	STATUS	AUDIT	NOTES
1	ARPA (HRSA)	AMERICAN RESCUE PLAN (RHCCTM)	\$ 100,000.00	\$ 100,000.00	\$ 6,601.04	Interim 8/31/21 Expenditure 10/31/21	Yearly until 2026	RECEIVED	POSSIBLE	COVID 19 testing/mitigation/Lost Revenue/COVID Pay
2	CMS, MIPS	HI-TECH	\$ 8,500.00	\$ 8,500.00	N/A	9/15/2021	DONE	APPROVED	NO	\$8,500 = Robbins
3	FEMA #1	COVID VACCINATION CLINIC	\$ 37,995.00	\$ 37,995.00	\$ 27,643.89	9/30/2021	Monthly	RECEIVED	YES	Vax Clinic Costs
4	FEMA #2	COVID EXPENSES (2020)	\$ 67,716.00	\$ -	\$ 67,716.00	9/30/2021	DONE	UNDER REVIEW	YES	2020 Expenses
5	HRSA	COVID TESTING (RHCCT)	\$ 49,461.42	\$ 49,461.42	\$ 49,404.35	3/31/2022	Monthly	RECEIVED	POSSIBLE	Abbott/McKesson
6	CARES (HRSA)	PROVIDER RELIEF (PRF) (Unreimbursed Expenses)	\$ 103,253.23	\$ 103,253.23	\$ 224,836.51	Use Funds by 12/31/21 1/31/2022		RECEIVED	YES	21% Ins./ 1099/utilities/Lost Revenue
7	HRSA	COVID PR (Tony Jones)	\$ 49,529.00	\$ -	\$ 9,571.21	10/30/2022	Qrtly starting 10/31/21	APPROVED	POSSIBLE	Vaccination confidence
8	CHC	RURAL INTERNET	\$ 15,000.00	\$ 15,020.16	\$ 15,020.16	On Going	Monthly	RECEIVED	CHC	Paid to CHC \$3,004.20
9	ANTHEM	LIST BELOW	\$ 136,500.00	\$ 95,918.30	\$ 61,105.73		Maybe	PORTION RECEIVED	NO	6 projects w/reporting
		Behavior Health	\$ 50,000.00	\$ 50,000.00	\$ 35,440.49		10/1/2021	RECEIVED		27% BH wages
		Hepatology	\$ 30,000.00	\$ 30,000.00	\$ 15,227.64		10/1/2021	RECEIVED		
		ABPM	\$ 5,000.00	\$ 5,000.00	\$ 2,019.30		10/20/2021	RECEIVED		Need 1 More Unit
		COVID Testing	\$ 14,000.00	\$ -	\$ -			PENDING		
		Student Vaccinations	\$ 35,000.00	\$ 8,418.30	\$ 8,418.30		WEEKLY	RECEIVED		
		Mammography	\$ 2,500.00	\$ 2,500.00	\$ -			RECEIVED		
10	CCI	Advancing BH Equity in Primary Care	\$ 75,000.00	\$ -	\$ -	8/17/2021	9/20/2021	APPROVED		
11	PROVIDER RELIEF FUND	PHASE 4 - REVENUE LOSS	TBD	\$ -	\$ 461,711.69		9/29/2021	APPLIED		Lost Revenue SS
12				\$ -						

TOTALS

\$642,954.65 \$410,148.11 \$923,610.58

Last Updated 11/10/2021
8:52 AM

**Valley Springs Health Wellness Center
Quality Report
2021-2022**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1															Census	MTD	Fiscal YTD	Historical			
2	Quality Metric'	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total	Fiscal YTD	Payor Mix	Payor Mix	Payor Mix	(Payor Mix 10/16/19 to present)		
3																					
4	Patient Visits Total	1531	1516	1297	1149									5493	5493						
5	Medi-Cal	682	683	573	535									2473	2473	47%	45%	45%			
6	Medicare	408	369	362	319									1458	1458	28%	27%	27%			
7	Cash Pay	23	28	25	23									99	99	2%	2%	2%			
8	Other	418	436	337	272									1463	1463	24%	27%	27%			
9																					
10	Total Empanelled Patients	3563	3806	3932	4051																
11																					
12	Total New Patients	210	176	121	136																
13																					
14	Incident Reports	1		tbd																	
15																					
16	Patient Satisfaction	95%		93%	96%																
17																					
18	Peer Review/Fallouts	0		3	3																
19																					
20	Provider Turnover	0		1	1																
21																					
22	Wait time for appointments	1-2 wks		2-3 wks	2-3 wks																
23																					
24	Patient No-shows	130	162	138	131																
25		8.50%		10.60%	11.40%																

Core

Monthly for Practice Recently by Provider Recently by Location Report Card

Overall Satisfaction

Provider Satisfaction Rating

- Would Recommend Provider
- Would Recommend Practice
- Provider Communication Index
- Practice Operations Index
- Customer Service Index
- Net Promoter Score

Compare: Location

Benchmark: Practice National Average

Provider Communication

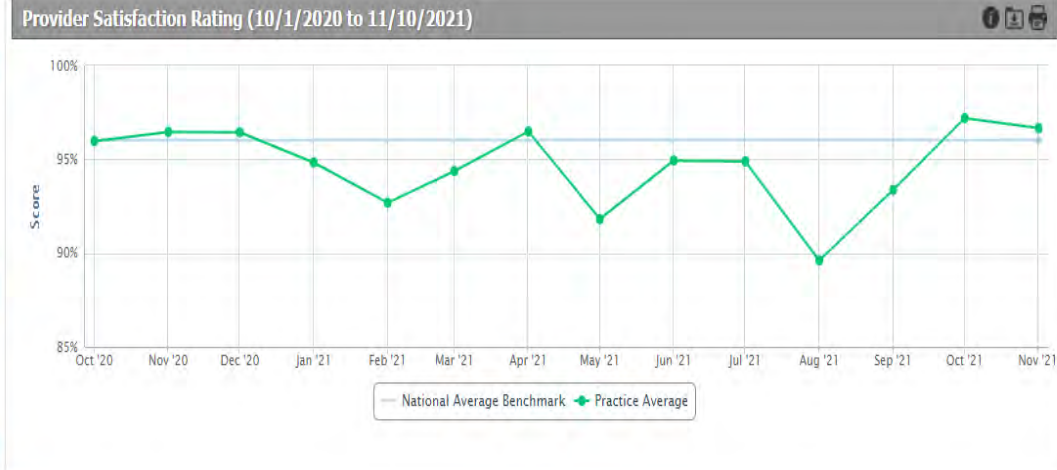
- Explaining Things Well
- Listening Carefully
- Spending Enough Time
- Involved in Decisions
- Explaining Follow-Up Care
- Explaining Medications
- Aware of Other Care
- Balancing Computer Use

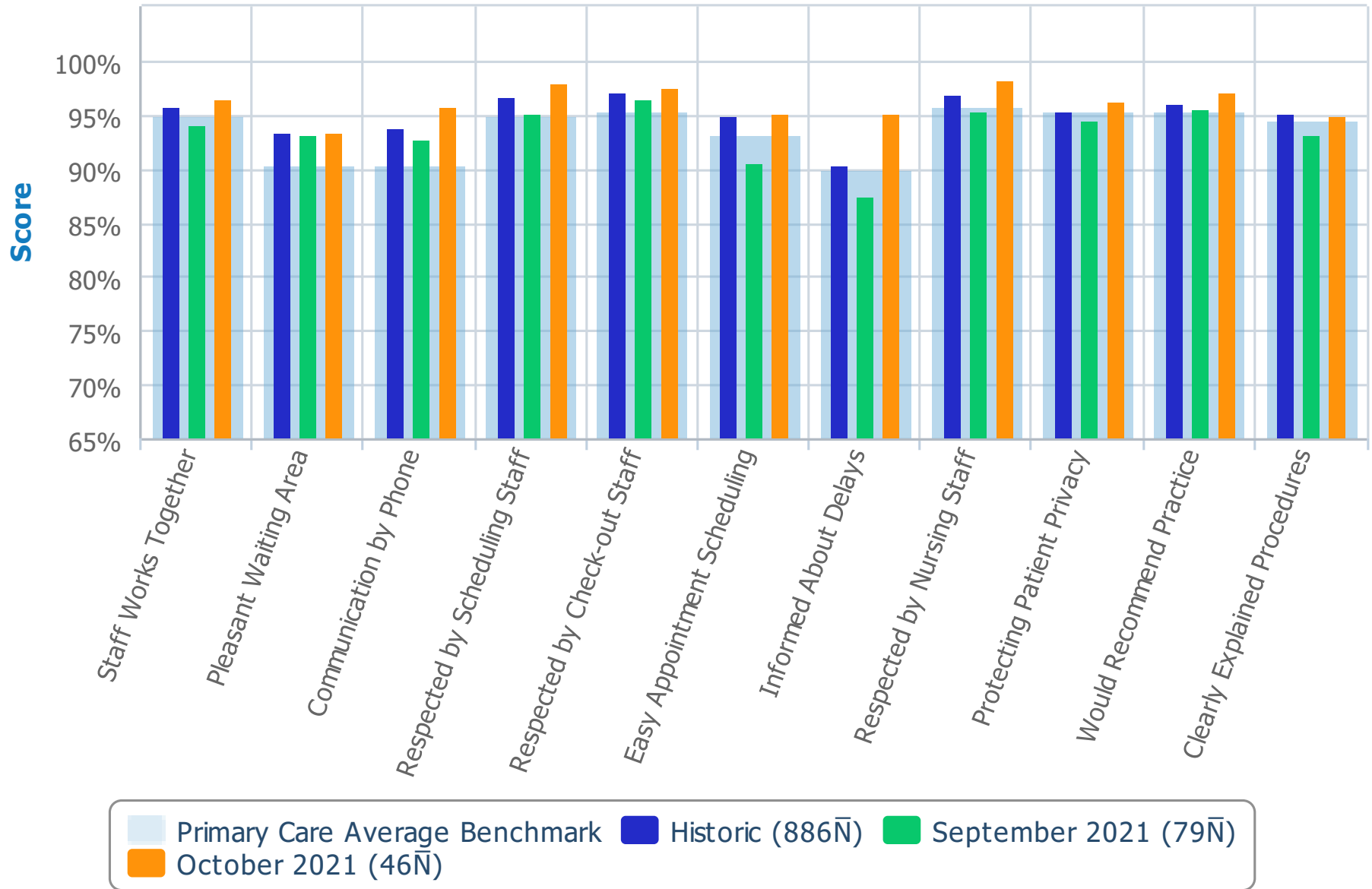
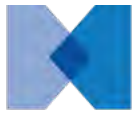
Practice Operations

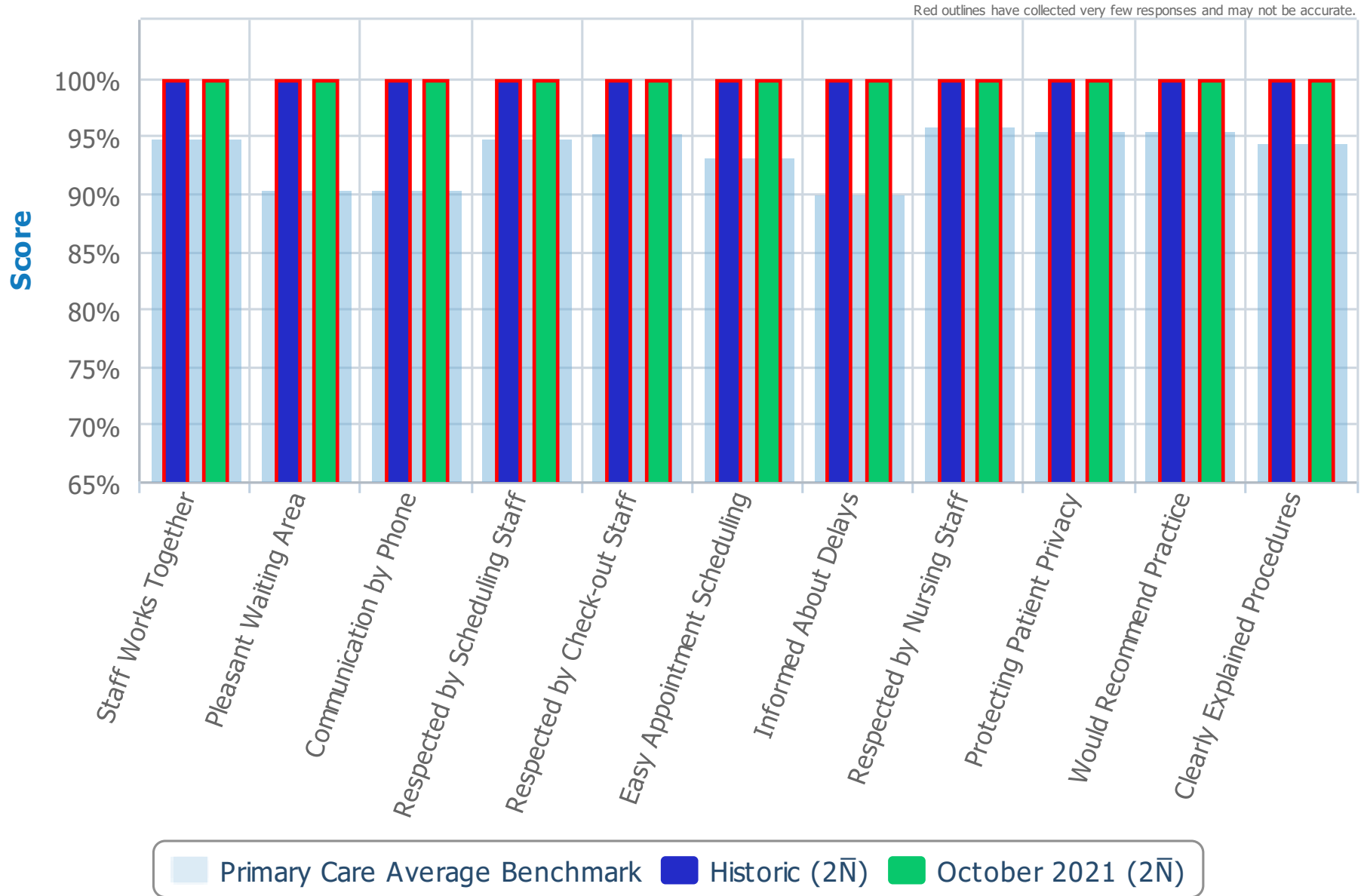
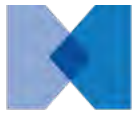
- Communication by Phone
- Easy Appointment Scheduling
- Informed About Delays
- Pleasant Waiting Area
- Protecting Patient Privacy

Customer Service

- Respected by Nursing Staff
- Clearly Explained Procedures
- Respected by Check-in/Check-out Staff









**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

Agenda Item: Financial Reports (as of October, 2021)
Item Type: Action
Submitted By: Rick Wood, Accountant
Presented By: Rick Wood, Accountant

BACKGROUND:

The October, 2021 financial statements are attached for your review and approval.

- The October 2021 financials are presented here. Please remember the June 30, 2021 financials (our previous Fiscal Year) will stay in “DRAFT” form until the Audit is completed later this year.
- On 11/11/21 Traci sent the auditor several reports he had requested, and it looks like we are getting very close to getting him everything he needs.
- October revenue appears a little lower than previous months, and a few expenses are a bit higher, bringing the annualized net loss higher.
- The Balance Sheet shows a strong cash position.
- The Investment & Reserves Report shows the reserve allocations, along with the interest income allocations.

Mark Twain Health Care District						
Annual Budget Recap						
	10/31/21	2021 - 2022 Annual Budget				
	Actual	Total				
	Y-T-D	District	Clinic	Rental	Projects	Admin
Revenues	2,099,883	5,865,872	3,191,007	1,374,865	0	1,300,000
Total Revenue	2,099,883	5,865,872	3,191,007	1,374,865	0	1,300,000
Expenses	(2,640,517)	(6,499,106)	(4,318,135)	(1,165,257)	(667,000)	(348,715)
Total Expenses	(2,640,517)	(6,499,106)	(4,318,135)	(1,165,257)	(667,000)	(348,715)
Surplus(Deficit)	(540,634)	(633,235)	(1,127,128)	209,608	(667,000)	951,285
Historical Totals	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
	(154,650)	(194,594)	(499,150)	(322,408)	(375,636)	(269,953)
						DRAFT
	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
	(323,567)	(305,579)	(549,710)	(550,970)	(527,872)	(576,658)
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
	(487,374)	(507,779)	(430,419)	(540,634)		

Mark Twain Health Care District									
Direct Clinic Financial Projections									
					VSHWC				
					2021 - 2022				
		2019/2020	2020/2021	2020/2021	2021/2022	Month	Actual	Actual	Actual
		Actual	Unaudited	Budget	Budget	to-Date	Month	Y-T-D	vs Budget
4083.49	Urgent care Gross Revenues	1,170,321	2,824,838	4,674,075	5,013,050	1,671,017	313,574	1,238,713	24.71%
4083.60	Contractual Adjustments	(953,773)	(1,038,761)	(1,087,124)	(1,848,793)	(616,264)	(138,241)	(596,771)	
	Net Patient revenue	216,548	1,786,077	3,586,951	3,164,257	1,054,752	175,333	641,942	20.29%
						0			
4083.90	Flu shot, Lab income, physicals			1,000	1,000	333			0.00%
4083.91	Medical Records copy fees			750	750	250			0.00%
4083.92	Other - Plan Incentives			30,000	25,000	8,333			0.00%
			0	31,750	26,750	8,917	0	0	0.00%
	Total Other Revenue	216,548	1,786,077	3,618,701	3,191,007	1,063,669	175,333	641,942	20.12%
7083.09	Other salaries and wages	(648,607)	(1,030,670)	(1,008,540)	(1,503,975)	(501,325)	(105,233)	(415,628)	27.64%
7083.10	Payroll taxes	(53,339)	(80,787)	(78,666)	(108,979)	(36,326)	(7,801)	(31,545)	28.95%
7083.12	Vacation, Holiday and Sick Leave			(9,077)	(90,239)	(30,080)			0.00%
7083.13	Group Health & Welfare Insurance	(31,164)	(132,724)	(49,982)	(169,346)	(56,449)	(12,834)	(49,528)	29.25%
7083.14	Group Life Insurance			(1,614)		0			
7083.15	Pension and Retirement		(632)	(25,214)	(1,987)	(662)			0.00%
7083.16	Workers Compensation insurance	(13,597)	(16,697)	(10,085)	(15,040)	(5,013)			0.00%
7083.18	Other payroll related benefits			(1,513)	(376)	(125)			0.00%
	Total taxes and benefits	(98,100)	(230,841)	(176,151)	(385,967)	(128,656)	(20,635)	(81,073)	21.01%
	Labor related costs	(746,706)	(1,261,511)	(1,184,691)	(1,889,942)	(629,981)	(125,868)	(496,700)	26.28%
7083.05	Marketing	(7,096)	(1,911)		(1,500)		(7,909)	(10,576)	
7083.20	Medical - Physicians	(607,191)	(766,094)	(905,244)	(970,115)	(323,372)	(108,384)	(306,158)	31.56%
7083.22	Consulting and Management fees	(261,571)	(106,677)	(75,000)	(35,000)	(11,667)	(3,596)	(9,621)	27.49%
7083.23	Legal - Clinic	(27,900)	1,258	0	(15,000)			(4,591)	0.00%
7083.25	Registry Nursing personnel			(3,000)	0	0			
7083.26	Other contracted services	(65,565)	(199,535)	(126,907)	(100,000)	(33,333)	(29,244)	(102,199)	102.20%
7083.29	Other Professional fees	(11,199)	(16,639)	(80,932)	(10,000)	(3,333)	(886)	(4,312)	43.12%
7083.36	Oxygen and Other Medical Gases	(533)	(916)	(3,703)	(1,200)	(400)	(35)	(140)	11.69%
7083.38	Pharmaceuticals			(139,504)	(40,000)	(13,333)			0.00%
7083.41.01	Other Medical Care Materials and Supplies	(141,544)	(211,072)	(25,714)	(95,000)	(31,667)	(40,242)	(109,045)	114.78%
7083.41.02	Dental Care Materials and Supplies - Clinic		(5,425)				(8,564)	(29,689)	
7083.41.03	Behavior Health Materials						(30)	(2,024)	
7083.44	Linens			(1,200)	0	0			
7083.48	Instruments and Minor Medical Equipment			(24,248)	(20,000)	(6,667)			0.00%
7083.74	Depreciation - Equipment			(150,476)	0	0			
7083.45	Cleaning supplies			(47,578)	0	0			
7083.62	Repairs and Maintenance Grounds	(1,122)		(8,104)	(5,000)	(1,667)			0.00%
7083.72	Depreciation - Bldgs & Improvements			(311,017)	(560,000)	(186,667)			0.00%
7083.80	Utilities - Electrical, Gas, Water, other	(53,232)	(90,749)	(95,083)	(80,000)	(26,667)	(3,753)	(27,633)	34.54%
8870.00	Interest on Debt Service	(158,161)	(435,495)	(257,355)	(190,000)	(63,333)			0.00%
7083.43	Food	(935)	(1,070)	(2,000)	(2,000)	(667)	(112)	(555)	27.74%
7083.46	Office and Administrative supplies	(30,108)	(56,948)	(15,428)	(15,000)	(5,000)	(4,336)	(21,701)	144.67%
7083.69	Other purchased services	(50,362)	(70,531)	(232,076)	(229,727)	(76,576)	(1,615)	(4,318)	1.88%
7083.81	Insurance - Malpractice	(8,814)		(16,854)	(25,000)	(8,333)			0.00%
7083.82	Other Insurance - Clinic	(23,332)	(45,829)	(31,102)	(1,050)	(350)	(3,776)	(33,162)	0.00%
7083.83	Licenses & Taxes			(1,500)	(1,500)	(500)			
7083.85	Telephone and Communications	(5,253)	(12,906)	(20,903)	(5,100)	(1,700)	(3,109)	(4,531)	88.84%
7083.86	Dues, Subscriptions & Fees	(19,274)	(4,766)	(1,500)	(5,000)	(1,667)		(3,862)	77.24%
7083.87	Outside Training	(199)	(299)	(15,000)	(10,000)	(3,333)			0.00%
7083.88	Travel costs	(3,704)	(995)	(4,000)	(2,500)	(833)	(191)	(595)	23.79%
7083.89	Recruiting	(25,209)	(40,159)	(40,000)	(10,000)	(3,333)	(2,763)	(10,834)	108.34%
8895.00	RoboDoc		(22,086)	(60,000)	0	0			
	Non labor expenses	(1,502,306)	(2,088,844)	(2,695,428)	(2,428,192)	(809,397)	(218,545)	(685,544)	28.23%
	Total Expenses	(2,249,012)	(3,350,355)	(3,880,119)	(4,318,135)	(1,439,378)	(344,412)	(1,182,244)	27.38%
	Net Expenses over Revenues	(2,032,464)	(1,564,278)	(261,418)	(1,127,128)	(375,709)	(169,079)	(540,302)	47.94%

Mark Twain Health Care District									
Rental Financial Projections					Rental				
									10/31/2021
		2019/2020	2020/2021	2020/2021	2021/2022	Month	Actual	Actual	Actual
		Actual	Unaudited	Budget	Budget	to-Date	Month	Y-T-D	vs BudHet
9260.01	Rent Hospital Asset amortized	1,095,293	1,089,434	1,092,672	1,092,672	364,224	90,435	361,964	33.13%
				0	0				
	Rent Revenues	1,095,293	1,089,434	1,092,672	1,092,672	364,224	90,435	361,964	33.13%
9520.62	Repairs and Maintenance Grounds	(6,079)		0	0				
9520.80	Utilities - Electrical, Gas, Water, other	(651,164)	(688,595)	(758,483)	(758,483)	(252,828)	(63,325)	(225,707)	29.76%
9520.85	Telephone & Communications						(4,290)	(17,004)	
9520.72	Depreciation	(673,891)	(116,408)	(148,679)	(148,679)	(49,560)	(9,342)	(37,592)	25.28%
9520.82	Insurance								
	Total Costs	(1,331,134)	(805,003)	(907,162)	(907,162)	(302,387)	(76,957)	(280,304)	30.90%
	Net	(235,841)	284,431	185,510	185,510	61,837	13,478	81,661	64.03%
9260.02	MOB Rents Revenue	220,296	195,608	251,016	251,593	83,864	18,384	70,806	28.14%
9521.75	MOB rent expenses	(240,514)	(263,451)	(261,016)	(247,095)	(82,365)	(42,221)	(82,741)	33.49%
	Net	(20,218)	(67,842)	(10,000)	4,498	1,499	(23,837)	(11,936)	-265.36%
9260.03	Child Advocacy Rent revenue	9,000	9,000	9,000	9,000	3,000	750	3,000	33.33%
9522.75	Child Advocacy Expenses	(297)	(1,140)	(11,000)	(11,000)	(3,667)			0.00%
	Net	8,703	7,860	(2,000)	(2,000)	(667)	750	3,000	-150.00%
9260.04	Sunrise Pharmacy Revenue		14,400		21,600		1800	7200	
7084.41	Sunrise Pharmacy Expenses	(2,174)	(3,785)	(2,250)		0			
		1,324,589	1,308,442	1,352,688	1,374,865	458,288	111,369	442,970	32.22%
		(1,574,119)	(1,073,380)	(1,181,428)	(1,165,257)	(388,419)	(119,178)	(363,045)	31.16%
	Summary Net	(249,530)	235,063	171,260	209,608	69,869	(7,809)	79,925	38.13%

Mark Twain Health Care District										
Projects, Grants and Support										
		10/31/2021								
			2019/2020	2020/2021	2020/2021	2021/2022	Month	Actual	Actual	Actual
			Actual	Unaudited	Budget	Budget	to-Date	Month	Y-T-D	vs Budget
	Project grants and support			(14,000)	(31,000)	(667,000)	(222,333)		(358,436)	53.74%
8890.00	Foundation		(465,163)			(628,000)			(328,000)	
8890.00	Veterans Support			0	(5,000)	0	0		0	
8890.00	Mens Health			0	(5,000)	0	0		0	
8890.00	Steps to Kick Cancer - October			0	(5,000)	0	0		0	
8890.00	Ken McInturf Laptops							(2,436)	(2,436)	
8890.00	Doris Barger Golf			0	(2,000)	0	0		0	
8890.00	Stay Vertical			(14,000)	(14,000)	(14,000)	(4,667)			0.00%
8890.00	Golden Health Grant Awards									
8890.00	Calaveras Senior Center Meals							(3,000)	(3,000)	
8890.00	High school ROP (CTE) program					(25,000)			(25,000)	
	Project grants and support		(465,163)	(14,000)	(31,000)	(667,000)	(222,333)	(2,436)	(358,436)	53.74%

Mark Twain Health Care District								
General Administration Financial Projections				Admin				10/31/2021
				BUDGET				
		2020/2021	2020/2021	2021/2022	Month	Actual	Actual	Actual
		Budget	Unaudited	Budget	to-Date	Month	Y-T-D	vs Budget
9060.00	Income, Gains and losses from investments	100,000	44,279	100,000	33,333	2,761	7,268	7.27%
9160.00	Property Tax Revenues	1,100,000	1,168,243	1,200,000	400,000	100,000	400,000	33.33%
9010.00	Gain on Sale of Asset							
5801.00	Rebates, Sponsorships, Refunds on Expenses					390	17,308	
9205.03	Miscellaneous Income (1% Minority Interest)		(20,782)		0		10,932	
	Summary Revenues	1,200,000	1,191,740	1,300,000	433,333	103,151	435,508	33.50%
8610.09	Other salaries and wages	(352,591)	(216,730)	(137,592)	(45,864)	(18,489)	(81,939)	59.55%
8610.10	Payroll taxes	(23,244)	(10,079)	(10,526)	(3,509)	(868)	(3,674)	34.90%
8610.12	Vacation, Holiday and Sick Leave	(3,173)		(8,256)	(2,752)			0.00%
8610.13	Group Health & Welfare Insurance	(17,474)		(11,827)	(3,942)			0.00%
8610.14	Group Life Insurance	(564)		0	0			
8610.15	Pension and Retirement	(8,815)	(2,588)	(703)	(234)		(191)	27.22%
8610.16	Workers Compensation insurance	(3,526)		(1,376)	(459)			0.00%
8610.18	Other payroll related benefits	(529)	(800)	(34)	(11)			0.00%
	Benefits and taxes	(57,325)	(13,467)	(32,723)	(10,908)	(868)	(3,865)	11.81%
	Labor Costs	(409,916)	(230,197)	(170,315)	(56,772)	(19,356)	(85,805)	50.38%
8610.22	Consulting and Management Fees	(61,500)	(4,548)	(3,000)	(1,000)	(237)	(913)	30.44%
8610.23	Legal	(30,000)	(928)	(10,000)	(3,333)		(1,235)	12.35%
8610.24	Accounting /Audit Fees	(125,000)	(59,302)	(40,000)	(13,333)	(1,368)	(6,338)	15.84%
8610.05	Marketing					(85)	(2,165)	
8610.43	Food	(2,000)		(1,500)	(500)			0.00%
8610.46	Office and Administrative Supplies	(18,000)	(14,380)	(15,000)	(5,000)	(1,358)	(3,011)	20.08%
8610.62	Repairs and Maintenance Grounds	0	(4,296)	(5,000)	(1,667)		(1,250)	25.00%
8610.69	Other- IT Services		(10,905)	0	0	(676)	(3,483)	
8610.74	Depreciation - Equipment	(2,500)		0	0			
8610.75	Rental/lease equipment	(9,200)		0	0			
8610.80	Utilities	(1,000)		0	0			
8610.82	Insurance	(25,000)	(16,653)	(41,900)	(13,967)		(33,094)	78.98%
8610.83	Licenses and Taxes	0		0				
8610.85	Telephone and communications	0		(2,500)				
8610.86	Dues, Subscriptions & Fees	(20,000)	(9,648)	(15,000)	(5,000)	(7,118)	(15,587)	103.91%
8610.87	Outside Trainings	(15,000)	(760)	(15,000)	(5,000)	(704)	(581)	3.87%
8610.88	Travel	(15,000)		(7,500)	(2,500)			0.00%
8610.89	Recruiting	(2,000)	(3,567)	(2,000)	(667)		(209)	10.45%
8610.90	Other Direct Expenses	(32,000)	(69,999)	(20,000)	(6,667)	(500)	(3,660)	18.30%
8610.95	Other Misc. Expenses							
	Non-Labor costs	(358,200)	(194,986)	(178,400)	(58,633)	(12,045)	(71,525)	40.09%
	Total Costs	(768,116)	(425,183)	(348,715)	(115,405)	(31,402)	(157,330)	45.12%
	Net	431,884	766,557	951,285	317,928	71,749	278,179	29.24%

Mark Twain Health Care District
Balance Sheet
As of October 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
1001.10 Umpqua Bank - Checking	48,513
1001.20 Umpqua Bank - Money Market	6,444
1001.30 Bank of Stockton	83,109
1001.40 Five Star Bank - MTHCD Checking	-131,206
1001.50 Five Star Bank - Money Market	99,719
1001.60 Five Star Bank - VSHWC Checking	56,071
1001.65 Five Star Bank - VSHWC Payroll	104,580
1001.90 US Bank - VSHWC	185,386
1820 VSHWC - Petty Cash	400
Total Bank Accounts	453,015
Accounts Receivable	
1200 Accounts Receivable	1,739
Total Accounts Receivable	1,739
Other Current Assets	
1001.70 Umpqua Investments	1,514
1003.30 CalTRUST	10,061,774
115.05 Due from Calaveras County	1,200,000
115.20 Accrued Lease Revenue	-15,232
1202.00 Prior Year Grant Revenue	9,126
1205.00 Due from insurance proceeds	127,697
1205.50 Allowance for Uncollectable Clinic Receivables	340,563
130.30 Prepaid VSHWC	441
Total Other Current Assets	11,725,883
Total Current Assets	12,180,637
Fixed Assets	
1200.00 District Owned Land	286,144
1200.10 District Land Improvements	150,308
1200.20 District - Building	2,123,678
1200.30 District - Building Improvements	2,276,956
1200.40 District - Equipment	698,156
1200.50 District - Building Service Equipment	168,095
1220.00 VSHWC - Land	903,112
1220.05 VSHWC - Land Improvements	1,624,427
1220.10 VSHWC - Buildngs	5,942,457
1220.20 VSHWC - Equipment	889,822
1221.00 Pharmacy Construction	48,536
160.00 Accumulated Depreciation	-5,894,544
Total Fixed Assets	9,217,148

Other Assets	
1710.10 Minority Interest in MTMC - NEW	453,676
180.60 Capitalized Lease Negotiations	329,757
180.65 Capitalized Costs Amortization	26,817
Total Intangible Assets	356,574
2219 Capital Lease	6,258,235
Total Other Assets	7,068,485
TOTAL ASSETS	28,466,270
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	34,476
Total 200.00 Accts Payable & Accrued Expenes	34,476
200.10 Other Accounts Payable	
Total 200.00 Accts Payable & Accrued Expenes	0
2010.00 USDA Loan Accrued Interest Payable	76,640
2021 Accrued Payroll - Clinic	
2022.00 Accrued Leave Liability	25,287
210.00 Deide Security Deposit	2,275
211.00 Valley Springs Security Deposit	1,000
2110.00 Payroll Liabilities - New Account for 2019	30,552
227 Deferred Revenue	129,997
Total Other Current Liabilities	265,752
Total Current Liabilities	300,228
Long-Term Liabilities	
2128.01 Deferred Capital Lease	1,099,960
2128.02 Deferred Utilities Reimbursement	1,999,300
2129 Other Third Party Reimbursement - Calaveras County	800,000
2210 USDA Loan - VS Clinic	7,020,001
Total Long-Term Liabilities	10,919,261
Total Liabilities	11,219,490
Equity	
290.00 Fund Balance	648,149
291.00 PY - Historical Minority Interest MTMC	19,720,638
3000 Opening Bal Equity	-2,581,372
Net Income	-540,634
Total Equity	17,246,781
TOTAL LIABILITIES AND EQUITY	28,466,270

**Investment & Reserves Report
31-Oct-21**

Annual

Reserve Funds	Minimum Target	6/30/2021 Balance	2021/2022 Allocated	2021/2022 Interest	10/31/2021 Balance	Funding Goal
Valley Springs HWC - Operational Reserve Fund	2,200,000	2,206,398	0	913	2,207,312	
Capital Improvement Fund	12,000,000	2,935,435	500,000	1,081	2,436,516	
Technology Reserve Fund	1,000,000	1,002,908	0	415	1,003,323	
Lease & Contract Reserve Fund	2,400,000	2,406,980	0	997	2,407,976	
Loan Reserve Fund	2,000,000	2,005,816	0	830	2,006,647	
Reserves & Contingencies	19,600,000	10,557,538	500,000	4,236	10,061,774	0

CalTRUST	2021 - 2022	
	10/31/2021	Interest Earned
Valley Springs HWC - Operational Reserve Fund	2,207,312	913
Capital Improvement Fund	2,436,516	1,081
Technology Reserve Fund	1,003,323	415
Lease & Contract Reserve Fund	2,407,976	997
Loan Reserve Fund	2,006,647	830
Total CalTRUST	10,061,774	4,236

Five Star		
General Operating Fund	48,716	118.40
Money Market Account	99,719	150.00
Valley Springs - Checking	56,071	15.69
Valley Springs - Payroll	104,580	30.28
Total Five Star	309,086	314.37

Umpqua Bank		
Checking	48,513	0.00
Money Market Account	6,444	0.22
Investments	1,514	
Total Savings & CD's	56,471	0.22

Bank of Stockton	83,122	8.90
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Total in interest earning accounts	10,510,453	4,560
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Umpqua Rebate		0
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BETA Dividend		2,709
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Total Without Unrealized Loss		7,268
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Mark Twain Health Care District's (District) Investment Policy No. 22 describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Umpqua Bank, Five Star Bank, and the CalTRUST investment pool, all of which meet those standards; the individual investment transactions of the CalTRUST Pool are not reportable under the government code. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.