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**Meeting of the Board of Directors  
 Mark Twain Medical Center  
 Classroom 5  
 768 Mountain Ranch Rd,  
 San Andreas, CA  
 9:00 AM**

**Wednesday June 28, 2023**

**Zoom – Public Invitation information is at the End of the Agenda**

**Approved Minutes**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care.”

**1. Call to order with Flag Salute:**

Meeting called to order by Ms. Reed at 9:03am

**2. Roll Call:**

Member	In Person	Via Phone/Zoom	Absent	Time of Arrival
Linda Reed	X			
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltfoort	X			

Quorum **YES**

**3. Approval of Agenda: Public Comment – Action**

Dr. Smart: Section D of CEO report is information only.

Motion to approve agenda with corrections by Ms. Vermeltoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

**4. Public Comment On Matters Not Listed On The Agenda:**

Hearing none

**5. Consent Agenda: Public Comment – Action**

**A. Un-Approved Minutes:**

- Un-Approved Finance Committee Meeting for May 17, 2023:
- Un-Approved Board Meeting for May 23, 2023:

**B. Correspondence**

- Medical Board of California – Review of June 2, 2023.
- Robo-Doc - Thank You - Brianna Adams, LVN June 13, 2023
- Robo-Doc - Thank You - BH Nurses Office 6-14-2023
- Gabby Gomez - PA Progress Letter 6-14-2023

Motion to approve consent agenda and minutes by Ms. Vermeltoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

**6. MTHCD Reports:**

**A. President's Report:**

- **Association of California Health Care Districts (ACHD) June 2023 Advocate:**



- **Meetings With MTHCD CEO:**

- **California Advancing & Innovating Medi-Cal Program (Cal Aim):**

\$47mil grant for information exchange received 20 applicants. Next round of applications start July 15<sup>th</sup> 2023..

**B. MTMC Community Board Report:**

Board met and had a speaker on Conflict of Interest. May was a good month for the MTMC.

**C. MTMC Board of Directors:**

Meet & Greet for Woman's Health being held 6/29/23 at Camp's Restaurant. Pre-Registration required.

**D. Chief Executive Officer's Report:**

- **General Comments:**

Dr. Smart attended the Good Morning Calaveras breakfast put on by the Chamber of Commerce.

Recommended BOD attends future meetings.

Block grant applications through the Board of Supervisors open on July 31, 2023. Looking for \$230,000 to establish Behavior Health Navigator and Coordinator within the County.

MTHCD received a \$3.3 mil grant to expand the VSHWC Behavior Health Department

- **Programs Coordinator:**

- **Robo-Doc**

Consent for treatment forms have been made available for parents. Toyon and Calaveras High slated for carts in July. 91 Robo-Doc calls have come into the VSHWC. 95% of those students are staying in school. Average appointment lasted 9 min.

- **Stay Vertical Calaveras**

The program is currently running classes in San Andreas, Valley Springs, Murphys, Angels Camp, Arnold and Copperopolis. 8 instructors. Currently recruiting instructor for West Point.



- **AED For Life**

The task force met last week to gather inventory and locations of all AEDs already distributed throughout the County. Some community agencies seem to be willing to cost share where new AEDS units are needed.

- **Non-Electric Utilities – MTMC:**

90 days were given to MTMC to pay \$123k in non-electric overages for 2022 last week.

- **Strategic Planning & Projects Matrix:**

The Let's All Smile program is in preliminary discussions until Aug. 2023

- **Grant Report:**

- **VSH&W Center – Policies and Forms: Public Comment – Action**

- Policies for June 2023 Valley Springs Health & Wellness Center:

- New Policies**

- Scrub Allowance Policy

- Revised Policies**

- Appointment Scheduling
  - Assessment and Treatment Planning
  - Consent for Treatment 1.0
  - Integrated Behavioral Health Peer Review
  - Referrals to Community Service
  - Depression/Anxiety Screening

- Bi-Annual Review Policies (no changes to policy content)**

- Adverse Medication Reaction
  - After Hours Telephone Management
  - Alternate Communications in Emergency Situations
  - Answering A Phone Call
  - Communication with Persons with Limited English Proficiency
  - Conflict Of Interest
  - Co-Signature of Mid-Level Medical Records
  - Credit Card on File
  - Critical Alert Value Notification
  - Demonstrated Competency
  - Emergency Ambulance Transfer



Equipment Management  
Exam Table and Exam Room Cleaning And Disinfection  
Exposure Control Plan  
Flat Rate Fee Program  
Fluoride Varnish for Medical Pediatric Patients  
Formulary  
Patient Privacy, Confidentiality & Release of Information

Motion to approve policies by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

#### **E. VSHWC Quality Reports:**

- Quality – May 2023:

2052 visits in May. 160 New Patients seen. No show rate down to 8%

- MedStatix – May 2023:

Patient satisfaction equal to or above the National Average in May.

#### **7. Committee Reports:**

##### **A. Finance Committee:**

- **Financial Statements** – May 2023: Public Comment – **Action**

The Balance Sheet shows a strong cash position. The Investment and Reserves Report is being revised as targets and allocations are out of date. Draft to come before the Finance Committee in July.

Motion to approve May Financial with I & R Report by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

- **Proposed Budget for 2023-2024 FY:** Public Comment – Action

Motion to approve 2023-2024 budget by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

**B. Ad Hoc Policy Committee:**

No Meeting

**C. Ad Hoc Community Grants:**

Meeting following Board Meeting today

**D. Ad Hoc Community Engagement Committee:**

No Meeting

**E. Ad Hoc Real Estate:**

Rental increase notices mailed out to tenants

**F. Ad Hoc Personnel Committee:**

- Policy 18-Compensation of the Chief Executive Officer (CEO): For 30-day Review

**8. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

- Common Ground Sr. Serv Fundraiser - Summer Lovin July 22, 2023
- Angels-Murphys Rotary Shrimp Feed Sat. Aug. 19, 2023.
- ACHD 71<sup>st</sup> Annual Meeting Sept. 13-15, 2023.
- Barger Golf Outing Sept. 17, 2023



**9. Next Meeting:**

- The next MTHCD Board Meeting will be Wed. July 26, 2023 at 9am.

**10. Adjournment: Public Comment – Action:**

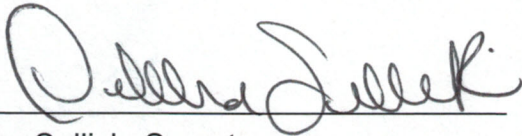
Motion to adjourn by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

Time: 10:43am



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Debra Sellick, Secretary

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: June 28, 2023 MTHCD Board of Directors Meeting

Time: Jun 28, 2023 09:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86341693470?pwd=aWZiVVFxM0dTLzIQaXhFMkxvTUpxZz09>

Meeting ID: 863 4169 3470

Passcode: 619699

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- +1 253 215 8782 US (Tacoma)
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- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
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- +1 386 347 5053 US
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