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**Meeting of the Board of Directors  
 Mark Twain Medical Center Classroom 5  
 768 Mountain Ranch Rd,  
 San Andreas, CA**

**Wednesday January 25, 2023  
 9:00 am**

**Participation: In Person or by  
 Zoom - Invite information is at the End of the Agenda**

**Approved Minutes**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order with Flag Salute:**

Meeting called to order by Ms. Reed at 9:00am

**2. Roll Call:**

Member	In Person	Via Zoom/Phone	Absent	Time of Arrival
Linda Reed	X			
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltoort	X			

**Quorum Yes**

**3. Swearing In MTHCD Board of Directors:**

- Linda Reed

- Debra Sellick
- Richard Randolph
- Johanna Vermeltfoort

Dr. Smart swears in above named Board Members.

◆ **Resolution 2023 - 01 Certification of Nov. 8, 2022 Election:**

- Election of Officers: Public Comment: **Action**

Mr. Randolph nominates Linda Reed as Board President  
Second by Ms. Vermeltfoort  
All in favor

Mr. Randolph nominates Debra Sellick as Board Secretary  
Second by Ms. Vermeltfoort  
All in favor

Mr. Randolph nominates Lori Hack as Board Treasurer  
Second by Ms. Vermeltfoort  
All in favor

Motion to approve election results by Mr. Randolph  
Second: Ms. Vermeltfoort  
Vote: 5

4. **Approval of Agenda:** Public Comment - **Action**

Motion to approve agenda by Ms. Hack  
Second: Mr. Randolph  
Vote: 5

5. **Public Comment On Matters Not Listed On The Agenda:**

Hearing None

6. **Consent Agenda:** Public Comment - **Action**

## A. Un-Approved Minutes:

- Un-Approved Special Finance Committee Meeting for Nov. 30, 2022:
- Un-Approved Special Board Meeting for Nov. 30, 2022.

## B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3) (AB 361 Expires Feb. 28, 2023):

- ◆ **Resolution 2022 - 22** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Jan. 2023**. (Informational Only)
- ◆ **Resolution 2023 - 02** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Feb. 2023**. **AB 361 Expires Feb. 28, 2023**

Dr. Smart reminds the Board of the expiration of AB 361

Motion to approve Minutes by Mr. Randolph  
Second: Ms. Vermeltoort  
Vote: 5

## C. Correspondence

- Calaveras County Senior Center – Thank you 12-23-2022:
- Nicki Stevens – Thank you 1-13-2023

## 7. MTHCD Reports:

### A. President's Report:

- **Association of California Health Care Districts (ACHD) Jan. 2023 Advocate:**

ACHD has been hiring new staff. The Strategic Planning process is moving forward.

- **Meetings With MTHCD CEO:**

Topics discussed with the CEO were Strategic Planning, District Foundation creation, Finance/Revenue and Behavior Health.

- **California Advancing & Innovating Medi-Cal Program (CalAim):**

The RFP Process has been cancelled and the members involved have been reassigned. Grant opportunities available for entities without funding for Interface capabilities. Potentially \$50,000 for Clinics and \$100,000 for Hospitals.

**B. MTMC Community Board Report:**

CJ Singh is starting a Podcast to be advertised on the Dignity Facebook page. A wound care specialist may come on board. Welcomed Dr. Tapia as a credentialed physician.

**C. MTMC Board of Directors:**

No Report. Meeting on Fri. Jan 27, 2022

**D. Chief Executive Officer's Report:**

- **General Comments:**

Storm Damage Report: Several trees were knocked down on the hospital campus. The District removed 4 trees from the property. Minor leaks in the hospital. Potential for Disaster Relief Funding to help with the costs of removing trees.

Seismic Update: In a meeting last week we were informed that the hospital building must meet seismic requirements by 2030. The District would likely have to have to pay approx. \$20 mil to reach compliance.

Windows Project: meeting with someone today to measure windows. Working with Emily from CPPA. Attempting to apply for \$30,000 grant.

Solar Farm: Still in process. Doug Archer to gather more information for proposal.

- **Utilities - MTMC:**

MTHCD sent over the first Electricity overage fee invoice yesterday. The Lease states any electric charges over the \$28,000 base rate can be invoice to MTMC to pay back to the District.

- **Strategic Planning & Projects Matrix:**

Strategic Planning Session is scheduled for March 10, 2023. Dr. Smart to facilitate. RoboDoc has added 1 new school to the program. Calls are coming in weekly from all locations.

- **BHCIP – Update (Clinic Expansion):** Public Comment – **Action**

Dr. Smart looking to withdraw the application for Phase 2- the construction of a stand-alone Behavior Health building in lieu of the County of Calaveras receiving \$22mil in grant money to build a Behavior Health facility in San Andreas. He would like approval to continue application for grant to expand the existing clinic in Valley Springs to add on more Behavior Health space.

Motion to approve BHCIP plan to continue with Phase 1 application by Mr. Randolph

Second: Ms. Hack

Vote: 5

- **Grant Report:**

Still looking for future grant opportunities.

- **District Foundation (Proposed Calaveras Wellness Foundation):**

Medical Record Transfer

Medication Reconciliation

Medication Waste Stream

Medication, Supply, And Equipment Recalls/Warnings

Monitoring Inspection of Medication Inventory

The District would like to establish a Foundation so private donors may be able to donate funds at their discretion.

- **Program Manager:**

#### **E. VSHWC Quality Reports:**

- **Quality – Dec. 2023:**

Patient appointments are up from last month. With the addition of 2 FT Nurse Practitioners, the clinic has seen up to 123 appointments in 1 day.

- MedStatix – Dec. 2023:

Patient satisfaction is at 95% for the month of December.

## 8. **Committee Reports:**

### **A. Finance Committee:**

- Financial Statements – Nov. 2022: Public Comment – **Action**

December financial were tabled by the Finance Committee e for research on the revenue reported. November Financials are looking strong. The District received its first Property Tax check for over \$733,000. Investment income Is excellent.

Motion to approve November Financials with I&R Report by Ms. Vermeltfoort

Second: Ms. Reed

Vote: 5

### **B. Ad Hoc Policy Committee:**

- MTHCD Policies Presented for 30-day Review:
  1. MTHCD Policy 02 - Basis of Authority: Roll of the Board of Directors:
  2. MTHCD Policy 17 - Authority & Responsibility of CEO Contracts & Bidding:
  3. MTHCD Policy 24 - Website Content & Social Media:
  4. MTHCD Policy 25 – Reserve Policy:

MTHCD Policy 02 needs word Roll replaced by Role.

MTHCD Policy 17 Finance Committee to discuss budget at Feb meeting.

### **D. Ad Hoc Personnel Committee:**

No Meeting. To schedule meeting for Feb or March

### **D. Ad Hoc Community Grants:**

No Activity.

### **E. Ad Hoc Community Engagement Committee:**

Schedule meeting for Feb 7<sup>th</sup> @ 2pm

**9. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

Hearing none

**10. Next Meeting:**

- The next MTHCD Board Meeting will be Wed. February 22, 2023 at 9am.

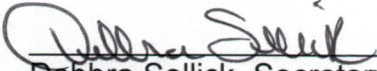
**11. Adjournment: Public Comment – **Action:****

Motion to adjourn by Ms. Hack

Second: Ms. Sellick

Vote: 5

Time: 11:12am

  
Debra Sellick, Secretary

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: Jan. 25, 2022 MTHCD Board Meeting

Time: Jan 25, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83022987969?pwd=T0JmVUZLcDhiOUxINnNDZnZzeVZ3Zz09>

Meeting ID: 830 2298 7969

Passcode: 140182

One tap mobile

+16694449171,,83022987969#,,,,\*140182# US

+16699006833,,83022987969#,,,,\*140182# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

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+1 689 278 1000 US

+1 929 205 6099 US (New York)

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Meeting ID: 830 2298 7969

Passcode: 140182

Find your local number: <https://us02web.zoom.us/j/83022987969>



Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.