



**MARK TWAIN
HEALTH CARE DISTRICT**

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**Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249
9:00 am
Tuesday March 16, 2021**

**Participation: Zoom - Invite information is at the End of the Agenda
Or in person**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Hack at 9am.

2. Roll Call:

Member	In Person	By Zoom/Phone	Unexcused Absence
Ms. Hack	X		
Ms. Toepel			X
Mr. Randolph	X		

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3. Approval of Agenda: Public Comment - Action:

Public Comment: Hearing None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 2-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None.

5. Consent Agenda: Public Comment - Action

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for Feb. 16, 2021

Public Comment: Hearing None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 2-0

6. Chief Executive Officer's Report:

- Budget Preparation:

Dr. Smart's email assigned timeline and duties. (see attached email)

- FEMA Applications:

Dr. Smart: We currently have 3 FEMA applications. **1.** COVID vaccination Administration for \$37,000. It is a cost reimbursement at 100%. **2.** 2020 Response to COVID Pandemic. To cover PPE costs. We are still adjusting. The total is unclear currently. **3.** 2021 Response to COVID Pandemic is being input as costs arise.

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- Children’s Advocacy Center (CAC) – Resource Connection Lease Extension:

Dr. Smart: Rick Randolph has been a tremendous help going through the leases. We have extended the lease for the CAC for 5 years.

Dr. Smart: Last year a server from US Bank was stolen. It did not have any patient information on it. US Bank has taken steps to block any aggressive ACH Debits.

Dr. Smart: \$298,000. was taken from the loan to pay Diede Construction for the Pharmacy/Rm 400 project. That is the total amount minus the 10% retainage. Diede Construction wants the 10%. Diede will take a security deposit of \$5,000. for now.

7. Real Estate Review:

Mr. Randolph: (see attached handout)

Committee recommends to the Board to approve the Recommendations set forth in the attached handout.

8. Accountant’s Report: Public Comment - Action

- Feb. 2021 Financials Will Be Presented to The Committee: Public Comment – Action

Mr. Wood: Copperopolis Clinic needs to be added to the 2021-2022 budget under Foundation. The grants have been put on hold until next fiscal year (July 2021)

Dr. Smart: Dignity health matches any donation the MTHCD makes to MTMC..

Dr. Smart: Page 12 line 9520.80- The amount for utilities for the MTMC is more than usual this month.

Ms. Tapps: That is due to the Solar “True Up” period for one of the PG&E bills. It was a total of \$14,000+ for the year (3/2020-3/2021). Going forward, the Solar bill will be paid in monthly payments as not to have such a large payment in the True Up month (March)

- Closing 2019-2020 Update:

Mr. Jackson has all the documents requested. Mr. Hohenbrink will request estimated time frame for the completed Audit Report.

Public Comment: Hearing none.

Motion: Mr. Randolph to approve Feb 2021 Financials including Interest & Reserve Report (I&R)

Second: Ms. Hack

Vote: 2-0

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9. Treasurer's Report:

Bank signature cards have been signed by Treasurer.

10. Comments and Future Agenda Items:

Hearing none.

11. Next Meeting:

- Tuesday April 20, 2021 at 9 am.
- Note: The June 15th Meeting has been changed to Tues. June 8th at 8am.

12. Adjournment: - Action

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 2-0

Time: 10:02 am.



Debra Sellick, Secretary

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Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: March 16, 2021 MTHCD Finance Committee Mtg
Time: Mar 16, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88599899005?pwd=WlJlUWJLcUdUUU0JTK0RERDY2WU14dz09>

Meeting ID: 885 9989 9005

Passcode: 303095

One tap mobile

+16699006833,,88599899005#,,,,*303095# US (San Jose)

+13462487799,,88599899005#,,,,*303095# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 885 9989 9005

Passcode: 303095

Find your local number: <https://us02web.zoom.us/j/kcB2ApBy7a>

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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