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**Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday August 24, 2022
 9:00 am**

**Participation: In Person or by
 Zoom - Invite information is at the End of the Agenda**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

By: Ms. Reed
 Time: 9:00 am

2. Roll Call:

Board Member	Present in Person	Present by Zoom	Time of Arrival
Ms. Reed	X		
Ms. Sellick	X		
Ms. Hack	Absent		
Mr. Randolph	X		
Ms. Vermeltoort	X		

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Minutes Aug. 24, 2022 MTHCD Board Meeting
 Approved Sept. 28, 2022

3. Approval of Agenda: Public Comment - **Action**

Motion: Ms. Vermeltfoort

Second: Mr. Randolph

Vote in Favor: 4-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None.

5. Consent Agenda: Public Comment - **Action**

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for July 20, 2022
- Un-Approved Board Meeting Minutes for July 27, 2022:

B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3):

- **Resolution 2022 - 15** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **August** 2022. (Informational Only).
- **Resolution 2022 – 17** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **Sept.** 2022.

Motion: Mr. Randolph

Second: Ms. Vermeltfoort

Vote in Favor: 4-0

6. MTHCD Reports:

A. President's Report:

- **Association of California Health Care Districts (ACHD):**
 - **ACHD Aug. 2022 Advocate:**

Ms. Reed: Invited Board members to attend the ACHD 70th Annual Meeting Sept. 14-16 in Orange County. She will be starting her position as an ACHD Board Member.

- **California Advancing & Innovating Medi-Cal Program (CalAIM):**

Ms. Hack was not available to give a report.

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Minutes Aug. 24, 2022 MTHCD Board Meeting
Approved Sept. 28, 2022

- **Meetings with MTHCD CEO:**

Ms. Reed: Routine agenda items were discussed.

Dr. Smart: Seismic requirement legislation was being considered but failed to materialize.

B. MTMC Community Board Report:

Ms. Sellick: Nothing new to report as the Meeting was cancelled.

C. MTMC Board of Directors:

Ms. Reed: Nothing new to report as the Board of Directors hasn't met yet.

D. Chief Executive Officer's Report:

- **Strategic Planning & Projects Matrix:**

Dr. Smart: Staff interviewed 9 Calaveras High School Students in the Career Tech Ed. (CTE) Program who want to pursue a career in health care. Two have been selected to shadow in the Clinic starting in Oct.

- **General Comments:**

Dr. Smart: Successful obtained \$10K (+/-) from Anthem for telehealth equipment to be used in our Robo-Doc program.

- **Grant Report:**

Dr. Smart: Will be updating the Grant Report and removing the completed ones.

- **VS H&W Center – Policies and Forms: Public Comment - **Action****

- **Policies for August 2022 for Valley Springs Health & Wellness Center:**

- New Policies**

- Medical Record Chart Audit Policy

- Revised Policies**

- BLS and ACLS Certification

- Butane Storage and Handling

- Compliance

- Emergency Codes

- Emergency Medications and Supplies

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Minutes Aug. 24, 2022 MTHCD Board Meeting

Approved Sept. 28, 2022

Employee COVID-19 Vaccine and Precautions Policy
Expediated Partner Therapy for STDs
Fire Safety
Incident Reports
Medical Staff Composition
Medication Management – Storage of Multi-Use Containers
Standardized Procedure for Employee Covid-19 Rapid Testing
Supply Ordering
Visitors and Relative

Bi-Annual Review Policies (no changes to policy content)

Ambulatory Blood Pressure Monitor Testing
Animal Bite-Reporting
Annual Clinic Evaluation
Aseptic Procedure
EKG
Generator Management
Medical Record Chart Audit Policy
Liquid Nitrogen
Standardized Procedure for Childhood Health Screenings
Standardized Procedures for Mid-level Practitioners (NP, PA)
Waived Testing – Lead Care II

Motion: Mr. Randolph
Second: Ms. Vermeltoort
Vote in Favor: 4-0

• **Program Manager:**

Ms. Stanek: School is starting so she plans to visit the Robo-Doc schools i.e.: West Point Elem., Valley Springs Elem., Mark Twain Elem., Michelson Elem. and Bret Harte High School; All of the Stay Vertical Calaveras (SVC) instructors now have classes; the West Point Instructor wants to start a class in San Andreas; She will create an “outcomes” report .

Ms. Reed: Requested to have a SVC “Out Come Report”.

Ms. Sellick: Will meet with CEO Doug Archer of MTMC to distribute SVC information to MTMC and their clinics for their patients.

Dr. Smart: Will prepare a resolution of appreciation for Steve Shetzline as he managed the early stages of SVC.

E. VSHWC Quality Reports:

• **Quality – July 2022:**

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Minutes Aug. 24, 2022 MTHCD Board Meeting
Approved Sept. 28, 2022

Ms. Terradista: The format was changed on the Quality Report to include Medi-Cal Payor Mix.

- **MedStatix – July 2022:**

Ms. Terradista: Most all categories are above 90% but she will research the “Informed About Delays” finding

7. Committee Reports:

A. Finance Committee:

- **Financial Statements – June (Draft) 2022:** Public Comment – **Action**

Mr. Randolph: August shows the increase for the new payor rate. The District can expect a retro for the rate change; Mr. Wood is taking care of the “mark-to-market’ requirement. In a time of rising interest rates, it can be unsettling if the District has to sell a note at a lower amount. The District is in a cash flow position where incurring actual market rate losses is unlikely.

Motion Including the Investment & Reserve Report by Ms. Vermeltfoort

Second: Ms. Sellick

Vote in Favor: 4-0

- **Resolution 2022 - 16 LAIF** Authorizing Investment of Monies: Public Comment – **Action**

Mr. Randolph: The resolution is in the event the District wants to move funds to LAIF at a future time.

Motion: Ms. Sellick

Second: Ms. Vermeltfoort

Vote in Favor: 4-0

B. Ad Hoc Policy Committee:

Ms. Sellick: Nothing new to report:

C. Ad Hoc Personnel Committee:.....Ms. Reed / Dr. Smart

Ms. Reed: Nothing new to report.

D. Ad Hoc Community Grants:.....Ms. Sellick / Ms. Reed

Ms. Sellick: Nothing new to report.

E. Ad Hoc Community Engagement Committee:.....Ms. Reed

Ms. Reed: Met with Mr. Randolph and Dr. Smart to review programs and partnerships the District has in the communities of Calaveras.

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Mr. Randolph: Learned a lot about all the different groups in Calaveras County and plans to learn more an report back to the Board in 3-months.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- CSDA Annual Conference & Exhibitor Showcase Aug. 22 - 25, 2022 - Palm Desert:
- ACHD Annual Meeting Sept. 14-16 – Orange County:
- MTMC Health & Community Resources Festival Sept. 17, 2022 - MTMC
- CSDA Special Dist. Leadership Academy Sept. 18-21 - Napa:
- The Party for Youth Mentoring Oct. 8, 2022

9. Next Meeting:

A. The next MTHCD Board Meeting will be Wed. September 28, 2022, at 9am.

10. Adjournment: Public Comment – **Action:**

Motion: Mr. Randolph

Second: Ms. Vermeltfoort

Vote in Favor: 4-0

Time: 10:18 am



Debra Sellick, Secretary

This Institution is an Equal Opportunity Provider and Employer

Minutes Aug. 24, 2022 MTHCD Board Meeting
Approved Sept. 28, 2022

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Board of Directors Meeting Aug. 24, 2022

Time: Aug 24, 2022 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89915489620?pwd=bFNIUmR6R3dJelBFK3hweW9LMFBMQT09>

Meeting ID: 899 1548 9620

Passcode: 945390

One tap mobile

+16694449171,,89915489620#,,,,*945390# US

+16699006833,,89915489620#,,,,*945390# US (San Jose)

Dial by your location

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

Meeting ID: 899 1548 9620

Passcode: 945390

Find your local number: <https://us02web.zoom.us/j/89915489620?pwd=bFNIUmR6R3dJelBFK3hweW9LMFBMQT09>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and "swiftly resolving" requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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