



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Meeting of the Board of Directors
Wednesday Oct. 24, 2018
7:30 am
Mark Twain Medical Center Classroom 2
768 Mountain Ranch Rd,
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:
2. Roll Call:
3. Approval of Agenda: Action
4. Public Comment on matters not listed on the Agenda:

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

This Institution is an Equal Opportunity Provider and Employer

Agenda – Oct. 24, 2018 MTHCD Board Meeting

5. Consent Agenda: Action

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Special Finance Committee Meeting Minutes for Sept. 19, 2018
- Un-Approved Special Board Meeting Minutes for Sept. 20, 2018
- Un-Approved Board Meeting Minutes Sept. 26, 2018

6. MTHCD Reports:

A. Presidents Report:Ms. Reed

- Association of California Health Care Districts (ACHD):

B. Executive Director Report:.....Dr. Smart

- Strategic Plan Matrix:
- Children’s Advocacy Center Grand Opening - Nov 7th
- ACHD Recertification:

C. Corp. Board Report:Ms. Reed / Ms. Atkinson

D. Stay Vertical Calaveras:.....Steve Shetzline

7. Committee Reports:

A. Finance Committee:.....Ms. Atkinson / Ms. Radford

- Financial Update:.....Mr. Krieg / Mr. Wood
- Recommendation - Approval of Sept. 2018 Financial Statements: ActionMs. Atkinson
- Investment Policy No. 22: Action.....Ms. Atkinson
- Update on Annual Audit:.....Mr. Krieg
- Investment Activities:.....Mr. Wood

B. Ad Hoc Lease Review Committee:.....Ms. Reed / Ms Atkinson

C. Ad Hoc Policy Committee:.....Ms. Atkinson / Ms Al-Rafiq

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- Policy No. 5- Committees of the Board, Public Info Officer & Auditors: **Action**
- Policy No. 7 - Attendance at Meetings: **Action**
- Policy No. 9 - Topics for Discussion / Board Meeting Agenda: **Action**

D. Ad Hoc Real Estate:Ms. Reed / Ms Al-Rafiq

- **Update on the Valley Springs Health & Wellness Center:**.....Dr. Smart
 - Project Manager:.....Pat Van Lieshout
- **Update on Valley Springs Property - Phase II:**..... Al-Rafiq / Ms. Reed

E. Ad Hoc Community Grant:.....Ms. Radford / Ms. Sellick

- Grants Calendar:.....Dr. Smart
- Grants - AB2019:.....Ms. Radford / Dr. Smart

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

9. Next Meeting:

A. November 28, 2018 (Regular Board Meeting)

10. Adjournment: **Action:**

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Agenda – Oct. 24, 2018 MTHCD Board Meeting



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**Special Finance Committee Meeting
Thursday September 19, 2018
9:00 am
Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA**

Un- Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

Ms. Atkinson, Treasurer, called the meeting to order at 9:01am

2. Roll Call:

Present for roll call was Ms. Atkinson, MSW and Ms. Radford, FNP. Mr. Smith was absent for roll call but did arrive after the Public Comment (item 4).

3. Approval of Agenda: Action

Ms. Radford moved to approve the Agenda. Ms. Atkinson provided her second and the motion passed 2-0.

4. Public Comment On Matters Not Listed On The Agenda:

Hearing none.

5. Consent Agenda: Action

A. Un-Approved Minutes:

- Un-Approved Special Finance Committee Meeting Minutes for August 8, 2018:

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B. Bank and Investment Statements:

- **Bank of Stockton Statement:**

Dr. Smart: Referenced the Bank of Stockton Statement showing the first draw of \$384,591.92 for the VS Health and Wellness Center project.

- Umpqua Statement:

C. County Auditor / Controller's June Report:

Ms. Radford moved to approve the Consent Agenda. Mr. Smith provided his second and the motion passed 3-0.

6. New Business:

A. Financial Services Agreement With CSDA: Action

Ms. Atkinson: Referenced the agreement for Accounting & Financial Services by CSDA to engage Rick Wood to oversee the District's finances. MTHCD would be one of three districts in the CSDA pilot program.

Dr. Smart: Has engaged legal and CSDA to make minor changes to the agreement. His estimate will be \$20-30k yearly. He suggested the Committee recommend a pay cap to the Board.

Mr. Krieg: Hiring Rick along with a part time bookkeeper at \$12-14/hr. will still be lower than the current cost of his dept.

Ms. Atkinson: Suggested a \$3k/month cap requiring Board approval if exceeds.

Dr. Smart: It's a good temporary measure to get to May/June of 2019 then to consider hiring a CFO.

Ms. Radford moved to recommend a \$3k/month cap without prior written approval by the District. Mr. Smith provided his second and the motion passed 3-0.

Mr. Smith moved to refer the agreement to the full Board. Ms. Radford provided her second and the motion passed 3-0.

Dr. Smart: This item will be taken to the Board tomorrow and Rick Wood will be in attendance. If the Board approves there will be an overlap of Mr. Wood's services in parallel with the MTMC Accounting Dept. in Oct. Then the bookkeeper will be added in Nov.

Mr. Krieg: Offered to review the financials in Dec.

B. Termination Notice Administrative Services Agreement – MTMC: Action

Dr. Smart: Given the prior item (A. Financial Services with CSDA) the District will no longer need the services of the MTMC Accounting Dept. so with Board approval give a 90-day notice effective 9-21-2018.

Ms. Radford moved to approve the 90/day notice. Mr. Smith provided his second and the motion passed 3-0.

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7. Controller's Report: Action

- Financial Status, Trends, Long-Term Views and Cashflow:
- August Financials Will Be Presented to The Committee:
- **Financial Dashboard:**

Mr. Krieg: The Financial Dashboard reflected the budget that included the lease agreement. Since the lease hasn't begun yet it isn't helpful and will not be included in the Board pkt. Likewise the July 1, 2018 adopted budget is not pertinent to the District's current transactions.

Dr. Smart: Learned at the last training most districts pay their board members a stipend for attending meetings. AB 2329 allows for a \$100 stipend for each meeting with a max of 6 meetings per month. His research will be presented at the Sept. Board meeting.

Mr. Krieg: The operating income for August is \$68,027. The VS Health & Wellness Center Project incurred \$132,892 predominately for permit and fee expenses. The Minority Interest reflected MTMC having a good August so ended higher at \$151,400.

Dr. Smart: Brian Quint was the bond attorney for the USDA loan. When the District had to apply for the second loan to cover the additional building costs he did not increase his \$30k fee.

Mr. Malcoun: Will make the necessary adjustments to reflect the budget accounts as follows: The Travel, Meals & Lodging will include Board and Staff's day to day travel & lodging expenses. The Outside Training/Conferences account will reflect all cost associated with training and conferences ie; registration fees, mileage, lodging and meals associated with that training.

Mr. Smith moved to approve the Aug. Financials. Ms. Radford provided her second and the motion passed 3-0.

8. Executive Director's Report:

- USDA Loan Draws:

Dr. Smart: As mentioned in review of the Bank of Stockton Statement the District has received the first draw from the project.

9. Treasurer's Report:

- **Investments Policy No. 22:**

Dr. Smart: Is reviewing the investment policy, has incorporated suggestions from Rick Wood and has been able to shrink it to 6 pages. The Committee will see the investment policy at the Oct. meeting.

Ms. Atkinson: The District is looking at a CCWD hook-up permit cost of \$242k.

10. Comment and Future Agenda Items:

Dr. Smart: The OPC isn't valid so will work with Mr. Krieg to develop a better format showing amounts spent.

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11. Next Meeting:

- The next meeting will be October 10, 2018

12. Adjournment: Action

Ms. Radford moved to adjourn the meeting at 10:23am. Mr. Smith provided his second and the motion passed 3-0.



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**Special Meeting of the Board of Directors
Thursday September 20, 2018
7:30 am
Mark Twain Medical Center Classroom 1
768 Mountain Ranch Rd,
San Andreas, CA**

Un- Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

President Lin Reed, called the meeting to order at 7:31am.

2. Roll Call:

Present for roll call was Lin Reed, MBA OTR/L; Ann Radford, FNP; Susan Atkinson, MSW; Debbie Sellick, CMP and Talibah Al-Rafiq.

3. Approval of Agenda: Action

Ms. Radford moved to approve the agenda. Ms. Sellick provided her second and the motion passed 5-0.

4. Public Comment on matters not listed on the Agenda:

Hearing none.

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Minutes – September 20, 2018 Special Board Meeting

5. New Business:

A. Financial Services Agreement With CSDA: Action

Dr. Smart: Offered the following: The District has been paying for the MTMC Accounting Department's services, (\$72k year) but the new lease does not provide for that arrangement. CSDA has a pilot program including two other districts and has asked MTHCD to be the third; with the Board's approval an agreement will be signed with CSDA to receive services from their CFO, Rick Wood; CSDA has agreed to the minor changes the District's legal has requested of the agreement; the next step would be to hire a part-time bookkeeper to be trained and work closely with Mr. Wood as he oversees the District's financials; the MTMC Accounting team would work parallel with Mr. Wood through Oct. and Nov. as they transition to a cloud based QuickBooks program; the bookkeeper would be added in Nov; if the Board approves the arrangement then a letter would be sent to give a 90-day notice to the MTMC Accounting Dept. that their services will no longer be needed effective late Dec.

Mr. Wood: Offered the following; he anticipates the cost will be less for the District than they have been paying with the current accounting services because he will oversee a part-time bookkeeper, have less travel expenses because he has property in Calaveras County; he does not recommend bring payroll in-house until the District has many more employees because it isn't cost effective; he will be attending the District Board meetings; he is always available electronically or by phone; he can access QuickBooks from anywhere because it will be in the cloud;

Ms. Al-Rafiq: Requested all District history be obtained from MTMC before 90 days are exhausted.

Ms. Atkinson: Cautions not paying the part-time bookkeeper enough will constitute being trained then to leave only to start the process again.

Ms. Sellick moved to approve the agreement effective Oct. 1, 2018 with a \$3k/month cap and for Staff to send a 90-notice to MTMC Corp. Ms. Radford provided her second and the motion passed 5-0.

Staff will send Mr. Wood a calendar of their meetings, so he can schedule accordingly.

B. Legal Services: Transfer to Best, Best & Kreiger: Action

Dr. Smart: Offered the history of working with the legal team of Archer Norris which now has dissolved. The District also has an agreement with the Pillsbury law firm in the event of a conflict or if a higher level of expertise was needed. The District has worked closely with Colin Coffey, Mike Peterson and Noel Caughman. Mr. Coffey and Ms. Caughman have joined the legal firm of Best Best & Kreiger (BBK) so need a new contract signed by the District. Mike Peterson has joined the firm of Brown Gee & Wenger LLP and will have a sub contract with BBK to complete the Dignity lease. Mr. Peterson's rate needs to be added to the BBK agreement. No retainer has been paid to Archer Norris.

Ms. Al-Rafiq moved to accept the Best Best & Krieger, LLP, engagement letter for legal services subject to the rates being added for Mr. Peterson. Ms. Atkinson provided her second and the motion passed 5-0.

Board Comment and Request for Future Agenda Items:

C. Announcements of Interest to the Board or the Public:

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Minutes – September 20, 2018 Special Board Meeting

6. Next Meeting:

A. September 26, 2018

7. Adjournment: Action:

Ms. Atkinson moved to adjourn the meeting. Ms. Radford provided her second and the meeting was adjourned at 8:44am.



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Un- Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The meeting was called to order by Ann Radford, Secretary at 7:32am

2. Roll Call:

Present for roll call was Ann Radford, FNP; Susan Atkinson, MSW; Debbie Sellick CMP and Talibah Al-Rafiq. Absent (and excused) was Ms. Reed Lin Reed, MBA OTR/L.

3. Approval of Agenda: Action

Ms. Sellick moved to approve the agenda. Ms. Atkinson provided her second and the motion passed. 4-0.

4. Public Comment on matters not listed on the Agenda:

Hearing none:

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Minutes – Sept. 26, 2018 MTHCD Board Meeting

5. Consent Agenda: Action

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for Aug. 8, 2018
- Un-Approved Board Meeting Minutes for Aug. 8, 2018
- Un-Approved Board Meeting Minutes Aug. 22, 2018

Ms. Al-Rafiq moved to approve the Consent Agenda. Ms. Atkinson provided her second and the motion passed 4-0.

6. New Business:

A. VSH& Wellness Center Operational Planning: Action

- **Consultant Presentation:**

Dr. Smart: A few months ago, the District engaged with Kelly Hohenbrink provide consultation for licensing and regulatory compliance for a Rural Health Clinic (RHC) for the Valley Springs Health & Wellness Center.

Kelly Hohenbrink: During the next (approx.) three years he will be assisting the District; he will identify the Community to be served; evaluate demand; determine the payer mix; estimate the impact on the cash position for year one; assist in the operations of general administration, direct clinic operations. In order to accomplish the opening of the VS H&W Center he has an assistant, Cheryl Duncan, that will be an operational consultant. It is estimated there will be a need for 30 FTE employees.

Dr. Smart: The employees can be cross trained to fill the needs of the clinic. He is a certified Internist so can fill in for doctors on leave.

Dr. Smart: Introduced Cheryl Duncan as a Senior Consult with MSZ Resource Group Inc. which is a virtual company; she has 26 yrs. experience in the field managing RHC's starting from the architect to the license.

Cheryl Duncan: Because MSZ is a virtual company she is able to work remotely and from home until the project is built then she is available on site to furnish policy, forms, diagrams, work force, culture training and how to attract and keep patients.

Dr. Smart: Ms. Duncan's agreement consists of (1) a 30-day termination option. (2) 1,000 hours of work to be paid as earned for a total of \$135k. This method allows coverage in two budget cycles i.e.: \$60k in this budget year with \$40k unbudgeted which can be offset by not paying hospital utilities. The remaining \$62k would be in the following budget cycle.

Ms. Atkinson moved to approve the MSZ proposal. Ms. Sellick provided her second and the motion passed 4-0.

B. Resolution 2018 – 18: Action

- Application for Certificate of Consent to Self-Insure as a Public Agency Employer Self-

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Insurer. Workers Comp Policy with BETA:

Dr. Smart: The District has enough activity to be able to transition the District's Workers Comp coverage to align with other BETA coverages. This Resolution is required to make the transition.

Ms. Al-Rafiq moved to approve **Resolution 2018-18**. Ms. Atkinson provide her second and the motion passed 4-0.

C. Directors Compensation – AB 2329:

Dr. Smart: Has researched and found many districts provide a stipend for their Board members to attend meetings i.e.: 50% of ACHD members and 50% of CSDA members. AB 2329 was signed into law Aug. 20, 2018 and provides \$100/meeting with provisions for a max. of 5/month and a 5% annual increase. (pkt. pg. 24). The stipend would be in addition to mileage. Since a lot is expected of the Board Members he plans to refer this item to legal and the Finance Committee.

Public Comment: Is familiar with many districts and surprised the Board isn't getting a stipend.

Ms. Al-Rafiq: Prefers one meeting per month to stay within budget then to budget next year for a max. of two meetings per month.

Direction for Staff: To take necessary steps to provide for a directors' stipend.

D. Report from Attendees - ACHD Training – Sept. 12-14th:

Dr. Smart: Reported all but one Board Member had attended the ACHD Annual Meeting and it was a valuable training enjoyed by all. He thought Paul Keckley, Executive Director, Deloitte Center for Health Solutions was excellent.

7. MTHCD Reports:

A. Presidents Report:

- **Association of California Health Care Districts (ACHD):**

Dr. Smart: Referenced the ACHD materials in the Board pkt (pages 25-31)

B. Executive Director Report:

- **Strategic Plan Matrix:**

Dr. Smart: Reminds everyone there is a lot going on in the District and refers them to the Matrix to suggest changes as necessary.

- **Grants Calendar:**

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Minutes – Sept. 26, 2018 MTHCD Board Meeting

Dr. Smart: He is working on a timeline to bring back to the Board.

C. Corp. Board Report:

Ms. Atkinson: The MTMC had a good month in August so the Minority Interest was up \$151k; quality control scored high; admittance for surgery was also good; CERNER is to follow; plans are to start moving dirt at the Angels Camp clinic site in mid Oct.; Nov 1st is the open house for the SA Clinic; A new orthopedic doctor comes on board in mid Oct.

Mr. Philipp: Pending a contractor's signature dirt will be moving at the Angels Camp Clinic. The Contractor is DesCor Builders.

D. Stay Vertical Calaveras:

Mr. Shetzline: Is appreciative of Your Type Graphics' ad and Nick Baptista of the Valley Springs News doing a nice piece on the SVC program; there are several classes in Murphys and three in Valley Springs and three in San Andreas; a new schedule will be coming out; folks can call him for class locations or check the MTHCD web site; he's looking for instructors for the Mt. Ranch and Copper areas;

Dr. Smart: Would like to target the non-exercise folks who are more prone to falling.

Ms. Atkinson: Will assist with up-country locations to hold the classes.

8. Committee Reports:

A. Finance Committee:

• **Financial Update:**

Mr. Krieg: The MTMC did have a good August so the Minority Interest as reported was up \$151,400: the District's operating income was \$68,027; he reminded the Board the budget will not be in sync until the lease is signed; his department has purchased the cloud-based QuickBooks program and is working to up-load the data; there will be five licensed users.

• **Recommendation - Approval of Aug. 2018 Financial Statements: Action**

Ms. Atkinson: Reminded the Board to turn in their ACHD conference expenses and mileage and to keep the ACHD expenses separate as that is the way the budget was built.

Ms. Al-Rafiq moved to approve the Aug. Financial Statements. Ms. Sellick provided her second and the motion passed 4-0.

B. Ad Hoc Lease Review Committee:

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Minutes – Sept. 26, 2018 MTHCD Board Meeting

Ms. Atkinson: The Committee has not met because the Dignity attorney was on vacation much of Sept.

C. Ad Hoc Policy Committee:

Ms. Atkinson: Along with Ms. Al-Rafiq have been meeting monthly to work on updating the District's policies.

- **Policy No. 14: Conduct Related to Elections:** Action

Ms. Al-Rafiq moved to approve Policy Nol. 14. Ms. Atkinson provided her second and the motion passed 4-0.

- **Policy No. 16: Membership in Associations:** Action

Ms. Al-Rafiq moved to approve Policy NO. 16. Ms. Sellick provided her second and the motion passed 4-0.

- **Policy No. 29: iPad Usage:** Action

Ms. Atkinson: The Policy Committee researched and presented an iPad policy for the Board to consider noting each Board member would be required to sign an iPad Usage Agreement (pkt. pg. 55).

Ms. Sellick moved to approve Policy No. 29. Ms. Al-Rafiq provided her second and the motion passed 4-0.

Dr. Smart: Let him know if anyone wants an iPad.

D. Ad Hoc Real Estate:

- **Update on the Valley Springs Health and Wellness Center:**

Dr. Smart: The District received its first loan draw of \$384k. The second will be \$507k by (+/-) Oct. 5th. He signed an agreement for soil testing which is within the USDA loan. There will be 8 shovels for the Friday (Sept 28) Ground Breaking Ceremony. Ms. Radford will do the welcoming.

- **Project Manager:**

Mr. Van Lieshout: Construction started last week; the site was cleared of grass and debris; there is a pre-construction meeting coming up; the construction sign will be delivered today or tomorrow; he will be sending daily report/pictures to the Board.

- **Facility Management Group Agreement:** Action

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Minutes – Sept. 26, 2018 MTHCD Board Meeting

Dr. Smart: Before the Board is a revised agreement for the Project Manager (pkt. pg.56-59) who has done an excellent job.

Mr. Van Lieshout: If he needs to be away from the job he will engage a substitute and pay them.

Ms. Atkinson moved to accept the contract. Ms. Sellick provided her second and the motion passed 4-0.

- **Update on Valley Springs Property - Phase II:**

Al-Rafiq: Will be setting up a conference call with Welbe Health for herself and Dr. Smart.

E. Ad Hoc Community Grant:

- **Common Ground Request – Care for the Caregiver Conference: Action**

Ms. Radford: Explained there is a real need for caregivers and sees the Common Ground's request at \$2k a valuable commitment to the community.

Ms. Toepel: The Care for the Caregiver Conference Budget is \$5,900. It is the first event and they have other partners in addition to the \$2k requested from the District. There plan is to have booths where the District can display their banner. Ads will include the District's logo and Stay Vertical Calaveras programs.

Ms. Atkinson moved to approve the grant. Ms. Al-Rafiq provided her second and the motion passed 4-0.

9. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

Hearing none.

10. Next Meeting:

A. October 24, 2018 (Regular Board Meeting)

11. Adjournment: Action:

Ms. Atkinson moved to adjourn the meeting at 9:39am. Ms. Al-Rafiq provided her second and the motion passed. 4-0.



ACHD Advocate

In this edition

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From the Desk of Ken Cohen, Chief Executive Officer

Thank you to all of our members who attended the ACHD 66th Annual Meeting September 12-14 in Pismo Beach. This was truly one of our best conferences to date and we appreciate your participation in our Annual Meeting.

Congratulations to the 2018-19 elected Board Officers and Executive Committee Members: Howard Salmon, Fallbrook Regional Health District and ACHD Board Chair; Linda Rubin, Pioneers Memorial Healthcare District and ACHD Board Vice Chair; Michelle Bholat, Beach Cities Health District and ACHD Board Secretary; Harry Weiss, Tahoe Forest Hospital District and ACHD Board Treasurer; and Jerry Starr, West Side Health Care District and ACHD Member-At-Large. Your Executive Committee is dedicated to the success of the Association and has already initiated strategic planning activities. To learn more about the Board of Directors, click [here](#).



Also, congratulations to Mark Twain Health Care District on the groundbreaking for their health and wellness center. This is the culmination of nearly 4 years of planning, with rural health care financing from the United States Department of Agriculture (USDA). ACHD will be

asking the USDA to present future educational sessions on the USDA programs available to rural Healthcare Districts for both facilities and services.

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Message from Howard Salmon, Board Chair

As we learned and saw on display at our recent Annual Meeting, the new and enhanced [Certified District Program](#) continues to promote accountability and compliance for Healthcare Districts in key areas of local governance, including transparency, state laws, finance and website requirements but now with the benefit of a [fully web-based process](#).

Our dedicated Education Committee, under the leadership of ACHD staff, have diligently worked to open up this program opportunity to more Districts - not just to help each District ensure it is serving its community to the best of its ability but to also strengthen Healthcare Districts as a whole.

As I've previously shared, when my District, Fallbrook Regional Health District, became a Certified Healthcare District in 2016, it allowed my fellow trustees and I to come together and thoroughly review all areas of local governance in a holistic way that regular Board meetings don't often afford you the time to do. I believe we are a better team and a better District thanks to the Certified District Program.

I hope you'll join me and the Fallbrook team in adding value to your District and constituents by becoming a Certified District today. To learn more about the [Certified District Program](#), please register for the [Certification Program Tutorial Webinar](#), taking place on October 23, 2018.

Please contact certification@achd.org with questions.

Howard Salmon, Fallbrook Regional Health District
ACHD Board Chair



Alta Healthcare District receiving their Certification at Annual Meeting



Northern Inyo Healthcare District receiving their Certification at Annual Meeting

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Legislative Update

The Governor took final action on over 1,300 bills by the September 30 deadline. ACHD Tracked 293 bills this session with 51 active positions. Find our End of Session Legislative Report, [here](#). A few bills to note:

AB 2019 (Aguiar-Curry): Requires Healthcare Districts to include additional transparency items on their website, limits the authority of Healthcare Districts' use of design build for housing projects, creates guidelines and specific requirements on Healthcare Districts' grants policies. Governor Brown signed [AB 2019](#) on September 5, 2018 and most provisions take effect on January 1, 2019; the Grant policies requirements take effect on January 1, 2020. Read our detailed summary of AB 2019 [here](#).

AB 2190 (Reyes): Creates a mechanism for hospitals to receive an extension on the 2020 seismic mandate established by the Alfred E. Alquist Hospital Facilities Seismic Safety Act of 1983. Governor Brown signed [AB 2190](#) on September 22, 2018 and it takes effect on January 1, 2019. Read our detailed summary of AB 2190 [here](#).

AB 2329 (Oberholte): Establishes a single standard of compensation for special district board members. Governor Brown signed [AB 2329](#) on August 20, 2018 and it takes effect on January 1, 2019. Read our detailed summary of AB 2329 [here](#).

AB 3115 (Gipson): Would have narrowed and complicated the ability of local agencies to develop community paramedicine or triage to alternate destination programs. Governor Brown vetoed [AB 3115](#) on September 30, 2018. Read his veto message [here](#).

SB 1152 (Hernandez): Requires each hospital to include, as part of its hospital discharge policy, a written homeless patient discharge planning policy and process. Governor Brown signed [SB 1152](#) on September 30, 2018 and it takes effect on January 1, 2019, with some provisions taking effect on July 1, 2019. Read our detailed summary of SB 1152 [here](#).

SB 1288 (Leyva): Would have required the California Department of Public Health (CDPH) to issue specific fines for violations of nurse-to-patient ratio regulations and would eliminate CDPH's ability to link the penalty amount to the actual risk of harm to patients. The bill also would have required CDPH to evaluate a hospital's compliance with nurse-to-patient ratios during relicensing surveys. Governor Brown vetoed [SB 1288](#) on September 30, 2019. Read his veto message [here](#).

Join us for an advocacy webinar, [New Laws for 2019](#) on December 5, 2018 at 10am for an in-depth look at newly enacted laws impacting Healthcare Districts and what to expect for the new legislative session.

The 2019-2020 Legislature will convene on December 3, 2018 for purposes of swearing-in newly elected Legislators. Regular session will reconvene on January 3, 2019 for the first year of the new two-year session.

Please contact [Amber King](#) with questions.

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Trustee Spotlight: Vanessa Poster, Trustee, Beach Cities Health District



Vanessa Poster, Trustee, Beach Cities Health District

In an effort to show our appreciation to Healthcare District Leaders, ACHD highlights the invaluable contributions of Trustees in their community. We recognize that the work and passion of our Trustees often go unrecognized and it is our goal is to share the positive impacts Trustees make in their communities.

What inspired you to run for a seat on the Healthcare District Board?

When I ran for Beach Cities Health District (BCHD) for the first time in 1996, I had already been involved with BCHD through my work as Director of Development at South Bay Free Clinic. I knew all the great programs BCHD supported and when one of the incumbents was not running for re-election, I put my hat in the ring and decided that it was a great opportunity to conduct a serious campaign. I raised money, sent mailers and walked door-to-door throughout Hermosa, Manhattan and Redondo Beach. I was inspired to connect one-on-one with voters. I learned first-hand the issues they cared about and helped raise awareness about the many great resources available through BCHD.

What is one accomplishment that you and the Board have implemented that you are most proud of?

The first, and most important, decision I was a part of at BCHD was the decision to close South Bay Hospital and transition our public agency to community-focused preventive health. This decision was made following numerous public hearings and after careful review of multiple competitive bids for the hospital building. It was a scary and exciting time. Ultimately, we chose to devote our financial resources to support a wide array of evidence-based health and wellness programs that meet community health needs across the entire lifespan.

(<http://www.bchd.org/mission-history>).

As part of the decision-making process around changing the focus of the district from sick care to prevention, I created and chaired our first Strategic Planning Committee. Through that committee, I have been able to stay current as the meaning of wellness evolves - including advocating to bring the nationally acclaimed Blue Zones Project to our community in 2010. This innovative project was born out of the research of National Geographic Explorer and Researcher Dan Buettner. He studied five areas of the world with the highest number of centenarians (called "Blue Zones"). The Blue Zones Project helps communities re-engineer the environments where we live, work, learn, and play in order to support longevity and make the healthy choice the easy choice. Since implementing the project in 2010, the Beach Cities has experienced dramatic declines in smoking and overweight as well as marked increases in exercise and well-being. These measurable outcomes propelled the Beach Cities to become the first "Blue Zones Certified Community" in California as well as earn the third highest well-being score in the country, according to the 2017 Gallup-Sharecare Well-Being Index.

One other accomplishment that makes me kvell (Yiddish for "beam with pride") is that BCHD has received recognition from the California and National Psychological Associations' Healthy Workplace of the Year Awards multiple times since we first applied in 2010. This is just one of many examples of BCHD leading by example and "walking our talk."

What is unique about your District and the constituents you serve?

The Beach Cities are an affluent community in Los Angeles County. We have abundant resources, a perfect climate, the beach as our western boundary and excellent access to healthcare services. Data shows we're physically healthy compared to the rest of the state and country, but we aren't happy... stress levels among adults in the Beach Cities rival those

recorded in post-Katrina New Orleans and Detroit during the Great Recession, according to Gallup.

Our youth population also struggles with mental health-related issues, including high rates of substance use, bullying and missing school due to anxiety, depression and not getting enough sleep. And, alarmingly, 16 percent of 11th graders report seriously contemplating suicide in the past 30 days.

Additionally, we have one of the fastest growing populations of older adults in LA County. By 2022, half of our residents are projected to be over the age of 55 - which presents a variety of health challenges, chief among them how we keep older adults living safely and independently in their community for as long as possible.

Using the collective impact model - a community-based framework to tackle deeply-entrenched and complex social issues - BCHD is working closely with local partners and subject-matter experts to actively develop and implement evidence-based programs that are specially tailored to each of these unique populations and areas of need.

What is a goal you hope to achieve for your District during your tenure?

Our vision for BCHD is "A Healthy Beach Community!" It is an all-encompassing effort that focuses on mental and physical wellness through accessible, community-focused programming, including:

- Socially engaging activities that build community connections. For example, our Summer Free Fitness Series, where hundreds of residents of all ages gather each week to do Zumba in the park or mindful yoga on the beach.
- Meaningful and vital services, including a team of geriatric social workers who go into the homes of hundreds of older adults to help them maintain independence through customized care plans and services (i.e. case management, errand assistance, in-home exercise, conversation companions, etc.)
- Educational and active community facilities. BCHD owns and operates a low-cost community exercise center, which is in the process of becoming the only medically certified fitness center in California, as well as AdventurePlex, a family-focused facility devoted to helping kids of all ages play their way to better health.
- Health-focused policy work with elected officials, including local and state representatives, who want to weave health and wellness into the fabric of public policies, including living streets, smoke-free environments, healthy schools, and more.
- Activating a network of more than 1,000 community volunteers to help champion and drive more than 40 BCHD health programs and services in the Beach Cities.

My personal goal is to enhance the financial and institutional infrastructure of BCHD to maintain these and other cutting-edge programs in perpetuity and to continue innovating new evidence-based programs, services and facilities that will keep our population healthy and happy for decades to come.

One particular program that is close to my heart is "Live Well, Die Well." In November of 2015, my dear husband, Morgan Kramer, died of cancer. He went through 7 months of horrendous treatment and then 6-weeks of painful hospice before he died in my arms. That experience has reinforced for me that our goal as a Health District is not just to help our constituents live well but also to help ensure they die well with advanced directives in place. Helping people have these difficult but vitally important conversations with their loved ones is a health service. We can help all members of our community, whether or not they are currently experiencing

health challenges, to make their wishes known ahead of time. When we can talk openly about death with peace in our hearts, then we can live more consciously and indeed, live well.

How has being a part of ACHD helped you as a leader, your District, residents and the community?

I have served on the ACHD Board of Directors, the Advocacy Committee, the Education Committee and the Governance Committee and have derived great pleasure and benefit from interacting with other health district board members and staff from throughout the state. Learning new ideas, getting to tell people about what makes BCHD so special and speaking up for community-based districts has helped me to grow as an articulate and passionate leader.

What advice or encouragement would you give someone considering running for the Healthcare District Board?

Learn about the mission, vision and goals of your district and find your niche in terms of populations you care most about and service gaps in your community. Find your own passion, know the facts and just do it.

When not serving your community, what do you like to do in your free time?

I am passionate about my own fitness and love walking my dog by the beach, eating at all of the "Blue Zones" certified restaurants in my community (making the "healthy choice the easy choice") and attending outdoor concerts and plays. I am full of gratitude that I am dating an amazing man and that my 91-year-old father and I find laughter together every single day.

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Member Recognition

It's never easy to see dedicated and long-time ACHD members retire but we're so glad we got to honor two of them one last time at our recent [Annual Meeting](#).

ACHD presented Dr. John Ungersma of Northern Inyo Healthcare District with the Lifetime Member award after serving his District for 18 years. And Lloyd Weaver with Bloss Memorial Healthcare District received the Longest Serving Healthcare District Trustee honor.

We wish them both the best in their retirement from service!



Mr. Lloyd Weaver and Mr. Edward Lujano



Dr. and Mrs. John Ungersma
Northern Inyo Healthcare District

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District and Trustee of the Year

During [Annual Meeting](#), ACHD recognized a Healthcare District and District Trustee for outstanding innovation and leadership over the last year.

Grossmont Healthcare District, serving San Diego County's eastern region, received ACHD's District of the Year award for the program Seniors in Crisis, a collaborative effort focused on Alzheimer's care. It's estimated more than 64,000 San Diegans have Alzheimer's or other forms of dementia. Recognizing the severity of the disease, Grossmont Healthcare District partnered with a local hospital, and city and county agencies to support subject matter experts in Alzheimer's treatment and care.



Erica Salcuni, Grossmont Healthcare District

A board member for 22 years, Vanessa Poster has been a tireless advocate for those in need of health resources in the Beach Cities, especially older adults and children. She is committed to supporting health programs, not only for Beach Cities Health District (BHCD) employees, but also for employers and employees throughout the Beach Cities.

Her continuous efforts to implement programs that benefit the health of the community caught the attention of the United States Surgeon General, who visited the District in 2016. Vanessa was one of the key District representatives who spent time briefing the Surgeon General. Additionally, BHCD was highlighted as a model Healthcare District in a 2017 report released by independent state oversight agency, The Little Hoover Commission, which specifically cited the District's measurable results achieved, its fiscal stewardship and ability to evolve to meet the changing health needs of the community - all of which Ms. Poster has directly impacted or helped mold during her tenure on the board.



Vanessa Poster, Trustee, Beach Cities Health District

Congratulations to our Award Winners!

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ACHD Webinar Education Series

ACHD's Webinar Education Series continued this month. Dr. Susan Reynolds, Virtual Chief Medical Office for Ridgecrest District Hospital, will present "How Virtual Leaders can Improve Quality and Add Value to your Organization." This webinar described how health care facilities can utilize virtual executive and physician leaders in a cost-effective way to improve quality and patient satisfaction, resolve conflict, address disruptive provider issues, and develop on site physical leadership and in addressing preventative healthcare in communities throughout California.

To access a recording of the webinar, click [here](#).

On October 30, ACHD continues our Webinar Series. The Executive Director of Californians Allied for Patient Protection (CAPP) Lisa Maas, will present "The Relationship Between MICRA and Access to Health Care." This webinar will describe the history of MICRA, how the law preserves patient access to care through controlled healthcare costs, how the law protects access to specialty and high-risk services, and the importance of MICRA in underserved rural communities.

To register for the webinar, click [here](#).

As a reminder, all webinars are available on demand. To access past webinar recordings, click [here](#).



Please contact [Sheila Johnston](#) with any questions.

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Webinar on the Go!

ACHD routinely uses the Webinar Platform to share information with Healthcare Districts and Partners. Many attendees utilize mobile devices to access a webinar. To assist users in a seamless webinar experience, we have outlined some tips on how best to utilize mobile devices.

Why download the app?

We encourage all attendees to download the GotoWebinar App (App) from your mobile device. The App is available for download for Android and Apple devices. The App will help connect users to webinars and ensure full participation! Entering a webinar through the App allows for a seamless audio and video connection from both smartphones and tablets, without requiring users to 'dial-in' to a webinar.

To access instructions on how to use GotoWebinar on your mobile devices, click [here](#).

Please contact [Sheila Johnston](#) with any questions.

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Children's Advocacy Center

The [Mark Twain Health Care District](#), located in Calaveras County, had the opportunity this year to support and expand the county's Children's Advocacy Center (CAC). The CAC movement began in 1985 when a legislator in Alabama realized that children who are witnesses or victims of crimes do not have a central location to manage their testimony, therapy, and disposition. Prior to the CAC movement these children were bounced from the sheriff to the district attorney to child protective services and then to medical care. This approach was very traumatic to the children, and often their testimony was done in the back of a patrol car or at the jail. Eighty percent will end of with a psychiatric diagnosis before they turn 20 years old.

The CAC's became a central location for the children to be interviewed and treated. CAC's generally establish relationships with law enforcement, social services and medical care, who are all happy to participate. Many CAC's have been established throughout the state, but most communities still don't have them. The flagship of CAC's is the Dallas Children's Advocacy Center (DCAC) which has a very informative website (DCAC.ORG) and virtual tour.

Our District had the opportunity to present our project at the ACHD's 66th Annual Meeting earlier this month in Pismo Beach. There were many Trustees and CEO's who approached us afterward seeking more information on CAC's and how to establish one in their community.

For more information, please contact Kellie Cloane at kcoane@trcac.org or Randy Smart, Executive Director of Mark Twain Healthcare District at rwsmart@pacbell.net.

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Learning Opportunity through Stanford University, Lead Well Network!

Stanford's LeadWell Network is pleased to invite Healthcare Districts to their Strengths Based Leadership Workshop!

This workshop will focus on ways that individuals can use unique skill sets to craft careers and lead positive changes in your organizations. The Strengths Based Leadership Workshop will take place on October 26, 2018, from 12:30 - 2:30 pm at Stanford University. To learn more about this exciting event, please click [here](#).

ACHD will routinely share Stanford Health Improvement Network's health and wellness events.

For more information, please contact [Sheila Johnston](#).

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In Case You Missed It... Healthcare District News from Around the State



[**\(El Camino Healthcare District\) County supports mental health services for medi-cal teens in North County**](#)

The Santa Clara County Board of Supervisors unanimously approved additional resources for mental health services for teens on Medi-Cal in the North County through funding for El Camino Hospital's After-School Program Interventions and Resiliency Education® (ASPIRE) program.

[**Hazel Hawkins \(San Benito Healthcare District\) announces new Diabetes Center**](#)

The Barragan Family Health Care and Diabetes Center, an affiliate of Hazel Hawkins Memorial Hospital is set open Monday, September 10th. Thanks to a generous donation by Mary Ann Barragan, a grant from Monterey Peninsula Foundation, Hazel Hawkins Memorial Hospital and Hazel Hawkins Hospital Foundation, the Diabetes Center is now complete and equipped. The center is the first and only of its kind in San Benito County.

[**Mark Twain Health Care District saves lives with new program**](#)

In recognition of National Falls Prevention Day, the Mark Twain Health Care District is hosting at the Murphys Senior Center (65 Mitchler Ave) the KICK-OFF of a new program - Stay Vertical Calaveras on Saturday, September 22 from 10 am - 12 noon, highlighting the multiple opportunities throughout Calaveras County to join a free exercise class designed to keep you up and active. Exercise demonstrations and refreshments will be available. The classes will focus on Tai Chi and Strength Training for low impact exercise to help with flexibility, balance and stability for fall prevention. Other benefits achieved from these classes are enhanced mental capacity, help with arthritis pain, and promote deep breathing.

[**John C. Fremont offers Paid Nursing Assistant Training Programs**](#)

John C. Fremont Healthcare District is offering a Nursing Assistant Training Program. The start date of the training program is Monday, November 5, 2018. It is an eight-week paid on-the-job training program in which trainees are hired as temporary employees. Trainees will earn

the current minimum wage during the training program, and upon satisfactory completion of the educational requirements and successfully passing the State's nursing assistant exam will continue as a JCF employee, and their hourly rate increases to \$13.76, the base rate of pay for Level I Certified Nursing Assistants (CNA's).

[El Camino Hospital and Foothill College announce the graduation of the first recipients of the Foothill College](#)

El Camino Hospital and Foothill College are pleased to announce the graduation of the first recipients of the Foothill College Interventional Pulmonology Assistant Certificate. This inter-professional education certificate was awarded to 12 students at a ceremony at El Camino Hospital on September 12, 2018. The 18-credit certificate builds upon respiratory care practitioners' skills and provides hands-on tools and materials to specially train them in the emerging medical subspecialty.

[Southern Humboldt Healthcare District starts conversation about smoking cessation](#)

This summer at the Health Fair in Garberville, the Cancer Support Services staff at the St. Joseph's Health Humboldt (SJHH) and Southern Humboldt Community Healthcare District (SHCHD) in Garberville struck up a conversation about tobacco cessation resources in the county. We know much about the negative health outcomes associated with tobacco use, but wouldn't it be great to know what has helped people here, in Humboldt County, to quit?

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About ACHD:

The Association of California Healthcare Districts (ACHD) represents Healthcare Districts throughout the state. The Association serves the diverse needs of California's Healthcare Districts by enhancing public awareness, training and educating its members and advocating for legislation and regulatory policies that allow Healthcare Districts to deliver the best possible health services to Californians. Learn more at achd.org.

Resources

[Legislative Reports](#)

[ACHD Message](#)

[Certified Healthcare District](#)

[Board Self-Assessment Tool](#)

[CEO Evaluation](#)

[Californians Allied for Patient Protection](#)

Mark Twain Health Care District Strategic Matrix 2018

| | A | B | C | D |
|----|--|--------------------------|----------------------|------------------|
| 1 | Strategic Action Item | | | |
| 2 | | Person Resonsible | Expected Date | Completed |
| 3 | | | | |
| 4 | Valley Springs RHC | Real Estate Com | | |
| 5 | Develop Budget /Operational Plan for VS RHC 1206B | Smart | | |
| 6 | Electronic Medical Records linked to billing & compatik | Smart | | |
| 7 | Explore leasing ancillary functions from MTMC | Smart | To Meet Aug 7 | |
| 8 | Gantt Chart From Walter | Smart | | 3/12/2018 |
| 9 | Physical Address (Pending Name for Access Street) | Stout | | 6/14/2018 |
| 10 | | | | |
| 11 | | | | |
| 12 | MTHCD Public Image and Communication | | | |
| 13 | District Name Change | | | |
| 14 | Public Relations Strategy | | | |
| 15 | In-Kind Funding | | | |
| 16 | Doodle Scheduling On-Line | Stout | | 4/28/2018 |
| 17 | Explore Options as District "convener" of County Care | | | |
| 18 | | | | |
| 19 | Accounting Service | Finance Comm | | |
| 20 | Plan/Contract for New District Accounting Services | | May Agenda | |
| 21 | Written Plan for reserve accounts (ex. Seismic Retrofit) | Smart & Krieg | | |
| 22 | Storage boxes | Smart | | |
| 23 | Financial Report Dashboard | Kreig | | |
| 24 | | | | |
| 25 | District Records | | | |
| 26 | Fine-Tune District Records Disaster Plan | Stout & Computer | | |
| 27 | Develop Record retention plan (state law) Attny | Policy Committee | | |
| 28 | District Records-Back UP | Stout | | 6/14/2018 |
| 29 | | | | |
| 30 | Committee Structure | Reed | | |
| 31 | Executive Committee | | | |
| 32 | Community Advisory Committee | | | |
| 33 | | | | |
| 34 | Phase II Development | Al-Rafiq | | |
| 35 | Pace Program - Welbe Health - July Open House Set up | Al-Rafiq | | |
| 36 | Senior Living Opportunities | Al-Rafiq | | |
| 37 | | | | |
| 38 | Explore Potential Partnerships in County | Sellick & Reed | | |
| 39 | Behavioral Health-Proposal to Follow | Sellick & Reed | | |
| 40 | Veterans - On Hold | Atkinson & Radford | | 6/5/2018 |
| 41 | Opioid Coalition | Radford & Dr. Smart | | |
| 42 | | | | |
| 43 | | | | |
| 44 | | | | |
| 45 | | | | |



Mark Twain Health Care District

768 Mountain Ranch Road
San Andreas, CA 95249
209 754 3521 Telephone

To: Board of Directors
Finance Committee

From: J.R. Krieg, Controller

Subject: September 2018 Financial Results

Date: October 18, 2018

memorandum

MARK TWAIN HEALTH CARE DISTRICT:

For September, the Statement of Revenues and Expenses for the District reported operating income **before** all grants and sponsorships of \$57,099.

It should be noted that the FY2019 budget was based on the assumption that the new lease agreement with Dignity Health would be effective as of July 1, 2018, but at month end the lease was not finalized, therefore the comparison with budget is not applicable for this memo.

Total revenues for the month were 5% above prior year due to higher anticipated tax revenues.

Total expenses for the month were within 1% of the prior year.

In September, there were no payments made for **Sponsorships**, while \$2,000 was paid for **Golden Health Community Grants**.

Operating income in September **after** all grants and sponsorships was a **profit** of \$55,099, and year-to-date it is a profit of \$154,283.

The Minority Interest in Mark Twain Medical Center Corporation **decreased** by \$82,310.

The District's cash and investments balance as of September 30, 2018 is \$1,712,689 as compared to the unaudited June 30, 2018 yearend balance of \$1,859,306.

Construction in progress for the new Valley Springs clinic incurred \$251,384 of expenses in September, mostly for permits and fees.

"Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides competent, professional and compassionate healing".

**MARK TWAIN HEALTH CARE DISTRICT
SEPTEMBER 2018**

**MARK TWAIN HEALTH CARE DISTRICT
STATEMENT OF REVENUES AND EXPENSES
SEPTEMBER 2018**

| SEPTEMBER | | | | | Year-to-date | | | | | |
|-------------------|-------------------|--------------|--------------------|--------------|---------------------|--------------------|------------------|----------------|--------------------|--------------|
| <u>Actual</u> | <u>Budget</u> | <u>Var %</u> | <u>Last Yr</u> | <u>Var %</u> | <u>Line #</u> | <u>Actual</u> | <u>Budget</u> | <u>Var %</u> | <u>Last Yr</u> | <u>Var %</u> |
| \$26,587 | \$56,765 | -53% | \$25,837 | 3% | 1 | \$79,760 | \$217,751 | -63% | \$77,510 | 3% |
| 481 | 481 | 0% | 481 | 0% | 2 | 1,444 | 1,444 | 0% | 1,444 | 0% |
| 18,713 | 18,932 | -1% | 18,458 | 1% | 3 | 56,057 | 56,795 | -1% | 55,107 | 2% |
| 82,667 | 82,667 | 0% | 77,083 | 7% | 4 | 259,502 | 248,000 | 5% | 231,249 | 12% |
| 0 | 33,293 | -100% | 0 | 0% | 5 | 0 | 100,004 | -100% | 0 | 0% |
| 220 | 0 | 0% | 240 | -8% | 6 | 2,294 | 0 | 0% | 76 | 2927% |
| 0 | 0 | 0% | 0 | 0% | 7 | 0 | 0 | 0% | 0 | 0% |
| \$128,668 | \$192,138 | -33% | \$122,099 | 5% | | \$399,057 | \$623,994 | -36% | \$365,386 | 9% |
| | | | | | | | | | | |
| 17,264 | 16,667 | 4% | 21,428 | -19% | 8 | 50,722 | 50,000 | 1% | 54,758 | -7% |
| 1,328 | 1,160 | 14% | 663 | 100% | 9 | 3,894 | 3,481 | 12% | 663 | 488% |
| 2,815 | 1,667 | 69% | 1,250 | 125% | 10 | 5,933 | 5,000 | 19% | 3,750 | 58% |
| 2,272 | 5,000 | -55% | 7,513 | -70% | 11 | 10,772 | 15,000 | -28% | 7,513 | 43% |
| 102 | 0 | 0% | 157 | -35% | 12 | 231 | 0 | 0% | 380 | -39% |
| 13,443 | 5,000 | 169% | 2,729 | 393% | 13 | 29,628 | 15,000 | 98% | 7,080 | 318% |
| 6,055 | 5,833 | 4% | 6,055 | 0% | 14 | 18,165 | 17,500 | 4% | 18,165 | 0% |
| 0 | 56,250 | -100% | 0 | 0% | 15 | 0 | 168,750 | -100% | 0 | 0% |
| 0 | 417 | -100% | 1,563 | -100% | 16 | 60 | 1,250 | -95% | 24,266 | -100% |
| 19,332 | 19,419 | 0% | 18,853 | 3% | 17 | 57,996 | 58,256 | 0% | 56,559 | 3% |
| 2,032 | 2,833 | -28% | 2,419 | -16% | 18 | 6,084 | 10,550 | -42% | 6,409 | -5% |
| 0 | 2,374 | -100% | - | 0% | 19 | 0 | 2,374 | -100% | 0 | 0% |
| 0 | 1,583 | -100% | 1,138 | -100% | 20 | 7,725 | 4,750 | 63% | 3,480 | 122% |
| 0 | 500 | -100% | 0 | 0% | 21 | 0 | 1,500 | -100% | 0 | 0% |
| 5,354 | 2,500 | 114% | 2,124 | 152% | 22 | 10,404 | 7,500 | 39% | 4,826 | 116% |
| 0 | 1,667 | -100% | 3,344 | -100% | 23 | 0 | 5,000 | -100% | 5,214 | -100% |
| 1,573 | 2,500 | -37% | 744 | 111% | 24 | 4,661 | 7,500 | -38% | 4,259 | 9% |
| 0 | 417 | -100% | 1,119 | -100% | 25 | 250 | 1,250 | -80% | 2,463 | -90% |
| \$71,569 | \$125,787 | -43% | \$71,099 | 1% | | \$206,525 | \$374,661 | -45% | \$199,785 | 3% |
| | | | | | | | | | | |
| \$57,099 | \$66,351 | -14% | \$51,000 | 12% | | \$192,533 | \$249,333 | -23% | \$165,602 | 16% |
| | | | | | | | | | | |
| 0 | 800 | -100% | 0 | 0% | 29 | 0 | 800 | -100% | 0 | 0% |
| 0 | 2,250 | -100% | 0 | 0% | 30 | 8,750 | 6,750 | 30% | 0 | 0% |
| 0 | 200 | -100% | 0 | 0% | 31 | 0 | 600 | -100% | 0 | 0% |
| \$0 | \$3,250 | -100% | \$0 | 0% | | \$8,750 | \$8,150 | 7% | \$0 | 0% |
| 2,000 | 0 | 0% | 0 | | 32 | 29,500 | 0 | 0% | 0 | |
| 2,000 | 3,250 | -38% | 0 | | 33 | 38,250 | 8,150 | | 0 | |
| \$55,099 | \$63,101 | -13% | \$51,000 | -7% | | \$154,283 | \$241,183 | -36% | \$165,602 | -7% |
| | | | | | | | | | | |
| (\$89,559) | (\$145,394) | -38% | (\$295,078) | -70% | 34 | (\$385,390) | (\$297,307) | 30% | (\$1,337,663) | -71% |
| 7,249 | 19,102 | -62% | 70,483 | -90% | 35 | 55,217 | 57,305 | -4% | 218,389 | -75% |
| (\$82,310) | (\$126,292) | -35% | (\$224,595) | -63% | | (\$330,173) | (\$240,002) | 38% | (\$1,119,274) | -71% |
| (\$27,211) | (\$63,191) | -57% | (\$173,595) | -84% | | (\$175,890) | \$1,181 | -14993% | (\$953,672) | -82% |

MARK TWAIN HEALTH CARE DISTRICT
BALANCE SHEET
SEPTEMBER 2018

| ASSETS | SEPTEMBER 2018 | JUNE 2018 | LIABILITIES AND NET ASSETS | SEPTEMBER 2018 | JUNE 2018 |
|---|-------------------|--------------|---|-------------------|--------------|
| <u>CURRENT ASSETS</u> | | | <u>CURRENT LIABILITIES</u> | | |
| Cash and cash equivalents | \$1,000,730 | \$1,149,008 | Accounts payable and accrued expenses | \$51,541 | \$118,841 |
| Umpqua Investments | 711,959 | 710,298 | Deferred Rental Revenue | 0 | 38,617 |
| Investments - CDARS | 0 | 0 | Security Deposits | 3,275 | 3,275 |
| Due from Calaveras County | 248,001 | 49,415 | Due to MTMC Corporation - rental clearing | 39,548 | 47,458 |
| Security Deposit | 0 | 0 | Payroll Liabilities | 12,102 | 11,655 |
| Accrued Interest Receivable | 0 | 0 | | | |
| Accounts Receivable (net) | 59,643 | 76,166 | Total Current liabilities | \$106,467 | \$219,845 |
| Prepaid expenses and other | 11,619 | 15,369 | | | |
| Total current assets | \$2,031,951 | \$2,000,256 | | | |
| <u>LONG TERM INVESTMENTS</u> | | | <u>LONG-TERM LIABILITIES</u> | | |
| Minority Interest in MTMC | \$14,510,261 | \$14,839,860 | USDA Loan - Valley Springs | \$384,592 | 0 |
| Total LT Investments | \$14,510,261 | \$14,839,860 | Total LT Liabilities | \$384,592 | \$0 |
| <u>PROPERTY, PLANT AND EQUIPMENT</u> | | | | | |
| Land and land improvements | \$1,339,564 | \$1,339,564 | | | |
| Buildings and improvements | 4,568,729 | 4,568,729 | | | |
| Construction in Progress (Valley Springs) | 985,698 | 601,422 | | | |
| Equipment | 698,156 | 698,156 | | | |
| Total gross PPE | \$7,592,148 | \$7,207,871 | | | |
| Accumulated Depreciation | (5,324,701) | (5,318,899) | | | |
| Net property, plant and equipment | \$2,267,447 | \$1,888,972 | | | |
| <u>OTHER ASSETS</u> | | | <u>NET ASSETS (Fund Balances)</u> | | |
| Capitalized Lease Negotiation | 356,178 | 341,143 | Fund balance - District | \$4,012,577 | \$3,567,543 |
| Payroll Clearing | - | - | Fund balance - Minority Interest in MTMC | 14,839,860 | 15,427,656 |
| Intangible assets | 1,769 | 2,051 | Fund balance - District CY | 154,283 | 445,034 |
| Total other assets | \$357,947 | \$343,194 | Fund balance - Minority Interest CY | (330,173) | (587,796) |
| | | | Total net assets | \$18,676,546 | \$18,852,437 |
| Total Assets | \$19,167,606 | \$19,072,282 | Total Liabilities and Net Assets | \$19,167,606 | \$19,072,282 |

Rolling 12 Month Financial Statements Revenue and Expense

| | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Jul-18 | Aug-18 | Sep-18 |
|--|--------------------|--------------------|--------------------|------------------|-------------------|------------------|--------------------|--------------------|------------------|--------------------|------------------|-------------------|
| Revenue | | | | | | | | | | | | |
| Rental revenue | \$25,837 | \$25,837 | \$25,837 | \$25,837 | \$25,837 | \$26,587 | \$26,587 | \$26,587 | \$26,587 | \$26,587 | \$26,587 | \$26,587 |
| Land rental revenue | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 |
| MOB Lease Rent | 18,391 | 18,391 | 18,078 | 18,178 | 18,330 | 18,330 | 18,330 | 18,330 | 18,330 | 18,656 | 18,688 | 18,713 |
| District Tax Revenue | 77,083 | 77,083 | 77,083 | 120,146 | 83,235 | 83,235 | 83,235 | 77,978 | 77,978 | 93,805 | 83,029 | 82,667 |
| Interest/Investment Income | 169 | 163 | 169 | 169 | 264 | 294 | 247 | 229 | 222 | 1,108 | 966 | 220 |
| Other Miscellaneous Income | 204 | (705) | 3,257 | (1,145) | (1,274) | (723) | 0 | 263 | 5,112 | 0 | 0 | 0 |
| Total revenue | \$122,165 | \$121,251 | \$124,905 | \$163,665 | \$126,873 | \$128,204 | \$128,880 | \$123,868 | \$128,710 | \$140,638 | \$129,751 | \$128,668 |
| Expenses | | | | | | | | | | | | |
| Salaries & Benefits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 16,336 | 17,122 | 17,264 |
| Payroll Expense | 20,956 | 22,483 | 20,358 | 14,416 | 23,722 | 20,062 | 18,710 | 17,197 | 17,540 | 1,257 | 1,309 | 1,328 |
| Insurance | 2,286 | 1,250 | 1,535 | 1,250 | 1,250 | 1,535 | 1,250 | 2,500 | 1,670 | 1,868 | 1,250 | 2,815 |
| Legal Fees | 872 | 1,628 | 0 | 2,154 | 933 | 1,285 | 0 | 0 | 35,794 | 5,000 | 3,500 | 2,272 |
| Audit/Accounting Fees | 67 | 10,009 | 8,282 | 50 | 153 | 51 | 86 | 102 | 51 | 0 | 129 | 102 |
| Operational Consulting Fees | 1,800 | 7,454 | 26,600 | 62,365 | 92,730 | 34,379 | 5,000 | 11,284 | 1,500 | 12,685 | 3,500 | 13,443 |
| MTMC Administrative Services | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 | 6,055 |
| Utilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Valley Springs Repairs/Maintenance - Rental | 12,921 | 9,164 | 7,222 | 153 | 1,022 | 244 | (1,053) | (955) | 4,609 | 0 | 60 | 0 |
| MOB Rent | 18,853 | 18,853 | 18,853 | 18,853 | 18,853 | 18,853 | 18,853 | 18,853 | 18,853 | 19,332 | 19,332 | 19,332 |
| Depreciation and Amortization | 2,419 | 3,560 | 2,028 | 2,028 | 2,028 | 2,028 | 2,028 | 2,028 | 2,026 | 2,026 | 2,026 | 2,032 |
| Dues and Subscriptions | 1,138 | 3,771 | 1,163 | 2,388 | 1,168 | 1,164 | 1,138 | (675) | 0 | 7,500 | 225 | 0 |
| Travel, Meals and Lodging | 5,354 | (800) | 3,161 | 1,744 | 37 | 1,583 | 635 | 1,346 | 2,507 | 16 | 5,284 | 5,354 |
| Community Education & Marketing | 3,969 | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 1,200 | 0 | 0 | 0 |
| Office Supplies and Expenses | 4,257 | 975 | 2,740 | 1,492 | 2,396 | 2,255 | 1,854 | 2,700 | 1,745 | 1,156 | 1,933 | 1,573 |
| Total expenses | \$87,947 | \$84,402 | \$100,997 | \$112,948 | \$153,847 | \$92,994 | \$54,556 | \$60,436 | \$93,550 | \$73,231 | \$61,725 | \$71,570 |
| Operating Income (Loss) Before Programs & Events | \$34,218 | \$36,849 | \$23,908 | \$50,717 | (\$26,974) | \$35,210 | \$74,324 | \$63,433 | \$35,160 | \$67,407 | \$68,026 | \$57,099 |
| Grants and Sponsorships: | | | | | | | | | | | | |
| Stay Vertical | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,750 | \$0 | \$0 |
| Chronic Disease Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| High School Scholarship | 0 | 3,956 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Community Health Programs | 1,532 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Outpatient Telehealth | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Sponsorships | 1,532 | 3,956 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8,750 | 0 | 0 |
| Golden Health Community Grants | 0 | 0 | 0 | 0 | 0 | 0 | 41,925 | 0 | 0 | 27,500 | 0 | 2,000 |
| Total Grants and Sponsorships | 1,532 | 3,956 | 0 | 0 | 0 | 0 | 41,925 | 0 | 0 | 36,250 | 0 | 2,000 |
| Operating Income (Loss) After Grants and Sponsorships | \$32,686 | \$32,893 | \$23,908 | \$50,717 | (\$26,974) | \$35,210 | \$32,399 | \$63,433 | \$35,160 | \$31,157 | \$68,026 | \$55,099 |
| Other Income/Expense | | | | | | | | | | | | |
| Minority Interest in MTMC Operations | (\$747,794) | (\$505,890) | \$1,421,946 | \$95,636 | (\$16,292) | \$220,938 | (\$420,714) | (\$231,063) | \$463,762 | (\$427,287) | \$131,455 | (\$89,559) |
| Minority Interest in MTMC Investments | 60,095 | 41,557 | 23,519 | 97,626 | 9,833 | (34,303) | 2,197 | 13,768 | 33,713 | 28,023 | 19,945 | 7,249 |
| Total Other Income/Expense | (\$687,699) | (\$464,333) | \$1,445,465 | \$193,262 | (\$6,459) | \$186,635 | (\$418,517) | (\$217,295) | \$497,475 | (\$399,264) | \$151,400 | (\$82,310) |
| Net Income (loss) | (\$655,013) | (\$431,440) | \$1,469,373 | \$243,979 | (\$33,433) | \$221,845 | (\$386,118) | (\$153,862) | \$532,635 | (\$368,107) | \$219,427 | (\$27,211) |

Rolling 12 Month Financial Statements Balance Sheet

| ASSETS | October 2017 | November 2017 | December 2017 | January 2018 | February 2018 | March 2018 | April 2018 | May 2018 | June 2018 | July 2018 | August 2018 | September 2018 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| CURRENT ASSETS | | | | | | | | | | | | |
| Cash and cash equivalents | \$832,628 | \$852,538 | \$742,485 | \$1,206,877 | \$1,092,996 | \$977,959 | \$939,515 | \$1,241,630 | \$1,149,008 | \$1,121,705 | \$962,748 | \$1,000,730 |
| Umpqua Investments | 705,675 | 704,921 | 708,177 | 707,032 | 705,758 | 705,035 | 705,035 | 705,186 | 710,298 | 711,177 | 711,914 | 711,959 |
| Investments - CDARS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Due from Calaveras County | 308,332 | 385,415 | 462,498 | 33,294 | 116,529 | 199,764 | 282,999 | (28,563) | 49,415 | 82,667 | 165,334 | 248,001 |
| Security Deposit | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Accrued Interest Receivable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Accounts Receivable (net) | 123,727 | 59,132 | 119,322 | 117,180 | 55,601 | 62,399 | 54,581 | 53,266 | 74,938 | 56,582 | 53,911 | 59,643 |
| Prepaid expenses and other | 16,150 | 13,763 | 11,375 | 8,988 | 6,600 | 4,213 | 1,825 | 1,250 | 15,369 | 14,119 | 12,869 | 11,619 |
| Total current assets | \$1,986,512 | \$2,015,768 | \$2,043,858 | \$2,073,371 | \$1,977,484 | \$1,949,370 | \$1,983,955 | \$1,972,770 | \$1,999,028 | \$1,986,250 | \$1,906,776 | \$2,031,952 |
| Minority Interest in MTMC | \$13,620,683 | \$13,156,350 | \$14,601,815 | \$14,795,077 | \$14,788,618 | \$14,975,253 | \$14,556,736 | \$14,339,441 | \$14,836,915 | \$14,441,170 | \$14,592,571 | \$14,510,261 |
| PROPERTY, PLANT AND EQUIPMENT | | | | | | | | | | | | |
| Land and land improvements | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 | \$1,339,564 |
| Buildings and improvements | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 | 4,568,729 |
| Construction in Progress (Valley Springs) | 361,810 | 363,628 | 364,038 | 364,038 | 407,134 | 463,639 | 467,289 | 530,967 | 601,422 | 601,422 | 734,314 | 985,698 |
| Equipment | 698,157 | 698,157 | 698,156 | 698,156 | 698,156 | 698,156 | 698,156 | 698,156 | 698,156 | 698,156 | 698,156 | 698,156 |
| Total gross PPE | \$6,968,260 | \$6,970,078 | \$6,970,487 | \$6,970,487 | \$7,013,583 | \$7,070,088 | \$7,073,738 | \$7,137,416 | \$7,207,871 | \$7,207,871 | \$7,340,763 | \$7,592,147 |
| Accumulated Depreciation | (5,292,815) | (5,296,282) | (5,298,215) | (5,300,149) | (5,302,083) | (5,304,017) | (5,305,951) | (5,307,885) | (5,318,899) | (5,320,831) | (5,322,763) | (5,324,701) |
| Net property, plant and equipment | \$1,675,445 | \$1,673,796 | \$1,672,272 | \$1,670,338 | \$1,711,500 | \$1,766,071 | \$1,767,787 | \$1,829,531 | \$1,888,972 | \$1,887,040 | \$2,018,000 | \$2,267,446 |
| OTHER ASSETS | | | | | | | | | | | | |
| Capitalized Lease Negotiation | 274,346 | 277,761 | 277,761 | 289,968 | 318,671 | 323,587 | 323,587 | 326,196 | 341,143 | 341,142 | 341,143 | 356,178 |
| Payroll Clearing | - | - | - | - | - | - | - | - | - | - | - | - |
| Intangible assets | 2,803 | 2,709 | 2,615 | 2,521 | 2,427 | 2,333 | 2,239 | 2,145 | 2,051 | 1,957 | 1,862 | 1,768 |
| Total other assets | \$277,149 | \$280,470 | \$280,376 | \$292,488 | \$321,098 | \$325,920 | \$325,826 | \$328,341 | \$343,194 | \$343,099 | \$343,005 | \$357,946 |
| Total assets | \$17,559,789 | \$17,126,384 | \$18,598,321 | \$18,831,274 | \$18,798,701 | \$19,016,614 | \$18,634,304 | \$18,470,083 | \$19,068,109 | \$18,657,560 | \$18,860,352 | \$19,167,605 |
| LIABILITIES AND NET ASSETS | | | | | | | | | | | | |
| CURRENT LIABILITIES | | | | | | | | | | | | |
| Accounts payable and accrued expenses | \$27,624 | \$27,624 | \$33,679 | \$27,624 | \$27,624 | \$27,624 | \$33,678 | \$27,624 | \$117,612 | \$74,849 | \$60,404 | \$51,541 |
| Deferred Rental Revenue | 38,036 | 37,986 | 38,138 | 38,290 | 38,290 | 38,290 | 38,290 | 38,290 | 38,617 | 38,617 | 38,697 | 0 |
| Deferred Tax Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Security Deposits | 3,275 | 3,275 | 3,275 | 3,275 | 3,275 | 3,275 | 4,275 | 3,275 | 3,275 | 3,275 | 3,275 | 3,275 |
| Due to MTMC Corporation - rental clearing | 68,551 | 65,914 | 63,278 | 60,641 | 58,004 | 55,368 | 52,731 | 50,095 | 47,458 | 44,822 | 42,185 | 39,548 |
| Payroll Liabilities | 8,460 | 9,182 | 8,176 | 5,690 | 9,185 | 7,890 | 7,280 | 6,613 | 11,655 | 11,667 | 12,033 | 12,102 |
| Total current liabilities | \$145,946 | \$143,981 | \$146,546 | \$135,519 | \$136,378 | \$132,447 | \$136,254 | \$125,897 | \$218,617 | \$173,230 | \$156,595 | \$106,466 |
| LONG-TERM LIABILITIES | | | | | | | | | | | | |
| USDA Loan - Valley Springs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 384,592 |
| NET ASSETS (Fund Balances) | | | | | | | | | | | | |
| Fund balance - District | \$3,604,722 | \$3,604,722 | \$3,604,722 | \$3,604,722 | \$3,604,722 | \$3,604,722 | \$3,604,722 | \$3,604,722 | \$3,567,543 | \$4,012,577 | \$4,012,577 | \$4,012,577 |
| Fund balance - Minority Interest in MTMC | 15,427,656 | 15,427,656 | 15,427,656 | 15,427,656 | 15,427,656 | 15,427,656 | 15,427,656 | 15,427,656 | 15,427,656 | 14,839,860 | 14,839,860 | 14,839,860 |
| Fund balance - District CY | 188,439 | 221,332 | 245,239 | 295,957 | 268,983 | 304,193 | 336,593 | 400,025 | 445,034 | 31,157 | 99,184 | 154,283 |
| Fund balance - Minority Interest CY | (1,806,973) | (2,271,306) | (825,841) | (632,580) | (639,038) | (452,403) | (870,920) | (1,088,216) | (590,741) | (399,264) | (247,864) | (330,173) |
| Total net assets | \$17,413,843 | \$16,982,403 | \$18,451,775 | \$18,695,755 | \$18,662,323 | \$18,884,167 | \$18,498,050 | \$18,344,186 | \$18,849,492 | \$18,484,330 | \$18,703,757 | \$18,676,547 |
| Total Liabilities and net assets | \$17,559,789 | \$17,126,384 | \$18,598,321 | \$18,831,274 | \$18,798,701 | \$19,016,614 | \$18,634,304 | \$18,470,083 | \$19,068,109 | \$18,657,560 | \$18,860,352 | \$19,167,605 |

MARK TWAIN HEALTH CARE DISTRICT

STATEMENT OF REVENUES & EXPENSES

BUDGET FISCAL YEAR 2019

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|------------------|------------------|
| INCOME | | | | | | | | | | | | | |
| 550.10 · Rental Revenue | 104,222 | 56,765 | 56,765 | 56,765 | 56,765 | 56,765 | 56,765 | 56,765 | 56,765 | 56,765 | 56,765 | 56,765 | 728,633 |
| 550.20 · Land Rental Revenue | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 481 | 5,777 |
| 550.30 · MOB Rental Revenue | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 18,932 | 227,181 |
| 560.10 · District Tax Revenue | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 82,667 | 992,000 |
| 570.10 · Interest Income (Investments) | - | - | - | 13,333 | 13,333 | 13,333 | 13,333 | 13,333 | 13,333 | 13,333 | 13,333 | 13,333 | 120,000 |
| 570.20 · Other Miscellaneous Income | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 570.30 · Lease Interest Income | 33,377 | 33,335 | 33,293 | 33,250 | 33,208 | 33,165 | 33,122 | 33,079 | 33,036 | 32,993 | 32,949 | 32,905 | 397,712 |
| TOTAL INCOME | 239,678 | 192,179 | 192,137 | 205,428 | 205,386 | 205,343 | 205,300 | 205,257 | 205,214 | 205,171 | 205,127 | 205,083 | 2,471,303 |
| EXPENSE | | | | | | | | | | | | | |
| 66000 · Payroll Expenses | 1,160 | 1,160 | 1,160 | 1,160 | 1,160 | 1,160 | 1,281 | 1,281 | 1,665 | 1,665 | 1,665 | 1,665 | 16,184 |
| 700.00 · Benefits | - | - | - | - | - | - | - | - | 1,325 | 1,325 | 1,325 | 1,325 | 5,300 |
| 705.10 · Salaries | 16,667 | 16,667 | 16,667 | 16,667 | 16,667 | 16,667 | 16,667 | 16,667 | 21,667 | 21,667 | 21,667 | 21,667 | 220,000 |
| 710.81 · Insurance - D & O | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 20,000 |
| 715.23 · Legal Fees | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 60,000 |
| 715.24 · Audit Fees | - | - | - | 6,000 | 5,500 | - | - | - | - | - | - | - | 11,500 |
| 715.26 · Operational Consulting | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 60,000 |
| 720.64 · Accounting Services | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 5,833 | 70,000 |
| 731.00 · Community Education & Marketing | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 1,667 | 20,000 |
| 732 · Election Costs | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 734.00 · MOB Rent | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 19,419 | 233,024 |
| 735.00 · Depreciation & Amortization | 4,884 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 36,045 |
| 737.01 · Valley Springs Rental | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 5,000 |
| 740.xx · Board Stipends | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 6,000 |
| 740.86 · Dues & Subscriptions | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 1,583 | 19,000 |
| 740.87 · Outside Training/Conferences | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 15,000 |
| 740.88 · Travel, Meals & Lodging | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 15,000 |
| 740.89 · Office Supplies and Expense | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 30,000 |
| 740.90 · Other Miscellaneous Expenses | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 5,000 |
| FROM: Grants & Sponsorships | 2,450 | 2,450 | 3,250 | 3,250 | 6,450 | 2,450 | 2,450 | 2,450 | 2,450 | 102,450 | 2,450 | 502,450 | 635,000 |
| FROM: Valley Springs Clinic | - | - | - | - | - | - | - | - | 12,500 | 12,500 | 12,500 | 12,500 | 50,000 |
| FROM: Utilities | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 56,250 | 675,000 |
| FROM: Debt Service | - | - | 2,374 | 3,866 | 5,433 | 6,925 | 7,966 | 9,458 | 10,950 | 12,442 | 13,933 | 15,425 | 88,772 |
| TOTAL EXPENSES | 127,913 | 125,862 | 129,036 | 136,528 | 140,795 | 132,787 | 133,949 | 135,441 | 156,142 | 257,634 | 159,125 | 660,617 | 2,295,826 |
| NET INCOME / <LOSS> | 111,765 | 66,317 | 63,101 | 68,900 | 64,591 | 72,556 | 71,352 | 69,817 | 49,072 | (52,463) | 46,002 | (455,533) | 175,477 |

MARK TWAIN HEALTH CARE DISTRICT

BALANCE SHEET

BUDGET FISCAL YEAR 2019

| | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Projected FY2018 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| ASSETS | | | | | | | | | | | | | |
| Cash and Cash Equivalents | 12,904,649 | 13,314,073 | 13,208,033 | 13,107,835 | 13,003,369 | 12,906,912 | 13,354,893 | 12,655,781 | 12,535,969 | 12,314,665 | 12,588,669 | 11,964,382 | 939,515 |
| Umpqua Investments | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 | 705,035 |
| Due from Calaveras County | 127,667 | 165,333 | 248,000 | 330,667 | 413,333 | 496,000 | 33,067 | 115,733 | 198,400 | 281,067 | (33,067) | 49,600 | 45,000 |
| Accounts Receivable (net) | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| Prepaid Expenses | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Total Current Assets | 13,812,351 | 14,259,441 | 14,236,068 | 14,218,536 | 14,196,738 | 14,182,947 | 14,167,994 | 13,551,550 | 13,514,404 | 13,375,766 | 13,335,637 | 12,794,017 | 1,764,550 |
| Minority Interest in MTMC | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 295,900 | 14,795,900 |
| Property Plant & Equipment | 6,606,450 | 6,606,450 | 6,606,450 | 6,606,450 | 6,606,450 | 6,606,450 | 6,606,450 | 7,206,450 | 7,206,450 | 7,206,450 | 7,206,450 | 7,206,450 | 6,606,450 |
| Construction in Progress (Valley Springs) | 467,289 | 785,927 | 1,279,726 | 1,798,526 | 2,292,325 | 2,637,193 | 3,130,992 | 3,624,792 | 4,118,591 | 4,612,391 | 5,106,190 | 5,600,000 | 467,289 |
| Accumulated Depreciation | (5,311,753) | (5,313,687) | (5,315,621) | (5,317,555) | (5,319,489) | (5,321,423) | (5,323,357) | (5,325,291) | (5,327,225) | (5,329,159) | (5,331,093) | (5,333,027) | (5,309,819) |
| Net PP&E (Capital Assets) | 1,761,986 | 2,078,690 | 2,570,555 | 3,087,421 | 3,579,286 | 3,922,220 | 4,414,085 | 5,505,951 | 5,997,816 | 6,489,682 | 6,981,547 | 7,473,423 | 1,763,920 |
| Capital Leaseback | 8,421,391 | 8,410,741 | 8,400,048 | 8,389,313 | 8,378,535 | 8,367,715 | 8,356,852 | 8,345,946 | 8,334,996 | 8,324,004 | 8,312,968 | 8,301,888 | 0 |
| Capitalized Lease Negotiation | 322,688 | 321,789 | 320,890 | 319,992 | 319,093 | 318,194 | 317,295 | 316,396 | 315,497 | 314,598 | 313,700 | 312,801 | 323,587 |
| Intangible Assets | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,051 |
| Total Assets | 24,614,316 | 25,366,561 | 25,823,462 | 26,311,161 | 26,769,552 | 27,086,975 | 27,552,126 | 28,015,742 | 28,458,614 | 28,799,950 | 29,239,752 | 29,178,028 | 18,650,008 |
| LIABILITIES | | | | | | | | | | | | | |
| Accounts Payable & Accrued Expenses | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 | 34,000 |
| Deferred Rent Revenue | 5,938,290 | 5,838,290 | 5,738,290 | 5,638,290 | 5,538,290 | 5,438,290 | 5,338,290 | 5,238,290 | 5,138,290 | 5,038,290 | 4,938,290 | 4,838,290 | 38,290 |
| Security Deposits | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 | 4,275 |
| Due to MTMC - Rental Clearing | - | - | - | - | - | - | - | - | - | - | - | - | 47,457 |
| Payroll Liabilities | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 |
| USDA Construction Loan | - | 785,927 | 1,279,726 | 1,798,526 | 2,292,325 | 2,637,193 | 3,130,992 | 3,624,792 | 4,118,591 | 4,612,391 | 5,106,190 | 5,600,000 | 0 |
| Total Liabilities | 5,985,065 | 6,670,992 | 7,064,791 | 7,483,591 | 7,877,390 | 8,122,258 | 8,516,057 | 8,909,857 | 9,303,656 | 9,697,456 | 10,091,255 | 10,485,065 | 132,522 |
| NET POSITION (FUND BALANCE) | | | | | | | | | | | | | |
| Designated Fund Reserve | 7,000,000 | 7,000,000 | 7,000,000 | 7,000,000 | 7,000,000 | 7,000,000 | 8,000,000 | 8,000,000 | 8,000,000 | 8,000,000 | 8,000,000 | 8,000,000 | - |
| Debt Service Reserve | 2,667 | 5,334 | 8,001 | 10,668 | 13,335 | 16,002 | 18,669 | 21,336 | 24,003 | 26,670 | 29,337 | 32,000 | - |
| PP&E Valley Springs Clinic Reserve | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | - | - | - | - | - | - |
| Invested in Capital Assets | 10,183,377 | 9,703,504 | 9,690,877 | 9,678,208 | 9,665,496 | 9,652,742 | 9,639,945 | 10,227,105 | 10,214,221 | 10,201,295 | 10,188,325 | 10,175,311 | 1,763,920 |
| Unrestricted Fund Balance | 843,207 | 1,386,731 | 1,459,792 | 1,538,695 | 1,613,330 | 1,695,974 | 777,455 | 857,445 | 916,733 | 874,530 | 930,835 | 485,652 | 16,753,566 |
| Total Fund Balance | 18,629,251 | 18,695,569 | 18,758,670 | 18,827,571 | 18,892,162 | 18,964,718 | 19,036,069 | 19,105,886 | 19,154,958 | 19,102,495 | 19,148,497 | 18,692,963 | 18,517,486 |
| Total Liabilities and Fund Balance | 24,614,316 | 25,366,561 | 25,823,462 | 26,311,161 | 26,769,552 | 27,086,975 | 27,552,126 | 28,015,742 | 28,458,614 | 28,799,950 | 29,239,752 | 29,178,028 | 18,650,008 |

Mark Twain Healthcare District
Simplified Cash Flow
September 2018

CASH RECEIVED

| | | |
|--------------------------------|----|----------------|
| Mark Twain Medical Center | \$ | - |
| Stockton Cardiology | | - |
| Mark Twain Medical Center | | - |
| Rental Income - Valley Springs | | 750 |
| Jake Koplen | | - |
| Calaveras County | | - |
| Bank of Stockton | | 384,592 |
| Umpqua Bank | | 174 |
| reimbursement - Insurance | | - |
| reimbursement - SDF | | - |
| reimbursement - MTMC utilities | | 53,880 |
| Total Cash Received in Month | \$ | <u>439,396</u> |

Comment

Pymt-Hospital Lease Agreement
MOB rental suite 101
Pymt-MOB rental suites 102,103,104,105
1 Month rent
Land Lease - parcel #5
Property Tax Revenue adjustment
Adjustment to balance
Money Market interest/Investments
Against Expense
Against Expense
utilities

CASH PAID OUT

| | | |
|----------------------------|----|----------------|
| IRS/EDD - Payroll & Taxes | | 18,523 |
| Check Register | \$ | <u>382,891</u> |
| NET CHANGE IN CASH BALANCE | \$ | <u>37,982</u> |

See check register for detail

Mark Twain Healthcare District
Check Register
September 2018

| Type | Date | Num | Name | Memo | Clr | Split | Amount |
|-------|------------|-------|---|------------------------------|-----|--------------------------------------|--------------|
| Check | 09/01/2018 | 14771 | CPUD plant maint | | √ | -SPLIT- | (2,211.00) |
| Check | 09/01/2018 | 14772 | Arnaudo Bros., L.P. | | √ | -SPLIT- | (19,331.89) |
| Check | 09/01/2018 | 14773 | BETA Healthcare Group | | √ | 710.82 · Insurance - Other | (415.00) |
| Check | 09/01/2018 | 14774 | BETA Healthcare Group | | √ | 710.82 · Insurance - Other | (1,150.00) |
| Check | 09/05/2018 | 14775 | San Andreas Sanitary District-plant maint | | √ | 730.79 · Water/Sewer | (7,620.43) |
| Check | 09/05/2018 | 14776 | J.S. West | | √ | 730.78 · Natural Gas | (18.23) |
| Check | 09/05/2018 | 14777 | PG&E 46995152991 VS Clinic # 9 | | √ | 730.77 · Electricity | (272.38) |
| Check | 09/05/2018 | 14778 | PG&E 46578486352 VS Clinic # 10 | | √ | 730.77 · Electricity | (233.97) |
| Check | 09/05/2018 | 14779 | PG&E 74021406306 SAFMC | | √ | 730.77 · Electricity | (756.47) |
| Check | 09/05/2018 | 14780 | Your Type | | √ | 740.89 · Office Supplies and Expense | (270.88) |
| Check | 09/05/2018 | 14781 | City of Angels | | √ | 730.79 · Water/Sewer | (170.40) |
| Check | 09/05/2018 | 14782 | Streamline | Invoice 96546 | √ | 740.89 · Office Supplies and Expense | (200.00) |
| Check | 09/05/2018 | 14783 | Hicks, Gary | | | 715.26 · Operational Consulting | (13,442.51) |
| Check | 09/05/2018 | 14784 | Dr. Randall Smart | | | 740.88 · Travel, Meals & Lodging | (93.20) |
| Check | 09/05/2018 | 14785 | Mark Twain Medical Center | | | 740.89 · Office Supplies and Expense | (164.00) |
| Check | 09/05/2018 | 14786 | Peggy Stout | | √ | 740.88 · Travel, Meals & Lodging | (67.04) |
| Check | 09/05/2018 | 14787 | PG&E 89195984003 Cancer/Infusion | | √ | -SPLIT- | (680.58) |
| Check | 09/05/2018 | 14788 | PG&E 71068388090 Pain Mgmt | | √ | -SPLIT- | (603.63) |
| Check | 09/05/2018 | 14789 | PG&E 39918320076 Cancer | | √ | -SPLIT- | (299.90) |
| Check | 09/11/2018 | 14790 | Mark Twain Medical Center Healthcare Corp | | √ | 200.10 · Other Accounts Payable | (12,110.32) |
| Check | 09/11/2018 | 14791 | CCWD | | √ | 152.92 · CIP - VS Clinc Land Costs | (242,578.20) |
| Check | 09/11/2018 | 14792 | PG&E 2306121143-1 ortho | | √ | 730.77 · Electricity | (939.26) |
| Check | 09/11/2018 | 14793 | AT&T 457-7 | | √ | 730.85 · Telephone | (4.64) |
| Check | 09/11/2018 | 14794 | AT&T 0518795579001 | | √ | -SPLIT- | (37.35) |
| Check | 09/11/2018 | 14795 | AT&T OneNet | | √ | 730.85 · Telephone | (1,323.27) |
| Check | 09/11/2018 | 14796 | Calaveras Telephone | | √ | 730.85 · Telephone | (465.97) |
| Check | 09/11/2018 | 14797 | CPPA Plant Maint | | √ | 730.77 · Electricity | (29,187.29) |
| Check | 09/11/2018 | 14798 | Tribble and Ayala | | √ | 715.22 · Accounting Fees | (102.00) |
| Check | 09/11/2018 | 14799 | Columbia Communications, Inc. | | √ | 730.85 · Telephone | (664.00) |
| Check | 09/14/2018 | 14803 | SWRCB | | √ | 152.92 · CIP - VS Clinc Land Costs | (484.00) |
| Check | 09/14/2018 | 14807 | Archer Norris | | | -SPLIT- | (7,092.41) |
| Check | 09/14/2018 | 14808 | Archer Norris | | | -SPLIT- | (2,572.50) |
| Check | 09/14/2018 | 14809 | Archer Norris | | | -SPLIT- | (13,405.50) |
| Check | 09/14/2018 | 14810 | Archer Norris | | | 152.92 · CIP - VS Clinc Land Costs | (2,069.50) |
| Check | 09/14/2018 | 14811 | PG&E 42630399709 Hospital | | √ | 730.78 · Natural Gas | (5,421.30) |
| Check | 09/14/2018 | 14812 | AT&T 754-9362 | | √ | 730.85 · Telephone | (758.66) |
| Check | 09/14/2018 | 14813 | CCWD | | √ | 152.92 · CIP - VS Clinc Land Costs | (13.70) |
| Check | 09/14/2018 | 14814 | Campora Propane | Acct # 502288 | √ | -SPLIT- | (102.55) |
| Check | 09/19/2018 | 14815 | Lodi Tent & Awning Company | | | 740.89 · Office Supplies and Expense | (625.00) |
| Check | 09/19/2018 | 14816 | Ken Malcoun | Reimbursement for 1099 forms | | 740.89 · Office Supplies and Expense | (55.59) |
| Check | 09/19/2018 | 14817 | CalTrans | | | 152.92 · CIP - VS Clinc Land Costs | (2,050.00) |

Mark Twain Healthcare District
Check Register
September 2018

| | | | | | | |
|-------|------------|-------|-------------------------------|---|---------------------------------------|----------------------------|
| Check | 09/19/2018 | 14818 | PG&E 42630399709 Hospital | √ | 730.78 · Natural Gas | (3,910.16) |
| Check | 09/19/2018 | 14819 | Susan Atkinson | | 740.87 · Outside Training/Conferences | (483.00) |
| Check | 09/25/2018 | 14820 | Cardmember Service | | -SPLIT- | (4,280.49) |
| Check | 09/25/2018 | 14821 | Randy Smart | | 740.87 · Outside Training/Conferences | (260.63) |
| Check | 09/25/2018 | 14822 | Mobile Modular | | 152.92 · CIP - VS Clinc Land Costs | (1,465.00) |
| Check | 09/26/2018 | 14823 | Debbie Sellick | √ | -SPLIT- | (427.28) |
| Check | 09/26/2018 | 14824 | Common Ground Senior Services | | 717 · Golden Health Community Grants | (2,000.00) |
| | | | | | | <u>(382,891.08)</u> |
| | | | | | | <u>(382,891.08)</u> |

**Mark Twain Healthcare District
 Miscellaneous Expense
 September 2018**

| | <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|--|-------------|-------------|------------|----------------------------|--|------------------------|
| 740.00 - Miscellaneous | | | | | | |
| 740.87 - Outside Training/Conferences | | | | | | |
| | Check | 09/19/2018 | 14819 | Susan Atkinson | Susan Atkinson - ACHD Conference - Shell Beach, CA | 483.00 |
| | Check | 09/25/2018 | 14820 | Cardmember Service | ACHD Registration - Cliff Resort | 4,023.04 |
| | Check | 09/25/2018 | 14821 | Randy Smart | ACHD Training Pismo Beach | 260.63 |
| | Check | 09/26/2018 | 14823 | Debbie Sellick | ACHD Annual Meeting | <u>345.53</u> |
| Total 740.87 - Outside Training/Conferences | | | | | | 5,112.20 |
| 740.88 - Travel, Meals & Lodging | | | | | | |
| | Check | 09/05/2018 | 14784 | Dr. Randall Smart | August 2018 Mileage | 93.20 |
| | Check | 09/05/2018 | 14786 | Peggy Stout | August 2018 Mileage | 67.04 |
| | Check | 09/26/2018 | 14823 | Debbie Sellick | Aug/Sept mileage | <u>81.75</u> |
| Total 740.88 - Travel, Meals & Lodging | | | | | | 241.99 |
| 740.89 - Office Supplies and Expense | | | | | | |
| | Check | 09/05/2018 | 14780 | Your Type | Inv 206 | 270.88 |
| | Check | 09/05/2018 | 14782 | Streamline | Monthly member fee - inv 98217 | 200.00 |
| | Check | 09/05/2018 | 14785 | Mark Twain Medical Center | district board breakfast | 164.00 |
| | Check | 09/19/2018 | 14815 | Lodi Tent & Awning Company | Ground Breaking 20' x 30' Canopy | 625.00 |
| | Check | 09/19/2018 | 14816 | Ken Malcoun | Reimbursement for check stock | 55.59 |
| | Check | 09/25/2018 | 14820 | Cardmember Service | office supplies/expense | <u>257.45</u> |
| Total 740.89 - Office Supplies and Expense | | | | | | <u>1,572.92</u> |
| Total 740.00 - Miscellaneous | | | | | | <u>6,927.11</u> |
| | | | | | | <u><u>6,927.11</u></u> |

**Mark Twain Health Care District
List of Renters and Leases
September 30, 2018**

10/10/2018

| Name | Contract Date | Commencement Date | CPI Increase Date | Increase Rate (%) | Lease Term | expire date | MOB Suite | Location | District Pays Utilities | Type | Monthly Rent | Sq ft Rate | CAM | Total | Sq Ft. | Comments |
|--|---------------|-------------------|-------------------|-------------------|------------|-------------|-------------|--|-------------------------|----------|--------------|-------------|--------------|--------------|--------|---|
| | | | | | | | First Floor | 704 Mountain Ranch Rd, Building E | | | | | | | | |
| Stockton Cardiology | 8/15/2007 | 8/14/2017 | 8/14/2019 | 2.0 | 3 years | 8/14/2020 | 101 | see above | N | Office | \$ 2,896.09 | 2.27 | \$ 552.50 | \$ 3,448.59 | 1,276 | Current thru 09/2018 |
| Multi-Specialty Clinic | 9/1/2012 | 9/1/2017 | 9/1/2019 | 3.0 | 5 years | 9/1/2022 | 102 | see above | Y | Clinic | \$ 2,798.65 | 2.19 | \$ 552.50 | \$ 3,351.15 | 1,276 | Current thru 09/2018 |
| San Andreas FMC | 7/1/2014 | 7/1/2014 | 7/1/2019 | CPI | 5 years | 7/1/2019 | 103/104 | see above | Y | Clinic | \$ 7,456.93 | 3.24 | * | \$ 7,456.93 | 2,304 | Current thru 09/2018 |
| San Andreas FMC | 7/1/2014 | 7/1/2014 | 7/1/2019 | CPI | 5 years | 7/1/2019 | 105 | see above | Y | Office | \$ 3,984.84 | 2.42 | \$ 552.50 | \$ 4,537.34 | 1,644 | Current thru 09/2018 |
| Total MOB lease income | | | | | | | | | | | \$ 17,136.51 | \$ 1,657.50 | \$ 18,794.01 | 6,500 | | |
| Valley Springs Rental | | | | | | | | | | | | | | | | |
| Resource Connection | 3/1/2018 | 3/1/2018 | 2/1/2019 | | 1 Year | 3/1/2019 | N/A | 1934 Highway 26 | Y | Office | \$ 750.00 | N/A | N/A | \$ 750.00 | | Current thru 09/2018 |
| Hospital Lease Agreement w/ Corporation | | | | | | | | | | | | | | | | |
| Mark Twain Medical Center | 1/1/1990 | 1/1/1990 | | | 30 years | 12/31/2019 | | 768 Mountain Ranch | Reimburse | Hospital | \$ 23,200.00 | | NA | \$ 23,200.00 | | |
| Office Lease | | | | | | | | | | | | | | | | |
| San Andreas Medical and Professional Offices (Arnaudo Bros) | 3/1/2007 | 3/1/2007 | | 3.0 | 20 years | 2/28/2027 | First Floor | 704 Mountain Ranch Rd, Building E | N | Office | \$ 16,438.50 | | \$ 2,893.39 | \$ 19,331.89 | 6,500 | Rent increases 3% each year. |
| Land Lease | | | | | | | | | | | | | | | | |
| Jake Koplen | 5/3/1994 | 5/3/1994 | | | 50 years | 5/2/2044 | | Parcel 5, 700 Mountain Ranch Road, MOB Bldgs A, B, C | Y | Land | \$ 481.42 | | NA | \$ 481.42 | NA | At term of lease Improvements (buildings) become District property. May terminate lease after 35 years and purchase Improvements. |
| San Andreas Medical and Professional Offices (Arnaudo Bros.) | 5/20/2004 | 5/20/2004 | | | 50 years | 5/19/2054 | | Parcel 3, Building E (MOB Property) | N | Land | \$ 1 / Yr | | NA | \$ 1 / Yr | NA | At term of lease Improvements (buildings) become District property. May terminate lease after 35 years and purchase Improvements. |

* CAM charges included in rent

Investments:

22.1 Policy

It is the policy of the Mark Twain Health Care District (“District”) to provide guidelines for the prudent investment of District funds and to maximize the efficiency of the District’s cash management. The ultimate goal is to enhance the economic status of the District consistent with the prudent protection of the District’s investments. This investment policy has been prepared in conformance with all pertinent existing laws of the State of California including California Government Code Sections 53600, *et seq.*

22.2 Scope

This policy covers all funds and investment activities of the District except for (1) the proceeds of bond issues, which are invested in accordance with provisions of their specific bond indentures, and (2) funds invested in retirement or deferred compensation plans. All funds covered by this policy are defined and accounted for in the District’s audited annual Basic Financial Statements Report. Further, any new funds created shall be covered by this policy unless specifically excluded by District management and the Board of Directors.

22.3 Prudent Investor Standard

The District operates its investment portfolio under the Prudent Investor Standard (California Government Code Section 53600.3) which states, that “when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District, that a prudent person in a like capacity and familiar with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principle and maintain the liquidity needs of the District.”

This standard shall be applied in the context of managing the overall portfolio. Investment officers, acting in accordance with written procedures and this investment policy and exercising the above standard of diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

22.4 Investment Objectives

- A. When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing the District's funds,
1. The primary objective is to safeguard the principle of the funds.
 2. The secondary objective is to meet the liquidity needs of the District.
 3. The third objective is to achieve a reasonable market rate of return on invested funds.

It is the policy of the District to invest public funds in a manner to obtain the highest yield obtainable with the maximum security while meeting the daily cash flow demands of the District as long as investments meet the criteria established by this policy for safety and liquidity and conform to all laws governing the investment of District funds.

B. Safety of Principle

Safety of principle is the foremost objective of the District. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they arise from securities defaults, institution default, broker-dealer default, or erosion of market value of securities. The District shall mitigate the risk to the principle of invested funds by limiting credit and interest rate risks. Credit Risk is the risk of loss due to the failure of a security's issuer or backer. Interest Rate Risk is the risk that the market value of the District's portfolio will fall due to an increase in general interest rates.

1. Credit risk will be mitigated by:
 - a. Limiting investments to only the most creditworthy types of securities;
 - b. Prequalifying the financial institutions with which the District will do business, using a questionnaire or other screening tool (see exhibit A); and
 - c. Diversifying the investment portfolio so that the potential failure of any one issue or issuer will not place undue burden on the District.

2. Interest rate risk will be mitigated by:

- a. Structuring the District's portfolio so that securities mature to meet the District's cash requirements for ongoing obligations, thereby reducing the possible need to sell securities on the open market at a loss prior to their maturity to meet those requirements; and
- b. Investing a portion of the portfolio in shorter-term securities.

C. Liquidity

Availability of sufficient cash to pay for current expenditures shall be maintained in money market funds, local government investment pools that offer daily liquidity, repurchase agreements, or short-term securities that can easily be converted into cash because they have secondary markets. The accounting management system of the District shall be designed to accurately monitor and forecast expenditures and revenues to ensure the investment of monies to the fullest extent possible.

D. Rates of Return

Yield on investments shall be considered only after the basic requirements of safety and liquidity have been met. The investment portfolio shall be designed to attain a market average rate of return throughout economic cycles, taking into account the District's risk constraints, the composition and cash flow characteristics of the portfolio, and applicable laws.

22.5 Delegation of Authority

A. Responsibilities of the Accounting Department

The Accounting Department is charged with the responsibility for maintaining custody of all public funds and securities belonging to or under the control of the District, and for the deposit and investment of those funds in accordance with principles of sound treasury management and with applicable laws and ordinances.

B. Responsibilities of the Chief Financial Officer, or contracted financial services vendor

The Chief Financial Officer, or contract financial services vendor, shall perform the monthly review and reconciliation of accounting investments as well as be responsible for the conduct of all Accounting Department functions.

MTHCD Board Policy No. 22 Supersedes (Last Date) 5/27/2015
(Last Updated 10-12-2018 & Board Approved) _____

C. Responsibilities of the Executive Director

The Executive Director is responsible for directing and supervising the assigned designee and is responsible further to keep the Board of Directors fully advised as to the financial condition of the District.

D. Responsibilities of the District's Auditing Firm

The District's auditing firm's responsibilities shall include but not be limited to the examination and analysis of fiscal procedures and the examination, checking and verification of accounts and expenditures. A review of the District's investment program is a part of the responsibility described above.

E. Responsibilities of the Board of Directors

The Board of Directors shall annually review the written Investment Policy. As provided in the Policy, the Directors shall receive, review, and accept quarterly investment reports which may be included in the Consent Calendar of the regularly scheduled meeting of the Board of Directors in the month following the meeting of the Finance/Investment Committee.

F. Responsibilities of the Finance/Investment Committee

There shall be a Finance Committee consisting of two (2) members of the Board of Directors and no more than two (2) citizens having experience in accounting, banking, or financial investments. No members of the Finance/Investment Committee shall profit in any way from activities of the Committee. The Executive Director and assigned designee(s) shall serve as staff liaison to the Committee. The Committee shall meet no less than quarterly to discuss the quarterly investment reports, investment strategy, investment and banking procedures, as well as the anticipated cash flow projection and any other significant investment-related activities being undertaken. The Committee's meetings will be summarized in minutes, which are distributed to the Board of Directors with the quarterly investment report.

22.6 Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officers shall disclose any material financial interest in financial institutions that conduct business with this District, and they shall further disclose any large personal financial / investment positions that could be related to the performance of the District's portfolio.

MTHCD Board Policy No. 22 Supersedes (Last Date) 5/27/2015
(Last Updated 10-12-2018 & Board Approved) _____

22.7 Authorized Financial Dealers and Institutions

- A.** The Executive Director will establish and maintain a list of the financial institutions and broker / dealers authorized to provide investment and depository services to the District. The District shall initially send a copy of its current Investment Policy to all financial institutions and broker / dealers approved to do business with the District. Receipt of the Investment Policy including confirmation that it has been received and reviewed by the person (s) handling the District's account, shall be acknowledged in writing within thirty (30) days. The District's investment status shall be reported to the Board at least annually by participating investment institutions.

1. Depositories

In selecting depositories, the creditworthiness of institutions shall be considered, and the Executive Director shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history as part of the application process.

2. Brokers and Dealers

To become a broker or dealer qualified to do business with the District, a firm must respond to the District's "Broker Dealer Questionnaire" and submit related documents relative to eligibility. Required documents include a current audited financial statement, proof of state registration, proof of FINRA registration, and a certification that the firm has received and reviewed the District's Investment Policy and agrees to offer the District only those securities that are authorized by the Investment Policy. The Executive Director may establish any additional criteria deemed appropriate to evaluate and approve any financial services provider.

If a third-party investment advisor is authorized to conduct investment transactions on the District's behalf, the investment advisor may use its own list of approved broker/dealers and financial institutions. The investment advisor's approved list must be made available to the District upon request.

22.8 Diversification and Risk

The District recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. To minimize the District's exposure to these types of risk, the portfolio should be diversified among several types of institutions, instruments, and maturities. The Executive Director with the Finance Committee shall minimize default risk by prudently selecting only instruments and institutions, which at the time of placement have been evaluated for their financial viability and compliance with this policy. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

22.9 Internal Control and Review

The Board will review the District's Investment Policy annually.

The external auditors shall review annually the investments and general activities associated with the investment program to ensure compliance with this Investment Policy. This review will provide internal control by assuring compliance with policies and procedures established by this Investment Policy.

22.10 Performance Standards

The investment portfolio will be managed in accordance with the standards established within this Investment Policy and should obtain a market rate of return throughout budgetary and economic cycles, taking into account the District's investment risk constraints, cash flow needs, and maturities of the investments. The basis to determine whether market yields are being achieved shall be the total return of the portfolio. The Bank of America Merrill Lynch 1-5 Year U.S. Government/Corporate AAA-A Index is the benchmark that will be compared to the portfolio's sector composition, maturity structure, current investment strategy, and total return. The Finance Committee will periodically review the District's portfolio performance against the benchmark.

22.11 Reporting

The District has adopted California Government Code 53646 et seq to define the District's reporting responsibilities.

**Committees of The Board; Public Information Officer;
Auditors:**

5.1 SPECIAL COMMITTEES. The President, with the concurrence of the District Board, may, from time to time, appoint one (1) or more members of the District Board and other persons as necessary or appropriate, to constitute special committees for the investigation, study, or review of, specific matters. No committee so appointed shall have any power or authority to commit the District Board or the District in any manner.

5.2 STANDING COMMITTEES. The standing committees of the Board of Directors shall consist of a Finance Committee and such other committees as a majority of the members of the Board of Directors may authorize. The President of the District Board shall appoint the members and chairs of all standing committees. Standing committees shall be included in these Policies.

5.3 FINANCE COMMITTEE. ~~The Finance Committee should consist of and be chaired by the Treasurer or and one (1) additional District Board member and two (2) Committee Members appointed by the President because of his or her background, interest and knowledge of business-related finance. Plus one (1)~~

The Finance Committee should consist of three committee members. The President will appoint the Treasurer and one additional District Board member to the Committee. The Treasurer will chair the Committee. One additional Committee member will be selected from qualified, interested community applicants with knowledge of business-related finance. The Finance committee will conduct the search for subsequent interviews and make a recommendation to the Board. The appointment must be approved by a majority vote of the Board of Directors.

A. Responsibilities and Authority.

1. The Chair of the Finance Committee shall be the Treasurer who shall report to the full District Board on a monthly basis. The Finance Committee shall meet ~~on at least a quarterly basis~~ monthly to review the District's financial activities.

2. The Finance Committee shall be responsible for the management of all investments of the District and endowment and trust funds and to see that proceeds are paid into proper funds of the District and used in accordance with the terms of the trust and/or investment objectives of the District.

3. The Finance Committee shall see that a budget is prepared and submitted to the Board with specific recommendations prior to the end of the fiscal year.

4. The Finance Committee shall examine monthly financial reports and require explanations from the Executive Director or his or her delegate of variations from the budget.

5. The Finance Committee shall supervise and review the results of all external audits and make specific recommendations to the full District Board for action.

5.4 PUBLIC INFORMATION OFFICER. The Executive Director, or his or her designee, shall serve as the Public Information Officer for the District. The duties associated with this role include, but are not limited to, ensuring effective communication with local residents and stakeholders in accordance with the District's priorities and the District Board's direction.

5.5. ANNUAL AUDITS. The District Board shall contract with an outside **auditing firm** to conduct an annual audit. The District Board shall issue a request for proposals for auditing services not less than every three (3) years and shall not contract with the same auditor, **even within a firm** more than twice without an intervening contract with a ~~separate~~ **different** auditor. The annual audit shall be completed by October 31st of each year. Following the Finance Committee's review and recommendation, **the auditor will present the audit results to the full Board**. The District Board must approve the annual audit by December 31st of each year.

Attendance at Meetings:

~~The term of any member of the Board of Directors shall expire if he or she is absent without reasonable cause from three (3) consecutive regular meetings, or from three (3) of any five (5) consecutive meetings of the District Board and if, in such event, the District Board by resolution declares that a vacancy exists on the District Board.~~

~~Reasonable cause for absence, includes, but is not necessarily limited to, illness, accident, vacation or unavoidable business or family commitments.~~

Members of the Board of Directors are expected to and shall attend all regular and special meetings of the Board unless there is good cause for absence.

To be counted as present for any meeting, Board Members must be present for the duration of the meeting.

Good cause for absence, including late arrivals or early departures, includes temporary illness or other unavoidable circumstances of which the President of the Board is notified prior to the meeting. Good cause also includes Board authorized meeting absences such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.

A Board Member who will be absent for good cause may notify the President by electronic transmission (email), telephone communication, or letter. The President shall notify the Executive Director and the Board of all absences that are excused for good cause. The minutes shall indicate whether an absence was excused. If any Director chooses to challenge the President's good cause determination they may request a vote of the Board.

A vacancy shall occur if a Board Member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board.

~~Topics for Discussion at~~ Board Meeting Agenda:

~~Pursuant to the Brown Act, no action or discussion shall be taken on any item not appearing on the posted agenda, except as provided by law.~~

9.1 Agenda Preparation. The General Manager, in cooperation with the Board President, shall prepare an agenda for each regular and special meeting of the Board of Directors in accordance with the Brown Act. Any Director may contact the General Manager and request an item to be placed on the agenda no later than 5:00 P.M. on the day that is 48 hours prior to the closing of the agenda for the next meeting date.

9.2 Public Requests. Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors, subject to the following conditions:

9.2.1 The request must be in writing and be submitted to the General Manager [or other responsible managing employee] together with supporting documents and information, if any, at least seven business days prior to the date of the meeting.

9.2.2 The General Manager shall be the sole judge of whether the public request is or is not a "matter directly related to District business."

9.2.3 The General Manager shall determine the timing of when the item will be placed on the agenda.

9.2.4 The public member requesting the agenda item may appeal the General Manager's decision at the next regular meeting of the Board of Directors. Any Director may request that the item be placed on the agenda of the Board's next regular meeting.

9.2.5 No matter which is legally a proper subject for consideration by the Board in closed session will be accepted under this policy.

9.2.6 The Board of Directors may place limitations on the total time to be devoted to a public request issue at any meeting, and may limit the time allowed for any one person to speak on the issue at the meeting.

9.3 Agenda Descriptions. All Board agendas shall include an unambiguous description of each item on the agenda to be discussed, including closed session items. The General Manager shall ensure that the description gives notice to the public of the essential nature of business to be considered.

9.4 Agenda Posting. Agendas for regular meetings shall be posted 72 hours in advance of the meeting and agendas for special meetings shall be posted 24 hours in advance of the meeting. The posting must occur in a place that is freely accessible to the public and on the District's website. A touch screen electronic kiosk may take the place of the paper posting. On or before January 1, 2019, the internet posting shall occur on the District's primary website homepage through a prominent, direct link to the current agenda. The agenda shall also be accessible in an open format by that date.

9.5 Agenda Packages. When distributing agenda packages and other materials to members of the Board of Directors, those materials should be provided to all members at the same time. Agenda packages, except for closed session materials, should also be made available to the public once distributed to the Board.

9.6 Public Comment.

9.6.1 For regular meetings the Board shall provide the public with an opportunity to address not only any item on the agenda but any item within the subject matter jurisdiction of the District.

9.6.2 For special meetings, the Board shall provide the public with an opportunity to address any item on the agenda.

9.6.3 The Board may not prohibit public criticism, but shall control the order of the proceedings, including placing reasonable time limits on public comment.

9.6.4 The Board may not require members of the public to give names or sign a register as a condition of attendance or speaking.

9.7 Closed Sessions. The Board may conduct a closed session during a noticed meeting for certain matters, as identified on the agenda, where it is necessary to conduct business in private. Major reasons for permissible closed sessions, as authorized by the Brown Act, include real property transactions, labor negotiations, and pending litigation. The Board shall allow public comment on any closed session item before going into closed session.

9.8 Items Not On The Agenda. The Board shall not discuss or take action on any item that does not appear on the posted agenda except that the Board may act on items not on the agenda to address emergency situations, subsequent need items, and hold-over items from a continued previous meeting held within the prior five days. The Board may also respond to public comments and make announcements.

| MTHCD GRANT TIMELINE | | | 10/15/18 |
|-----------------------------|--|--|----------------------------------|
| TimeLine | Action | Responsibility | Approval/Oversite |
| June | Establish Budget | Executive Director Grants Committee | MTHCD Board |
| November-December | Previous Year's Recipients to present results to Board | Executive Assistant | Executive Director |
| January | Develop Advertising | Executive Director Administrative Assistant | Grants Committee |
| January February | Post on Website Post on Social Media | Executive Assistant | Executive Director |
| February | Advertise | Executive Assistant | Executive Director |
| March | Deadline for applications | Executive Assistant | Grants Committee |
| March | Review applications Consider on-site review | Grants Committee | Grants Committee |
| March-April | Final Selection | Grants Committee? Special workshop? | Board? |
| April | All Applicants receive letters | Executive Assistant | Signature, Grant Committee Chair |
| | | | |
| May | Recognition Ceremony | Board Meeting? | |
| May-June | Recipients Sign Contracts | Executive Assistant | Executive Director |
| May-June | Previous year's recipients to provide final accounting | Executive Assistant | Executive Director |
| June | Maintain Database | Executive Assistant | Executive Director |
| June | Establish Next Budget | Executive Director Grants Committee | MTHCD Board |
| August-September | Consider Site Visits | Grants Committee | |

AB 2019 (Aguiar-Curry): Health Care Districts

AB 2019 requires Healthcare Districts to include additional transparency items on their website, limits the authority of Healthcare Districts' use of design build for housing projects, creates guidelines and adds specific requirements to Healthcare Districts' grants policies. Governor Brown signed [AB 2019](#) on September 5, 2018 and most provisions take effect on January 1, 2019; the Grant policies requirements take effect on January 1, 2020. Specific provisions of AB 2019 include:

- For Healthcare Districts that use design-build for the construction of housing, at least 20 percent of the units constructed must be set aside for affordable housing (low, very low, and extremely low) for at least 55 years. (This provision **does not** apply if the city or county has adopted a local ordinance that requires a higher set-aside requirement. It also **does not** apply to residential facilities in which health services are being provided, including care or supportive services to the elderly, disabled adults, or individuals with dementia, including residential care facilities for the elderly. It further **does not** apply for the construction of workforce housing.)
- Current law requires each Healthcare District to have a website. AB 2019 requires the following items that **must** be posted to the District's website, including: the District's adopted budget, a list of current board members, information regarding public meetings, a municipal service review or special study conducted by LAFCO, recipients of grant funding provided by the District, audits of the District's accounts and records, annual financial reports submitted to the State Controller, and a grants policy, if the District provides grant funding.
- Healthcare Districts that provide grant funding must adopt annual policies for providing grant funding. The policy must include: a statement of nexus between grant funding and health care and the mission of the District, a process to ensure that grant funding is spent in a manner consistent with the grant application including grant contract terms and conditions; fiscal and programmatic monitoring by the District, and reporting requirements; the District's plan for distributing grant funds for each fiscal year; a process for providing, accepting, and reviewing grant applications; and a prohibition against individual meetings regarding grant applications between an applicant and District board members and staff (although technical assistance may be provided to applicants by District staff).
- Beginning January 1, 2020, a District's grants policy must also include policy statements about awarding grants to underserved individuals and communities and to organizations that serve those populations; considering the circumstances under which grants may be awarded to multiple or single recipients; evaluating the financial need of grant applicants; considering the types of programs eligible for grant funding, including direct patient care, preventive care, and wellness programs; considering the circumstances under which grants may be provided to prior grant recipients; considering sponsorships of charitable events; funding other government agencies; and awarding grants to foundations that are sponsored or controlled by or are associated with a separate grant recipient.
- If a Healthcare District files for bankruptcy in federal court, the board must provide written notice within 10 days to LAFCO.