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**Special Meeting of the Board of Directors
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Wednesday September 29, 2021
9:00 am**

**Participation: Zoom - Invite information is at the End of the Agenda
Or In Person**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - Action

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for August 18, 2021.
- Un-Approved Board Meeting Minutes for August 25, 2021.

B. Correspondence:

- Center for Care Innovations (CCI) Grant with Tides Foundation - Approval (9-21-2021):
- MTMC Foundation – Thank You for \$328,000.00 (9-16-2021)

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD September 2021 Advocate & Annual Meeting (Sept. 22-24) Recap:
 - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:....Ms. Hack
- Meetings with MTHCD CEO:

B. MTMC Community Board Report:.....Ms. Sellick

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:.....Dr. Smart

- Strategic Planning:
- District Projects Matrix – Monthly Report:
- COVID Vaccine Outreach:
- Grant Schedule:
- MTMC Foundation Grant:

- Valley Springs Health & Wellness Center:
 - VS H&W Center – Policies and Forms: Public Comment – **Action**
 - Policies for September 2021 - Valley Springs Health & Wellness Center: Punctuation & Grammar Changes – Please Submit to District Office Staff.

REVISED POLICIES

Emergency Situation/Unresponsive Patient - 65
 Follow - up Calls - 81
 Emergency Medications and Supplies - 62
 Policy Development and Review - 137
 Blue Shield Eligibility Verification - 29

BI-ANNUAL REVIEW POLICIES

Audiogram-Threshold-19
 Biohazard Material Management - 25
 Blue Shield Eligibility Verification - 29
 Compliance - 42
 Consents For Treatment - Guidance - 43
 Contagious Patient - 44
 Culture Transmittal - 48
 Emergency Release Of Patient Records - 64
 Eye Medications-Dispensing - 75
 Follow-Up Of Patients - 82
 Handwashing - 84
 HIV Testing - 86
 Infection Control - 88
 Infection Control - Overview - 89
 Intramuscular Injections - 92
 Liquid Nitrogen - 223
 Medical Staff Composition - 222
 Medication Administration - 114
 Medication Management Emergency Response to Power Failure - 115
 Nebulizer Treatments - 124
 Par Levels - 130
 Patient Left: Not Seen Or Treated (NSOT) - 131
 Patient Portal Information - 133
 PPD Test Results - 138
 Prescription Refills - 139
 Primary Authority Over Clinic Operations - 142
 Procedure Time Out - 143

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Product And Device Recall - 145
 Pulse Oximeter - 146
 Scope of Services - 156
 Section 504 Grievance - 157
 Section 504 Grievance (Spanish) - 157
 Section 504 Notice Of Program Accessibility - 158
 Standardized Procedure for Employee Influenza Vaccine Administration - XXX
 Statement of Ownership and Governance - 177
 Ownership and Governance Statement (Spanish) -177
 Unscheduled Downtime of Electronic Medical Record - 191

E. VSHWC Quality Reports:.....Ms. Terradista

- Quality – Aug. 2021:
- MedStatix:

F. Stay Vertical Calaveras:.....Mr. Shetzline

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Randolph

- Financial Statements – Aug. 2021: Public Comment – **Action**.....Mr. Wood

B. Ad Hoc Policy Committee:.....Ms. Sellick / Ms. Hack

- **Resolution 2021-07 – MTHCD Board Policies**
 - **MTHCD Board Policies** (Posted Aug. 25, 2021) Public Comment – **Action**
 - District Policy # 8 - Board Meeting Agenda
 - District Policy # 9 - Add to Policy # 8 then Retire
 - District Policy # 12 - Conflict of Interest Code & Ethics:
 - District Policy # 13 - Appointments to the District Board:
 - District Policy # 14 – Conduct Related to Elections:

C. Ad Hoc Personnel Committee:Ms. Reed

D. Ad Hoc Grants Committee:..... Ms. Sellick

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Calaveras Grown Farmers Market (Gov. Center) Through October each Thurs. 4-6 pm:
- Health Science Program Open House – CHS Performance Art Center Oct. 26, 2021.
- Let Staff know when you are volunteering in your community.

9. Next Meeting:

A. The next meeting will be Wednesday October 27, 2021 at 9am.

10. Closed Session: Provider Credential Review:

A. Anticipated Litigation: §54956.9

B. Public Employee Appointment: § 54957

11. Open Session:

A. Credentialing:

- **Credentialing Clinic Providers:**

- **Valley Springs Health & Wellness Center Providers - Public Comment - Action**

- Cheri Aguiar, LCSW
- Christian Bader, DDS
- Susan Deax-Keirns, LMFT
- Satvir Dhaliwal, DDS
- Suzanne Dietrich, RD, COE
- Thomas Drakes, MD
- Sarah Krutsinger, LCSW
- Rhoda Nussbaum, MD
- Melanie Yurkovich, NP

12. Adjournment: Public Comment - Action

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: Wed. September 29, 2021 MTHCD Special Board Meeting

Time: Sep 29, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88292298758?pwd=S2ppTVIRUElqeXJyVHJFakVQNTIVdz09>

Meeting ID: 882 9229 8758

Passcode: 025742

One tap mobile

+16699006833,,88292298758#,,,,*025742# US (San Jose)

+12532158782,,88292298758#,,,,*025742# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 882 9229 8758

Passcode: 025742

Find your local number: <https://us02web.zoom.us/j/kcqn2S1RgU>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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