



**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
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**Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249
9:00 am
Tuesday January 19, 2021**

Participation: Zoom - Invite information is at the End of the Agenda

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

The meeting was called to order by Ms. Hack at 9:01 a.m.

2. Roll Call:

Committee Member	<u>Via Zoom</u>	<u>Via Phone</u>
Ms. Hack		X
Ms. Toepel	X	
Mr. Randolph	X	

3. Approval of Agenda: Public Comment **Action:**

Public Comment: Hearing None

Motion: Ms. Toepel

Second: Mr. Randolph

Vote: 3-0

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4. Public Comment On Matters Not Listed On The Agenda:

Hearing None.

5. Consent Agenda: Public Comment **Action**

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for December 9, 2020
- There was no November Meeting.

Public Comment: Hearing None

Motion: Mr. Randolph

Second: Ms. Toepel

Vote: 3-0

6. Chief Executive Officer's Report:

• **Real Estate Review:**

Mr. Randolph: Volunteered to review the commercial leases and updating the Real Estate Report and report back to the Committee in a month/two.

• **Community Benefits Report:**

Dr. Smart: Wants to create a Community Benefits report to show how the District is serving the County. He will present a draft to the Board for approval and electronic distribution. Cost for printing hand-outs (approx. \$1,000).

• **VSHWC Operations:**

Dr. Smart: The VSHWC is currently running in a restricted environment. Patients have a phone visit first to keep infection out of the Clinic. On Dec. 30, 2020 the first group of staff at the Clinic was vaccinated. The second vaccine for that group of staff will be tomorrow. Once staff has finished receiving vaccines, it will be back to face-to-face appointments. VSHWC would like to be a HUB for the vaccine. It will give us an opportunity to serve the County and grow partnerships with other local agencies. Dr. Smart will observe the Medical Center's vaccination process this week.

7. Accountant's Report: Public Comment – **Action**

- Nov. & Dec. 2020 Financials Will Be Presented to The Committee: Public Comment **Action**

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Motion: Mr. Randolph for Nov. financials
Second: Ms. Toepel
Vote: 3-0

Motion: Mr. Randolph for Dec. financials including the Investment and Reserve (INR) report
Second: Ms. Toepel
Vote: 3-0

Mr. Wood: The balance sheet shows a strong cash position.

- **Closing 2019-2020 Update:**

Mr. Wood: Please note that the June 30, 2020 financial reports will remain in DRAFT form until the 2019-2020 audit has been completed. Mr. Hohenbrink has provided clinic revenue numbers, and this has been passed along to our Auditor. Mr. Hohenbrink has also provided monthly clinic revenue numbers, and we are booking these as they are provided.

8. Treasurer's Report:

- Change Date/time of future meetings.

No change

9. Comments and Future Agenda Items:

Ms. Toepel: suggests that the District register with Grants.gov. Ms. Toepel and Ms. Hack have shown an interest in applying for grants on the District's behalf.

Mr. Hohenbrink: Feels that Rick Jackson may be able to present 2019-2020 audit information at the March 2021 meeting.

10. Next Meeting:

- Tuesday February 16, 2021 at 9 am.

11. Adjournment: Action

Motion: Ms. Toepel
Second: Mr. Randolph
Vote: 3-0
Time: 10:21 a.m.


Debra Sellick, Secretary

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Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: Finance Committee Jan. 19, 2021

Time: Jan 19, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86386350690?pwd=QWozWTJLb1FwRksvbE9UcmJKUzVYUT09>

Meeting ID: 863 8635 0690

Passcode: 452831

One tap mobile

+16699006833,,86386350690#,,,,*452831# US (San Jose)

+12532158782,,86386350690#,,,,*452831# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 863 8635 0690

Passcode: 452831

Find your local number: <https://us02web.zoom.us/u/keIjV1Z0RM>

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.

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3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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