



**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
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**Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249
9:00 am
Tuesday April 20, 2021**

**Participation: Zoom - Invite information is at the End of the Agenda
Or in person**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Hack at 9:02am.

2. Roll Call:

| | In Person | Via Phone/Zoom | Absent | Time Arrived |
|-------------------------|------------------|-----------------------|---------------|---------------------|
| Lori Hack | X | | | |
| Kathy Toepel | X | | | |
| Richard Randolph | X | | | |

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Minutes – April 20, 2021 MTHCD Finance Committee Meeting Board Approved May 26, 2021

3. **Approval of Agenda:** Public Comment - Action:

Public Comment: Hearing None

Motion: Ms. Toepel

Second: Mr. Randolph

Vote: 3-0

4. **Public Comment On Matters Not Listed On The Agenda:**

CJ Singh: lives near Valley Springs Health & Wellness Clinic. The clinic architecture and cleanliness look nice.

5. **Consent Agenda:** Public Comment - Action

A. **Un-Approved Minutes:**

- Finance Committee Meeting Minutes for Mar. 16, 2021

Public Comment: Hearing None

Motion: Mr. Randolph

Second: Ms. Toepel

Vote: 3-0

6. **Chief Executive Officer's Report:**

- Budget Preparation:

Dr. Smart: Final input from Admin will be put in tomorrow (4/21/21). It will then go to Mr. Wood to check depreciation. Mr. Hohenbrink will receive it next for review. A draft of the budget will be presented to the committee for discussion and information. Committee to take action at June meeting.

- FEMA Applications:

Dr. Smart: We currently have 3 applications with FEMA. 1) Vaccination Distribution approx. \$37,000. 2) COVID Impact for 2020 for approx. \$ 65,000. 3) COVID expenses for 2021 with ongoing costs being entered. No estimated cost at this time.

- Spending Authorization:

See attached pg 14

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7. MTMC Foundation Gift:

See attached "State of the Art Endoscopy" handout.

Discussion on how much of the Community Funds we have left to allocate before the term of the lease. MTMC is asking for \$328,000.00 for Endoscopy equipment. With the match from Dignity Health (out of county) the total for equipment will be met. Mr. Singh will present to the Board on 4/28/21. Committee asked for MTMC Capital Outlay Schedule, Construction Budget and Timeline.

8. Real Estate Review:

Mr. Randolph: Stockton Cardiology Lease Renewal has been sent for signature. Conducting a title search on Parcel 1 to see about restrictions on use/possible easements on the property.

9. Accountant's Report: Public Comment – Action:

- Mar. 2021 Financials Will Be Presented to The Committee: Public Comment – Action:

Mr. Wood: Working on Depreciation Schedule. Mr. Jackson has been providing Audit Adjustments. The end of the year Balance Sheet is getting in order.

- Closing 2019-2020 Update:

Mr. Wood: The closing is getting closer. Information is being sent to Mr. Hohenbrink daily.

- Audit:

Mr. Wood: Information is being sent continuously. Hoping to have a Trial Balance by 4/28/21 Board Meeting.

Public Comment: Hearing None

Motion: To approved March Financials & Interest & Investment Report by Mr. Randolph

Second: Ms. Toepel

Vote: 3-0

9. Treasurer's Report:

- Uncashed Checks:

Dr. Smart: In the past, uncashed checks have to be cashed within 90 days. Voided after 90 days. Recommends to reconcile uncashed checks account on a yearly basis.

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10. Comments and Future Agenda Items:

Hearing None

12. Next Meeting:

- Tuesday May 18, 2021 at 9 am.
- Note: The June 15th Meeting has been changed to Tues. June 8th at 8am.

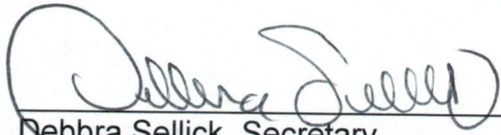
13. Adjournment: - Action

Motion: Mr. Randolph

Second: Ms. Toepel

Vote: 3-0

Time: 10:37am



Debra Sellick, Secretary

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Minutes – April 20, 2021 MTHCD Finance Committee Meeting Board Approved May 26, 2021

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: MTHCD April 20, 2021 Finance Committee Meeting
Time: Apr 20, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83202296753?pwd=RHI2aTNmYzVISnJNRjFrWE15TIVTd09>

Meeting ID: 832 0229 6753

Passcode: 934900

One tap mobile

+16699006833,,83202296753#,,,,*934900# US (San Jose)

+13462487799,,83202296753#,,,,*934900# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 832 0229 6753

Passcode: 934900

Find your local number: <https://us02web.zoom.us/u/kgonAWsa4>

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;"
2. Implements a procedure for receiving and "swiftly resolving" requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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