



P. O. Box 95
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**Meeting of the Board of Directors
Wed. March 24, 2021
9:00 am
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Participation: Zoom - Invite information is at the End of the Agenda
Or In Person**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order with Flag Salute:**
- 2. Roll Call:**
- 3. Approval of Agenda:** Public Comment - **Action**
- 4. Public Comment on matters not listed on the Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for Feb. 16, 2021.
- Un-Approved Board Meeting Minutes for Feb. 24, 2021.

B. Correspondence:

- Talibah Al-Rafiq Resignation Letter Effective 4-1-2021:

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD March 2021 Advocate:
 - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:....Ms. Hack
- Meetings with MTHCD CEO:

B. MTMC Community Board Report:.....Ms. Al-Rafiq

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:.....Dr. Smart

- District Projects Matrix – Monthly Report:
- Robo-Doc Update:
- Construction: Form 271 Mar. 8, 2021:
- Vaccination Hub (COVID - 19):
- VSHWC “Quality” Report: (MedStatix)

- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**

- Policies - Valley Springs Health & Wellness Center:

Punctuation & Grammar Changes – Please Submit to District Office Staff.

Policies for March 2021 Board Meeting

REVISED:

- Cardiopulmonary Resuscitation/Basic Life Support 33
- Disruption of Electrical Services 54
- Transfer of Patient – Chart Information 188

BI-ANNUAL REVIEW:

- Annual Review of Contracts 13
- Billing Personnel – Organization 23
- Billing Practices 24
- Bomb Scare 31
- Child Abuse Reporting 36
- Disaster Fire 51
- Disaster-Water Contamination 52
- Domestic Violence Reporting Suspicious Injury Reporting 56
- Drug Samples (Needs Number)
- Elder Or Dependent Adult Abuse Reporting 60
- Employee Health 66
- External Hazmat Incident (needs Number)
- Extreme Temperatures 73
- Fire Safety 76
- Instrument Cleaning for Sterilization 93
- Lapses of Consciousness – DMV Reporting 96
- Mass Casualty Response 105
- Mission Statement 120
- Motor Vehicle Accident Reporting 122
- Operation During Internal Disaster 127
- Patient Medical Record Content 132
- Sensitive Services 159
- Telephone Request for Medical Information 185
- Temperature All Modalities 186

E. Stay Vertical Calaveras:.....Mr. Shetzline

F. Valley Springs Health & Wellness Center:.....Dr. Smart

- Services Update:

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Ms. Toepel

- 2020 Annual Audit:.....Mr. Jackson / Mr. Wood
- Financial Statements – Feb. 2021: Public Comment – **Action**.....Mr. Wood

B. Ad Hoc Policy Committee: Public Comment – **Action**Ms. Sellick / Ms. Hack

- District Policy 3 - Term of Office:
- District Policy 4 - Officers of the District:

C. Ad Hoc Personnel Committee:Ms. Reed / Ms. Toepel

- Employee Vacation Accrual Schedule: Public Comment – **Action**Dr. Smart
- CEO Annual Evaluation (See 10-1):

D. Ad Hoc Grants Committee:.....Ms. Al-Rafiq / Ms. Sellick

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

B. Community Connection:

9. Next Meeting:

A. The next meeting will be Wednesday April 28, 2021

B. Note: The June meeting has been changed from June 23 to June 16th.

10. Closed Session:

A. Public Employee Performance Evaluation, CEO, Pursuant to Gov. Code Section 54957:

11. Return to Open Session to Report:

12. Adjournment: Public Comment – **Action**

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: MTHCD March 24, 2021 Board Meeting

Time: Mar 24, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85376594040?pwd=UzZJcldLcjZsMWFOYnQ4Z2phb2xLQT09>

Meeting ID: 853 7659 4040

Passcode: 413748

One tap mobile

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+12532158782,,85376594040#,,,,*413748# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

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+1 929 205 6099 US (New York)

Meeting ID: 853 7659 4040

Passcode: 413748

Find your local number: <https://us02web.zoom.us/u/kcZhoW2pZm>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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Agenda – Mar. 24, 2021 MTHCD Board Meeting