



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
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**Finance Committee Meeting
Wed. May 8, 2019
9:00am
Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Action
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Committee action on such item.) **Limit of 3 minutes per speaker.** The Committee appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. **Consent Agenda:** Action

All Consent items are considered routine and may be approved by the Committee without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for April 10, 2019:

This Institution is an Equal Opportunity Provider and Employer

Agenda May 8, 2019 MTHCD Finance Committee Meeting

- 6. **Chief Executive Officer's Report** Dr. Smart
 - USDA (SF 271) Outlay Report 5-1-2019:
 - Lease Closing - Update
 - First Draft 2019-20 Budget: Kelly Hohenbrink Will Call Into The Meeting:

- 7. **Accountant's Report: Action** Mr. Wood
 - Financial Status, Trends, Long-Term Views and Cashflow:
 - April Financials Will Be Presented to The Committee:
 - Investment – Update:

- 8. **Treasurer's Report** Ms. Atkinson
 - Budget Cycle Planning and Input:

- 9. **Comments and Future Agenda Items:**

- 10. **Next Meeting:**
 - The next meeting will be June 12, 2019.

- 11. **Adjournment: Action**

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Agenda May 8, 2019 MTHCD Finance Committee Meeting



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Finance Committee Meeting
Wed. April 10, 2019
9:00am
Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA

Un- Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The meeting was called to order by Ann Radford, Secretary at 9:02am.

2. Roll Call:

Present for roll call was Ms. Radford and Ms. Hack, Ms. Atkinson was absent and excused.

3. Approval of Agenda: Action

Ms. Hack moved to approve the Agenda. Ms. Radford provided her second. The motion passed 2-0.

4. Public Comment On Matters Not Listed On The Agenda:

Hearing none.

5. Consent Agenda: Action

A. Un-Approved Minutes:

- Special Finance Committee Meeting Minutes for March 19, 2019:

Ms. Hack moved to approve the Consent Agenda. Ms. Radford provided her second and the motion passed 2-0.

This Institution is an Equal Opportunity Provider and Employer

Minutes – April 10, 2019 MTHCD Finance Committee Meeting

6. Chief Executive Officer's Report

- **USDA (SF 271) Outlay Report (4-7- 2019):**

Dr. Smart: Explained cost over cost in red (\$8,400) overrun. Budget signage in final part of it coming in at \$26K; the Districts obligation in buying the furniture and IT equipment; signed and submitted the \$556K draw to USDA and will provide a check to contractor this week when it funds.

- **Lease Closing - Update**

Dr. Smart: The lease is to close on April 29th; there are 36 action items on the checklist.

- **Review Investment Authority - CA Govt. Code 53607 Policy No. 22: Action**

Dr. Smart: Read a section of Policy 22; the policy needs to be approved on an annual basis.

Mr. Wood: Made a recommendation to Board to give Dr. Smart the authority to make investment transactions.

Ms. Hack moved to approved Policy No. 22. Ms. Radford provided her second and the motion passed 2-0.

- **Fixed Asset - Capitalization Policy No. 30: Action**

Mr. Wood: Explained the Govt. Accounting Standards Board (GASB 34) Capitalized Assets; a good threshold is \$2,500 for each item or a group of items equal to \$2,500.

Ms. Hack moved to approve Policy No. 30. Ms. Radford provided her second. The motion passed 2-0.

7. Accountant's Report: Action

- **Financial Status, Trends, Long-Term Views and Cashflow:**

Mr. Wood: Mentioned that the Cash and Assets both look good.

- **March Financials Will Be Presented to The Committee:**

Mr. Wood: Handed out his narrative; it's a draft as the Minority interest is not current on the Profit and Loss Statement because MTMC hasn't closed their books. He created a new pre-paid account for the Valley Springs Health & Wellness Center (VS H&W Center).

- **Investment – Update:**

Mr. Wood: Handed out a Draft of the Investment & Reserves Report, went over some interest gains and mentioned we are still missing a statement from Umpqua for the Money Market fund.

Ms. Hack moved to approve the Financial Report. Ms Radford provided her second and the motion passed 2-0.

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8. Treasurer's Report

- **Budget Cycle Planning and Input:**

Dr. Smart: Gave an update on developing next year's budget; Mr. Wood will provide input on the budget; Mr. Hohenbrink will do the Valley Springs Health & Wellness Center budget. The goal is to have a draft budget for the May Finance Committee meeting. After the Committee review and edits are complete then the draft budget will be sent to the Board on May 31st.

9. Comments and Future Agenda Items:

Dr. Smart: Strategic Planning meeting.

Dr. Smart: Updated the Board regarding construction; the building will be done by the middle of August; staff is working on employee applications; the recruiter is working on finding doctors for the clinic; provider credentials are being done remotely; the radiologist and dentist falling into place

10. Next Meeting:

- The next meeting will be May 8, 2019.

11. Adjournment: Action

Ms. Hack moved to adjourn the meeting. Ms. Radford provided her second and the meeting was adjourned at 9:56am.

OUT LAY REPORT AND REQUEST FOR REIMBURSEMENT



| Draw Request Number: | Mark Twain Health Care District | | | Construction of New Health Clinic | | | | |
|---------------------------------------------|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------|---------------------|--|---------------------|---------------|
| | 768 Mountain Ranch Road, San Andreas, CA 95249 | | | Payment Requested | | | | |
| #9 | Initial Budget | Current Budget | Previous Paid to Date | #9 | Paid to Date | | Balance Remaining | % |
| Misc. Soft Costs | | | | | | | | |
| Administrative/Legal | 530,075.00 | 530,075.00 | 538,475.14 | | 538,475.14 | | (8,400.14) | -1.58% |
| Financing/Cost of issuance | 325,000.00 | 275,000.00 | 233,124.25 | | 233,124.25 | | 41,875.75 | 15.23% |
| Land Acquisition | 890,000.00 | 890,000.00 | 890,000.00 | | 890,000.00 | | - | 0.00% |
| Furniture Fixtures/Equipment | 350,000.00 | 350,000.00 | - | | - | | 350,000.00 | 100.00% |
| Structured cabling/IT | 250,000.00 | 250,000.00 | - | | - | | 250,000.00 | 100.00% |
| | | | - | | - | | | |
| | | | - | | - | | | |
| Architectural design/other architectural | | | - | | - | | | |
| Architect/Engineer fees | 433,600.00 | 480,665.00 | 446,314.78 | 5,454.33 | 451,769.11 | | 28,895.89 | 6.01% |
| Other architectural and engineering fees | | | - | | - | | | |
| 3rd party project management | 157,725.00 | 269,820.00 | 215,270.04 | 12,383.84 | 227,653.88 | | 42,166.12 | 15.63% |
| Monument sign | | 30,000.00 | - | 12,748.69 | 12,748.69 | | 17,251.31 | 57.50% |
| Construction w/ sales tax | | | | | | | | |
| | | | - | | - | | | |
| | | | - | | - | | | |
| | | | - | | - | | | |
| Construction Contract | 3,587,575.00 | 5,555,000.00 | 1,621,574.11 | 584,788.89 | 2,206,363.00 | | 3,348,637.00 | 60.28% |
| sidewalks | 25,000.00 | | | | - | | | |
| | | | | | - | | | |
| Contingency | 713,837.00 | 634,895.00 | 9,898.00 | 1,458.06 | 11,356.06 | | 623,538.94 | 98.21% |
| Contingency as a Percent of Total | 20.00% | 11.00% | | | | | | |
| Total | 7,262,812.00 | 9,265,455.00 | 3,954,656.32 | 616,833.81 | 4,571,490.13 | | 4,693,964.87 | 50.66% |
| PROJECT FUNDING BREAKDOWN | | | | | | | | |
| Mark Twain Health Care District (applicant) | 1,062,812.00 | 1,205,455.00 | 1,205,455.00 | | 1,205,455.00 | | - | 0.00% |
| Mark Twain Health Care District (applicant) | 600,000.00 | 600,000.00 | 115,634.84 | 16,944.00 | 132,578.84 | | 467,421.16 | 77.90% |
| USDA Loan, Series A | 5,600,000.00 | 6,782,000.00 | 2,715,201.32 | 616,833.81 | 3,332,035.13 | | 3,449,964.87 | 50.87% |
| USDA Subsequent Loan, Series B | | 678,000.00 | 34,000.00 | | 34,000.00 | | 644,000.00 | 94.99% |
| Total | 7,262,812.00 | 9,265,455.00 | 4,070,291.16 | 633,777.81 | 4,704,068.97 | | 4,561,386.03 | 49.23% |
| FUNDS - DIFFERENCE | | | | | | | | |
| Date of Outlay Report | 4/7/2019 | | | | | | | |
| APPROVAL AND SIGNATURE SECTION | | | | | | | | |
| OWNER'S APPROVAL: | | | | | | | | |
| Executive Director or Board President | DATE | OWNER CERTIFICATION: I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award. | | | | | | |
| | | | | | | | | |
| ENGINEER/ARCHITECT APPROVAL: | | | | | | | | |
| Architect | DATE | Invoices will be approved by the borrower and their engineer, as appropriate, and submitted to the processing office for concurrence. The review and acceptance of project costs, including construction pay estimates, by USDA Rural Development does not attest to the correctness of the amounts, the quantities shown or that the work has been performed under the terms of the agreements or contracts. | | | | | | |
| | | | | | | | | |
| USDA RURAL DEVELOPMENT CONCURRENCE: | | | | | | | | |
| Tonja Galentine | DATE | | | | | | | |

Mark Twain Health Care District
Annual Budget Recap

| | 06/30/20 | | | | |
|-----------------------------------|------------------|------------------|------------------|------------------|--------------|
| | Total | | | | |
| | District | Clinic | Rental | Projects | Admin |
| Non-Cash rent revenue | 1,200,000 | 0 | 1,200,000 | 0 | 0 |
| Revenues | 4,294,233 | 2,697,603 | 232,958 | 0 | 1,363,672 |
| | 5,494,233 | 2,697,603 | 1,432,958 | 0 | 1,363,672 |
| Non-Cash depr expense | 500,038 | 461,493 | 36,045 | 0 | 2,500 |
| Expenses | 5,253,039 | 2,811,938 | 924,024 | 646,500 | 870,578 |
| | 5,753,077 | 3,273,431 | 960,069 | 646,500 | 873,078 |
| Surplus(Deficit) | (258,845) | (575,828) | 472,889 | (646,500) | 490,594 |
| Cash Only Surplus(Deficit) | (958,806) | (114,335) | (691,066) | (646,500) | 493,094 |

Mark Twain Health Care District
 Annual Budget
 FYE 6/30/2020

Proposed

| | 6/30/2020 | Clinic | Rentals | Projects | Admin |
|---------------------------------------------------|-------------|-------------|---------|----------|---------|
| 4083.49 Urgent care Gross Revenues | (2,797,298) | (2,797,298) | | | |
| 4083.60 Contractual Adjustments | 122,225 | 122,225 | | | |
| 4083.90 Flu shot, Lab income, physicals | (1,020) | (1,020) | | | |
| 4083.91 Medical Records copy fees | (510) | (510) | | | |
| 4083.92 Other - Plan Incentives | (21,000) | (21,000) | | | |
| 7083.09 Other salaries and wages | 863,097 | 863,097 | | | |
| 7083.10 Payroll taxes | 56,085 | 56,085 | | | |
| 7083.12 Vacation, Holiday and Sick Leave | 12,946 | 12,946 | | | |
| 7083.13 Group Health & Welfare Insurance | 129,465 | 129,465 | | | |
| 7083.14 Group Life Insurance | 1,381 | 1,381 | | | |
| 7083.15 Pension and Retirement | 21,577 | 21,577 | | | |
| 7083.16 Workers Compensation insurance | 17,262 | 17,262 | | | |
| 7083.18 Other payroll related benefits | 1,295 | 1,295 | | | |
| 7083.20 Medical - Physicians | 623,422 | 623,422 | | | |
| 7083.22 Consulting and Management fees | 135,000 | 135,000 | | | |
| 7083.25 Registry Nursing personnel | 2,500 | 2,500 | | | |
| 7083.26 Other contracted services | 112,750 | 112,750 | | | |
| 7083.29 Other Professional fees | 7,500 | 7,500 | | | |
| 7083.36 Oxygen and Other Medical Gases | 2,132 | 2,132 | | | |
| 7083.38 Pharmaceuticals | 91,350 | 91,350 | | | |
| 7083.41 Other Medical Care Materials and Supplies | 13,653 | 13,653 | | | |
| 7083.43 Food | 1,092 | 1,092 | | | |
| 7083.44 Linens | 2,731 | 2,731 | | | |
| 7083.45 Cleaning supplies | 13,195 | 13,195 | | | |
| 7083.46 Office and Administrative supplies | 11,469 | 11,469 | | | |
| 7083.48 Instruments and Minor Medical Equipment | 15,838 | 15,838 | | | |
| 7083.62 Repairs and Maintenance Grounds | 7,866 | 7,866 | | | |
| 7083.69 Other purchased services | 179,040 | 179,040 | | | |
| 7083.72 Depreciation - Bldgs & Improvements | 311,017 | 311,017 | | | |
| 7083.74 Depreciation - Equipment | 150,476 | 150,476 | | | |
| 7083.80 Utilities - Electrical, Gas, Water, other | 124,338 | 124,338 | | | |
| 7083.81 Insurance - Malpractice | 40,354 | 40,354 | | | |
| 7083.85 Telephone and Communications | 13,653 | 13,653 | | | |
| 7083.86 Dues and Subscriptions | 2,538 | 2,538 | | | |
| 7083.87 Outside Training | 6,553 | 6,553 | | | |
| 7083.88 Travel costs | 5,461 | 5,461 | | | |
| 7083.89 Recruiting | 26,903 | 26,903 | | | |
| 8610.09 Other salaries and wages | 382,304 | | | | 382,304 |
| 8610.10 Payroll taxes | 23,817 | | | | 23,817 |
| 8610.12 Vacation, Holiday and Sick Leave | 5,735 | | | | 5,735 |
| 8610.13 Group Health & Welfare Insurance | 57,346 | | | | 57,346 |
| 8610.14 Group Life Insurance | 612 | | | | 612 |
| 8610.15 Pension and Retirement | 9,558 | | | | 9,558 |

Mark Twain Health Care District
 Annual Budget
 FYE 6/30/2020

Proposed

| | 6/30/2020 | Clinic | Rentals | Projects | Admin |
|----------------------------------------------------------|-------------|-------------|-------------|----------|-------------|
| 8610.16 Workers Compensation insurance | 7,646 | | | | 7,646 |
| 8610.18 Other payroll related benefits | 573 | | | | 573 |
| 8610.22 Consulting and Management Fees | 61,500 | | | | 61,500 |
| 8610.23 Legal | 30,000 | | | | 30,000 |
| 8610.24 Accounting /Audit Fees | 123,000 | | | | 123,000 |
| 8610.43 Food | 1,538 | | | | 1,538 |
| 8610.46 Office and Administrative Supplies | 20,000 | | | | 20,000 |
| 8610.62 Repairs and Maintenance Grounds | - | | | | 0 |
| 8610.69 Other | 25,000 | | | | 25,000 |
| 8610.74 Depreciation - Equipment | 2,500 | | | | 2,500 |
| 8610.75 Rental/lease equipment | 9,200 | | | | 9,200 |
| 8610.80 Utilities | - | | | | 0 |
| 8610.82 Insurance | 20,500 | | | | 20,500 |
| 8610.83 Licenses and Taxes | - | | | | 0 |
| 8610.85 Telephone and communications | - | | | | 0 |
| 8610.86 Dues and Subscriptions | 19,475 | | | | 19,475 |
| 8610.87 Outside Trainings | 15,375 | | | | 15,375 |
| 8610.88 Travel | 15,375 | | | | 15,375 |
| 8610.89 Recruiting | 10,250 | | | | 10,250 |
| 8610.90 Other Direct Expenses | 31,775 | | | | 31,775 |
| 8870.00 Interest on Debt Service | 269,494 | 269,494 | | | |
| 8890.00 Foundation | 500,000 | | | 500,000 | |
| 8890.00 Stay Vertical | 46,500 | | | 46,500 | |
| 8890.00 Golden Health Grant Awards | 100,000 | | | 100,000 | |
| 9010.00 Gain on Sale of Asset | 0 | | | | 0 |
| 9060.00 Income, Gains and losses from investments | (250,000) | | | | (250,000) |
| 9160.00 Property Tax Revenues | (1,098,672) | | | | (1,098,672) |
| 9260.01 Rent Hospital Asset amortized | (1,200,000) | | (1,200,000) | | |
| 9260.02 MOB Rents Revenue | (227,181) | | (227,181) | | |
| 9260.03 Child Advocacy Rent revenue | (5,777) | | (5,777) | | |
| 9400.00 Miscellaneous Income | (15,000) | | | | (15,000) |
| 9520.62 Repairs and Maintenance Grounds | 0 | | 0 | | |
| 9520.72 Depreciation | 36,045 | | 36,045 | | |
| 9520.80 Utilities - Electrical, Gas, Water, other, Phone | 684,000 | | 684,000 | | |
| 9520.82 Insurance | 2,000 | | 2,000 | | |
| 9521.75 MOB rent expenses | 233,024 | | 233,024 | | |
| 9522.75 Child Advocacy Expenses | 5,000 | | 5,000 | | |
| Revenues | (5,494,233) | (2,697,603) | (1,432,958) | 0 | (1,363,672) |
| Expenses | 5,753,077 | 3,273,431 | 960,069 | 646,500 | 873,078 |
| | 258,845 | 575,828 | (472,889) | 646,500 | (490,594) |

| | | | |
|--------------|---------------------------------|-----------------------|--------------------|
| | Medical | | 12,852 |
| | Dental | | 990 |
| | | Visits | <u>13,842</u> |
| MIX | | Medi/Medi | 6.000% |
| MIX | | MediCal | 65.000% |
| MIX | | MediCare | 16.000% |
| MIX | | Commercial | 7.000% |
| MIX | | Self Pay | 6.000% |
| Visits | | Medi/Medi | 771 |
| Visits | | MediCal | 9,344 |
| Visits | | MediCare | 2,056 |
| Visits | | Commercial | 900 |
| Visits | | Self Pay | 771 |
| Gross Charge | | Medi/Medi | (173,498) |
| Gross Charge | | MediCal | (1,868,760) |
| Gross Charge | | MediCare | (462,668) |
| Gross Charge | | Commercial | (157,430) |
| Gross Charge | | Self Pay | (134,943) |
| 4083.49 | Urgent care Gross Revenues | V | <u>(2,797,298)</u> |
| 4083.60 | Contractual Adjustments | V | 122,225 |
| Net/Visit | Medi/Medi | | (177,016) |
| Net/Visit | MediCal | | (2,144,995) |
| Net/Visit | MediCare | | (171,598) |
| Net/Visit | Commercial | | (104,354) |
| Net/Visit | Self Pay | | (77,110) |
| | | Net Patient revenue V | <u>(2,675,073)</u> |
| 4083.90 | Flu shot, Lab income, physicals | F | (1,020) |
| 4083.91 | Medical Records copy fees | F | (510) |
| 4083.92 | Other - Plan Incentives | F | (21,000) |
| | Total Other Revenue | | <u>(22,530)</u> |
| | | | <u>(2,697,603)</u> |
| 7083.09 | Other salaries and wages | See Labor | 863,097 |
| | Total taxes and benefits | | 240,011 |
| | Labor related costs | | <u>1,103,108</u> |

| | | | |
|---------|-------------------------------------------|-------|-----------------------|
| 7083.20 | Medical - Physicians | V Dir | 623,422 |
| 7083.22 | Consulting and Management fees | F Dir | 135,000 |
| 7083.25 | Registry Nursing personnel | F Dir | 2,500 |
| 7083.26 | Other contracted services | V Dir | 112,750 |
| 7083.29 | Other Professional fees | F Dir | 7,500 |
| 7083.36 | Oxygen and Other Medical Gases | V Dir | 2,132 |
| 7083.38 | Pharmaceuticals | V Dir | 91,350 |
| 7083.41 | Other Medical Care Materials and Supp | V Dir | 13,653 |
| 7083.44 | Linens | V Dir | 2,731 |
| 7083.48 | Instruments and Minor Medical Equipn | V Dir | 15,838 |
| 7083.74 | Depreciation - Equipment | F Dir | 150,476 |
| 7083.45 | Cleaning supplies | F FAC | 13,195 |
| 7083.62 | Repairs and Maintenance Grounds | F FAC | 7,866 |
| 7083.72 | Depreciation - Bldgs & Improvements | F FAC | 311,017 |
| 7083.80 | Utilities - Electrical, Gas, Water, other | F FAC | 124,338 |
| 8870.00 | Interest on Debt Service | FAC | 269,494 |
| 7083.43 | Food | V OH | 1,092 |
| 7083.46 | Office and Administrative supplies | V OH | 11,469 |
| 7083.69 | Other purchased services | V OH | 179,040 |
| 7083.81 | Insurance - Malpractice | V OH | 40,354 |
| 7083.85 | Telephone and Communications | V OH | 13,653 |
| 7083.86 | Dues and Subscriptions | F OH | 2,538 |
| 7083.87 | Outside Training | V OH | 6,553 |
| 7083.88 | Travel costs | V OH | 5,461 |
| 7083.89 | Recruiting | F OH | 26,903 |
| | Non labor expenses | | <u>2,170,323</u> |
| | Total Expenses | | <u>3,273,431</u> |
| | Net Expenses over Revenues | | <u><u>575,828</u></u> |

Mark Twain Health Care District 6/30/2020
Rental Financial Projections Rental
1

9260.01 Rent Hospital Asset amortized (1,200,000)
0
Rent Revenues (1,200,000)

9520.62 Repairs and Maintenance Grounds 0
9520.80 Utilities - Electrical, Gas, Water, othe 684,000
9520.72 Depreciation 36,045
9520.82 Insurance 2,000
Total Costs 722,045

Net (477,955)

9260.02 MOB Rents Revenue (227,181)
9521.75 MOB rent expenses 233,024

Net 5,843

9260.03 Child Advocacy Rent revenue (5,777)
9522.75 Child Advocacy Expenses 5,000

Net (777)

(1,432,958)
960,069

Summary Net (472,889)

Mark Twain Health Care District
General Administration Financial Projections

6/30/2020

Admin

1

| | | |
|---------|-------------------------------------------|--------------------|
| 9060.00 | Income, Gains and losses from investments | (250,000) |
| 9160.00 | Property Tax Revenues | (1,098,672) |
| 9400.00 | Miscellaneous Income | (15,000) |
| | Summary Revenues | <u>(1,363,672)</u> |

| | | |
|---------|----------------------------------|----------------|
| 8610.09 | Other salaries and wages | 382,304 |
| 8610.10 | Payroll taxes | 23,817 |
| 8610.12 | Vacation, Holiday and Sick Leave | 5,735 |
| 8610.13 | Group Health & Welfare Insurance | 57,346 |
| 8610.14 | Group Life Insurance | 612 |
| 8610.15 | Pension and Retirement | 9,558 |
| 8610.16 | Workers Compensation insurance | 7,646 |
| 8610.18 | Other payroll related benefits | 573 |
| | Benefits and taxes | <u>105,286</u> |
| | Labor Costs | <u>487,590</u> |

| | | |
|---------|------------------------------------|------------------|
| 8610.22 | Consulting and Management Fees | 61,500 |
| 8610.23 | Legal | 30,000 |
| 8610.24 | Accounting /Audit Fees | 123,000 |
| 8610.43 | Food | 1,538 |
| 8610.46 | Office and Administrative Supplies | 20,000 |
| 8610.62 | Repairs and Maintenance Grounds | - |
| 8610.69 | Other | 25,000 |
| 8610.74 | Depreciation - Equipment | 2,500 |
| 8610.75 | Rental/lease equipment | 9,200 |
| 8610.80 | Utilities | - |
| 8610.82 | Insurance | 20,500 |
| 8610.83 | Licenses and Taxes | - |
| 8610.85 | Telephone and communications | - |
| 8610.86 | Dues and Subscriptions | 19,475 |
| 8610.87 | Outside Trainings | 15,375 |
| 8610.88 | Travel | 15,375 |
| 8610.89 | Recruiting | 10,250 |
| 8610.90 | Other Direct Expenses | 31,775 |
| | Non-Labor costs | <u>385,488</u> |
| | Total Costs | <u>873,078</u> |
| | | <u>(490,594)</u> |

**Mark Twain Health Care District
Projects, Grants and Support**

6/30/2020
Admin
1

Project grants and support 646,500

| | | |
|---------|----------------------------|----------------|
| 8890.00 | Foundation | 500,000 |
| 8890.00 | Stay Vertical | 46,500 |
| 8890.00 | Golden Health Grant Awards | <u>100,000</u> |
| | Project grants and support | 646,500 |

Mark Twain Health Care District

Labor Budget for FYE 6/30/20

| | | 0.0765 | 0.0020 | 0.1500 | 0.002 | 0.0200 | 0.002 | | 0.0150 | 0.0250 | | | |
|-------------------------|-------------------|--------|-----------|---------|-----------|-----------------------|-------|-----------|--------|-----------|-------------|---------|------------------|
| Title | Work Area | FTE | Gross Pay | SS& MCR | Other Tax | Health, Dental Vision | Life | Work Comp | Other | 1099 Comp | Accrued PTO | Pension | Gross & Benefits |
| Administrative Assistar | Outpatient Clinic | 1.00 | 39,520 | 3,023 | 79 | 5,928 | 63 | 790 | 59 | | 593 | 988 | 51,044 |
| Billing | Outpatient Clinic | 0.50 | 23,400 | 1,790 | 47 | 3,510 | 37 | 468 | 35 | | 351 | 585 | 30,223 |
| Health Center Manage | Outpatient Clinic | 1.00 | 124,800 | 9,157 | 250 | 18,720 | 200 | 2,496 | 187 | | 1,872 | 3120 | 160,801 |
| Creditialing | Outpatient Clinic | 0.50 | 22,880 | 1,750 | 46 | 3,432 | 37 | 458 | 34 | | 343 | 572 | 29,552 |
| RN | Outpatient Clinic | 1.00 | 108,160 | 8,274 | 216 | 16,224 | 173 | 2,163 | 162 | | 1,622 | 2704 | 139,699 |
| Medical Assistant | Outpatient Clinic | 6.13 | 242,093 | 10,857 | 484 | 36,314 | 387 | 4,842 | 363 | | 3,631 | 6052 | 305,024 |
| FNP | Outpatient Clinic | 1.00 | 176,800 | 9,911 | 354 | 26,520 | 283 | 3,536 | 265 | | 2,652 | 4420 | 224,740 |
| Dental Assitant | Outpatient Clinic | 1.00 | 39,520 | 3,023 | 79 | 5,928 | 63 | 790 | 59 | | 593 | 988 | 51,044 |
| Psychologist | Outpatient Clinic | 0.12 | 13,124 | 1,004 | 26 | 1,969 | 21 | 262 | 20 | | 197 | 328 | 16,951 |
| X- Ray Tech | Outpatient Clinic | 1.00 | 72,800 | 5,569 | 146 | 10,920 | 116 | 1,456 | 109 | | 1,092 | 1820 | 94,028 |
| Bookkeeper | Admin | 1.00 | 37,024 | 2,832 | 74 | 5,554 | 59 | 740 | 56 | | 555 | 926 | 47,820 |
| Administrative Clerk | Admin | 1.00 | 40,560 | 3,103 | 81 | 6,084 | 65 | 811 | 61 | | 608 | 1014 | 52,387 |
| HR Manager | Admin | 1.00 | 76,960 | 5,887 | 154 | 11,544 | 123 | 1,539 | 115 | | 1,154 | 1924 | 99,402 |
| Executive Director | Admin | 1.00 | 218,400 | 10,514 | 437 | 32,760 | 349 | 4,368 | 328 | | 3,276 | 5460 | 275,892 |
| Maint | Admin | 0.15 | 9,360 | 716 | 19 | 1,404 | 15 | 187 | 14 | | 140 | 234 | 12,089 |
| MD Family Practice | Outpatient Clinic | 0.76 | | | | | | | | 150,400 | | | |
| MD Family Practice | Outpatient Clinic | 1.00 | | | | | | | | 197,400 | | | |
| MD | Outpatient Clinic | 0.74 | | | | | | | | 139,590 | | | |
| Dentist | Outpatient Clinic | 0.30 | | | | | | | | 64,272 | | | |
| Dental Hygeniest | Outpatient Clinic | 0.75 | | | | | | | | 71,760 | | | |
| Outpatient Clinic | | | - | - | - | - | - | - | - | 623,422 | | | 623,422 |
| | | | - | - | - | - | - | - | - | 623,422 | | | 623,422 |
| Outpatient Clinic | | | 863,097 | 54,359 | 1,726 | 129,465 | 1,381 | 17,262 | 1,295 | | 12,946 | 21,577 | 1,103,108 |
| Admin | | | 382,304 | 23,052 | 765 | 57,346 | 612 | 7,646 | 573 | | 5,735 | 9,558 | 487,590 |
| | | | 1,245,401 | 77,411 | 2,491 | 186,810 | 1,993 | 24,908 | 1,868 | - | 18,681 | 31,135 | 1,590,698 |
| | | | | 6.2% | 0.2% | 15.0% | 0.2% | 2.0% | 0.2% | | 1.5% | 2.5% | |
| | | | .09 | .10 | .10 | .13 | .14 | .16 | .18 | | 0.12 | 0.15 | |

Mark Twain Healthcare District

BILL PAYMENT LIST

April 2019

| DATE | NUM | VENDOR | AMOUNT |
|------------------------------------------|-------|----------------------------------------|-----------------------|
| 100.50 Stockton Bank of | | | |
| 04/11/2019 | 1008 | Diede Construction, Inc. | -522,864.10 |
| Total for 100.50 Stockton Bank of | | | \$ -522,864.10 |
| 100.60 Five Star Bank | | | |
| 04/02/2019 | 15280 | Condor Earth Technologies, Inc. | -9,898.00 |
| 04/02/2019 | 15281 | Streamline | -200.00 |
| 04/02/2019 | 15282 | AT&T 795-2997749 | -45.59 |
| 04/02/2019 | 15283 | Best Best & Krieger, LLP | -4,132.50 |
| 04/02/2019 | 15284 | Cheryl Duncan Consulting | -3,635.75 |
| 04/02/2019 | 15285 | Outlet Tek | -160.50 |
| 04/02/2019 | 15286 | Calaveras Public Utility District | -1,257.30 |
| 04/02/2019 | 15287 | City of Angels | -170.40 |
| 04/02/2019 | 15288 | California Special District Assn | -1,752.76 |
| 04/02/2019 | 15289 | Kirk Stout | -530.00 |
| 04/02/2019 | 15290 | Calaveras County Chamber of Commerce | -5,000.00 |
| 04/02/2019 | 15291 | MTMC Nutritional Services | -124.00 |
| 04/02/2019 | 15292 | Arnaudo Bros., L.P. | -19,331.89 |
| 04/02/2019 | 15293 | Helen Foraker Advertising | -247.50 |
| 04/02/2019 | 15294 | Van Lieshout, Patrick | -12,000.00 |
| 04/03/2019 | 15295 | PG&E 46578486352 VS Clinic # 10 | -109.74 |
| 04/03/2019 | 15296 | PG&E 46995152991 VS Clinic # 9 | -250.86 |
| 04/03/2019 | 15297 | Calaveras County Building Department | -1,250.52 |
| 04/03/2019 | 15298 | California Department of Public Health | -113.00 |
| 04/03/2019 | 15299 | Streamline | -200.00 |
| 04/03/2019 | 15300 | Talibah Al-Rafiq | -134.04 |
| 04/04/2019 | 15301 | Merry X Ray | -2,000.00 |
| 04/09/2019 | 15302 | J.S. West | -474.83 |
| 04/09/2019 | 15303 | Tribble and Ayala | -69.00 |
| 04/09/2019 | 15304 | AT&T 248 134-7000 | -37.36 |
| 04/09/2019 | 15305 | AT&T 457-7 | -4.64 |
| 04/09/2019 | 15306 | AT&T OneNet | -1,020.04 |
| 04/09/2019 | 15307 | Calaveras Telephone | -467.52 |
| 04/09/2019 | 15308 | PG&E 74021406306 SAFMC | -448.11 |
| 04/09/2019 | 15309 | PG&E 39918320076 Cancer | -276.40 |
| 04/09/2019 | 15310 | PG&E 71068388090 Pain Mgmt | -587.09 |
| 04/09/2019 | 15311 | PG&E 89195984003 Cancer/Infusion | -566.29 |
| 04/09/2019 | 15312 | Suburban Propane-Ortho | -355.18 |
| 04/04/2019 | ACH 5 | Umpqua Bank | -2,172.09 |
| 04/11/2019 | 15313 | Outlet Tek | 0.00 |
| 04/11/2019 | 15314 | Campora Propane | -259.55 |
| 04/11/2019 | 15315 | PG&E 2306121143-1 ortho | -546.65 |
| 04/11/2019 | 15316 | Calaveras Power Agency | -18,660.03 |
| 04/11/2019 | 15317 | Cal.net-Motherlode | -29.06 |
| 04/11/2019 | 15318 | Outlet Tek | -40.00 |

| DATE | NUM | VENDOR | AMOUNT |
|----------------------------------------|-------|--------------------------------------|-----------------------|
| 04/11/2019 | 15319 | Dr. Randall Smart | -512.90 |
| 04/16/2019 | 15320 | Aspen Street Architects | -4,329.08 |
| 04/16/2019 | 15321 | AT&T 754-9362 | -946.56 |
| 04/16/2019 | 15322 | PG&E 11152462708 SOMO | -1,188.87 |
| 04/16/2019 | 15323 | Cejka Search | -6,000.00 |
| 04/16/2019 | 15324 | PG&E 42630399709 Hospital | -13,043.38 |
| 04/16/2019 | 15325 | Suburban Propane-Ortho | -332.11 |
| 04/16/2019 | 15326 | Peggy Stout | -61.59 |
| 04/16/2019 | 15327 | La Contenta Plaza | -1,270.52 |
| 04/16/2019 | 15328 | Calaveras Mentoring Foundation | -1,500.00 |
| 04/16/2019 | 15329 | Murphys Senior Center | -5,000.00 |
| 04/17/2019 | 15330 | Dr. Randall Smart | -232.00 |
| 04/17/2019 | 15331 | City Signs | -12,748.69 |
| 04/17/2019 | 15332 | Cal.net-Motherlode | -14.53 |
| 04/17/2019 | 15333 | Henry Schein Dental | -14,944.00 |
| 04/25/2019 | 15334 | Mobile Modular | -383.84 |
| 04/25/2019 | 15335 | Best Best & Krieger, LLP | -8,359.90 |
| 04/25/2019 | 15336 | Ebbetts Pass Gas Services | -676.63 |
| 04/25/2019 | 15337 | Your Type Graphic Design | -99.74 |
| 04/25/2019 | 15338 | Calaveras County Water District | -793.80 |
| 04/25/2019 | 15339 | California Special District Assn | -1,697.76 |
| 04/25/2019 | 15340 | Susan Atkinson | -250.56 |
| 04/30/2019 | 15341 | Calaveras County Public Works | -207.54 |
| 04/30/2019 | 15342 | San Andreas Sanitary District | -7,620.43 |
| 04/30/2019 | 15343 | Condor Earth Technologies, Inc. | -1,125.25 |
| 04/30/2019 | 15344 | AT&T 795-2997749 | -38.86 |
| 04/30/2019 | 15345 | Ann Radford | -100.00 |
| 04/30/2019 | 15346 | Debbie Sellick | -100.00 |
| 04/30/2019 | 15347 | Lin Reed | -100.00 |
| 04/30/2019 | 15348 | Susan Atkinson | -100.00 |
| 04/30/2019 | 15349 | Talibah Al-Rafiq | -100.00 |
| 04/30/2019 | 15350 | City of Angels | -170.40 |
| 04/30/2019 | 15351 | Calaveras Public Utility District | -1,524.60 |
| 04/30/2019 | 15352 | Mark Twain Medical Center Foundation | -2,500.00 |
| 04/30/2019 | 15353 | Van Lieshout, Patrick | -12,000.00 |
| 04/30/2019 | 15354 | Murphys Senior Center | -3,000.00 |
| Total for 100.60 Five Star Bank | | | \$ -191,631.73 |