



P. O. Box 95  
 San Andreas, CA 95249  
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**Meeting of the Board of Directors**  
**Wed. April 28, 2021**  
**9:00 am**  
**Mark Twain Medical Center Classroom 5**  
**768 Mountain Ranch Rd,**  
**San Andreas, CA**

**Participation: Zoom - Invite information is at the End of the Agenda  
 Or In Person**

**Approved Minutes**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order with Flag Salute:**

Meeting called to order by Lin Reed at 9:02am.

**2. Roll Call:**

	<b>In Person</b>	<b>Via Phone/Zoom</b>	<b>Absent</b>	<b>Time Arrived</b>
Linda Reed	X			
Debbie Sellick	X			
Lori Hack		X		
Kathy Toepel		X		

**3. Approval of Agenda: Public Comment - Action**

Public Comment: Hearing None.

Motion: Ms. Sellick

Second: Ms. Hack

Vote: 4-0

**4. Public Comment On Matters Not Listed On The Agenda:**

Hearing None.

**5. Consent Agenda: Public Comment - Action**

**A. Un-Approved Minutes:**

- Un-Approved Finance Committee Meeting Minutes for Mar. 16, 2021.
- Un-Approved Board Meeting Minutes for Mar. 24, 2021.

Public Comment: Hearing None.

Motion: Ms. Sellick

Second: Ms. Hack

Vote: 4-0

**B. Correspondence:**

- COVID-19 Impacts-Fiscal Assist. for CA Independent Special Districts (4-1-2021).
- Gov. Feinstein Padilla Letter – Special Districts (4-1-2021).

**6. MTHCD Reports:**

**A. President's Report:**

- Association of California Health Care Districts (ACHD):
  - ACHD April 2021 Advocate:
  - California Advancing & Innovating Medi-Cal Program (Cal AIM) Funding:

**Ms. Hack:** Cal AIM helps advance Behavior Health Services, Dental Services, Foster Care services, and Underinsured medical needs. Online access to Cal Aim shares information for all to obtain.

- Meetings with MTHCD CEO:

Have met once a week since the last meeting. Discussed Strategic Plan, Legislative bills, water pipe issues and Board of Directors vacant seat.

- Vacant Board Seat Update:

4 applicants will come before the Board at a special meeting on Friday 4/30/21 at 9am. Notice published and posted for public to respond or be included at the meeting.

#### **B. MTMC Community Board Report:**

Dignity Health has added 2 new Doctors and a new OBGYN. An Oncology Doctor starting in August 2021. They are improving the Pediatrics Dept. and the Transition of Care Program.

#### **C. MTMC Board of Directors:**

MTMC has been running a vaccine clinic for COVID vaccinations on Saturdays. 568 doses have been given out as of last week. Online to administer 700 doses to date. Copperopolis Clinic may open June 30-Mid July 2021. Supplies to finish clinic have been slowed due to COVID.

#### **D. Chief Executive Officer's Report:**

- District Projects Matrix – Monthly Report:

**Dr. Smart:** MTMC is important to the District. Without it, our county would have no healthcare. Our relationship is much more than Real Estate.

Behavior Health: Met with Joyce Peak with First 5 Calaveras.

Dental: Recently hired 2 dentists. 1 is currently working. 1 is training. Looking to set up a Dental Day for children every month.

- Robo-Doc Update:

We have tested with 2 patients and it went very well.

- Valley Springs Health & Wellness Center:

We have had 4 successful liver consultations with Dr. Gish.

- Vaccination Hub (COVID - 19):

**Ms. Terradista:** Volunteers are ready. Training has been completed. Public Health has the vaccines ready. We are signed up with MyTurn. Approval from Anthem is back logged although our application was approved. The onboarding process with Blue Shield is in process, but it will probably take a few more weeks.

- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**
  - Policies for April 2021 - Valley Springs Health & Wellness Center:
    - Punctuation & Grammar Changes – Please Submit to District Office Staff.

## **POLICY LIST FOR THE APRIL BOARD MEETING 2021**

### **New Policies**

Ambulatory Blood Pressure Monitor Testing 225  
 Waived Testing – COVID-19 Rapid Test 211  
 Sliding Fee Discount Program 162

### **Revised Policies**

Standardized Procedure for Childhood Periodic Health Screening 164  
 Standardized Procedure for Pregnancy Testing of Patients on Contraception 169  
 Standardized Procedure for Pulse Oximeter 170  
 Standardized Procedure for Strep A - Rapid 171  
 Standardized Procedure for Urinalysis 172  
 Vaccine Administration 196  
 Vendor Visitor Management 197  
 Waived Testing Quality Assurance 210  
 Waived Testing - Strep A Direct Rapid Testing 212  
 Withdrawal of Care 217

### **Bi-Annual Review Policies (no changes to policy content)**

Standardized Procedure for Glucose Check for Diabetic Patients 165  
 Standardized Procedure for Hemoglobin Assessment 166  
 Standardized Procedures for Mid-level Practitioners (NP, PA) 167  
 Standardized Procedure for Physical Examinations 168  
 Standardized Procedure for Urinalysis on Pregnant Patients 173  
 Standardized Procedure for Visual Acuity Testing 174  
 Urinary Catherization 192  
 Urine Collection-Clean Catch-Female 193  
 Urine Collection-Clean Catch- Male 194  
 Use of Gloves 195

Venipuncture 198  
Visual Acuity 200  
Volunteer Deployment 201  
Waived Testing RSV Rapid Test 211  
Waived Testing - Urinalysis Using Siemens Analyzer 213  
Waived Testing - Urine Pregnancy Testing 214  
Well Child Examinations 216  
X-Ray Orders 218

Public Comment: Hearing None  
Motion: Ms. Hack  
Second: Ms. Toepel  
Vote: 4-0

**E. VSHWC “Quality” Report: (MedStatix):**

**Ms. Terradista:** Patient comments have shown improvement in Informed delay procedure with low wait times. VSHWC has seen a lot of new patients. They are at 42% medical mix. Working on ways to streamline the Behavior Health Calendar due to delays. Working on data collection for “No Shows”. The Case Manager is working on confirming transportation to appointment for patients in need. Will contact Common Grounds for assistance.

**F. MTMC Foundation Gift:**

MTMC is asking for money to support State of the Art Endoscopy. They are seeking \$300 k for equipment and \$250 k for Construction. They will bring it back to the Board as an action item in July 2021.

**G. Stay Vertical Calaveras:**

Running 3 classes in Spring, moving on into next fall. Budget proposal is \$14 k, the same as last year. He will be adding marketing to his budget for 2021-2022 for the same cost.

**7. Committee Reports:**

**A. Finance Committee:**

Fiscal year financials discussed. Budget is coming together.

- 2020 Annual Audit:

Mr. Jackson has supplied us with the Journal Entry adjustments needed.  
Mr. Hohenbrink is still reviewing Fixed Assets and Depreciation Schedule.  
Mr. Wood wants to add Reserves Designation the Audit Footnotes.

- Financial Statements – Mar. 2021: Public Comment – Action

**Mr. Wood:** Large USDA Loan debt paid in March. Will accrue the large payment to avoid a big payment 2x a year. The Balance Sheet shows a strong cash position. We are improving Revenue Recognition.

Public Comment: Hearing None

Motion: To approve March Financials and Interest & Reserve report by Ms. Hack

Second: Ms. Sellick

Vote: 4-0

**B. Ad Hoc Policy Committee:** Public Comment – Action

- **Resolution 2021-02 – Change in MTHCD Board Policies:**

- District Policies 3 & 4 as amended:

Public Comment: Hearing None

Motion: Ms. Toepel

Second: Ms. Sellick

Vote: 4-0

**C. Ad Hoc Personnel Committee:**

Nothing to Report.

**D. Ad Hoc Grants Committee:**

Meeting on 5/5/21 to discuss ROP Program. Will announce Lap Top Scholarship winners at the May or June Meeting depending on when the Schools announce them.

**8. Board Comment and Request for Future Agenda Items:**

Hearing None

Announcements of Interest to the Board or the Public:

Hearing None

**B. Community Connection:**

- Chamber of Commerce Lunch & Learn April 22.

**9. Next Meeting:**

**A.** The next regular meeting will be Wednesday May 26, 2021. With a special Meeting on 4/30/21 @ 9am.

**B.** Note: The June meeting has been changed from June 23 to June 16<sup>th</sup> at 9am.

**10. Adjournment: Public Comment - Action**

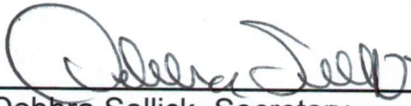
Public Comment: Hearing None

Motion: Ms. Toepel

Second: Ms. Sellick

Vote: 4-0

Time: 10:50am.



Debra Sellick, Secretary

**Peggy Stout is inviting you to a scheduled Zoom meeting.**

**Topic: April 28, 2021 MTHCD Board Meeting**

**Time: Apr 28, 2021 09:00 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87456443140?pwd=ZzNyZEhpNUd6ME82d2ZXU2FKWVBOUT09>**

**Meeting ID: 874 5644 3140**

**Passcode: 926075**

**One tap mobile**

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**+12532158782,,87456443140#,,,,\*926075# US (Tacoma)**

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**Find your local number: <https://us02web.zoom.us/j/87456443140?pwd=ZzNyZEhpNUd6ME82d2ZXU2FKWVBOUT09>**

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.