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**Meeting of the Board of Directors
 Mark Twain Medical Center
 Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday January 24, 2024
 9:00am**

Approved Minutes

Zoom – Public Invitation information is at the End of the Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:00am

2. Roll Call:

Member	In Person	Via Zoom/Phone	Absent	Time of Arrival
Linda Reed	X			
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltoort	X			

Quorum: yes

3. **Approval of Agenda:** Public Comment – Action

Motion to approve Agenda by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

4. **Public Comment On Matters Not Listed On The Agenda:**

Hearing none.

5. **Consent Agenda:** Public Comment – Action

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for November 15, 2023
- Board Meeting Minutes for November 15, 2023
- Board Meeting Minutes for December 8, 2023

B. Correspondence:

- Calaveras County Senior Center, Inc. Thank you Jan 6, 2024

Motion to approve Consent Agenda by Ms. Vermeltfoort

Second: Ms. Hack

Ayes: 5

Nays: 0

6. **MTHCD Reports:**

A. President's Report:

- **Association of California Health Care Districts (ACHD) January 2024 Advocate**

- **Meetings With MTHCD CEO:**

Agenda items were discussed.

- **California Advancing & Innovating Medi-Cal Program (Cal Aim):**

The program funding may be in jeopardy with legislature changes.

B. MTMC Community Board Report:

MTMC had good financial performance for the last two months..
The Clinic in Angels Camp will be open on Fridays and Saturdays soon.

C. MTMC Board of Directors:

Meeting on Friday.

D. Calaveras Foundation Report:

Calaveras Wellness Foundation to donate \$100,000 towards the match portion of BCHiP grant requirement. Working on a brochure for outreach of donations.

E. Chief Executive Officer's Report:

• **General Comments:**

The VSHWC State audit Report for FY 2019-2020 was received. There is a \$276 over payment

Personnel changes: We lost 3 providers – (1 pediatrician) - 2 BH specialists. We gained 2 LCSW - 2 Primary Care Nurse Practitioners. We replaced an RDA.

CCF – phlebotomy training

County Mental Health proposing a youth center in Valley Springs

Letter of Support for Road to Resilience Program which gives support to expectant mothers and at-risk infants who may be affected by opiate use disorder.

Anthem – Street medicine to treat homeless.

2023 Community Report in process.

• **MTMC Capital Improvement :**

Assessment completed. All requested materials have been provided. Should Receive final report in the coming weeks.

• **Strategic Planning & Projects Matrix:**

Meeting scheduled for April 5th at Greenhorn Creek in the Library at Camps.

Looking into Dental Expansion. Will present to board approx. in April. The Board expressed agreement with the plan and asked for a 2nd option to extend the building further

to the corner.

- **Personnel Manual Updates:** Public Comment – Action
 - Section 2006 Personnel Records Response Time:
 - Section 5003 Sick Leave SB 616 (eff 1-1-2024):

Motion to approve Personnel Manual Updates by Ms. Hack

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

- **Grant Report:**

Working with grant rep to set up funding portal for the DXF grant.

- **Programs Coordinator:**

- Robo-Doc

Program was set up at Copperopolis Elementary. Robo-Doc is 7 schools.

- Stay Vertical Calaveras

Classes start in Angels Camp and Mountain Ranch in February.
8 Locations. 8 Instructors.

- AED For Life

Phase 1 AEDs were delivered to local Fire Stations. Phase 2 AEDS have arrived and will be delivered to Law Enforcement Departments soon.

- Sports Physicals- May 22, 2024

- **VSH&W Center – Policies and Forms:** Public Comment – Action

- Policies for Jan. 2024 Valley Springs Health & Wellness Center:

New Policies

Fuji Dental Material Policy

Revised Policies

Autoclave Use and Maintenance

Biennial Clinic Evaluation

Blood-borne Pathogen Exposure
Communicable Disease Reporting
Electronic Protected Health Information (ePHI)
Management of Dental Patient Urgent Issues
Medication Management – Storage of Multi-Use Containers
Standardized Procedure for Depo Provera Injection
Storage, Handling, and Delivery of Medications
Sterile Supplies and Instruments

Bi-Annual Review Policies (no changes to policy content)

Age Restriction
Auxiliary Aids and Services for Persons with Disabilities
Biohazard Material Management
Blue Shield Eligibility Verification
Cash On Hand Management
Correction Of Information In The Medical Record
Crash Cart
Culture Transmittal
Dental Emergencies
Dissemination of Non-Discrimination Policy
Emergency Release Of Patient Records
Emergency Situation/Unresponsive Patient
Eye Irrigation
Eye Medications-Dispensing
Medication Administration
Text Messaging and Social Media

Motion to approve Policies by Mr. Randolph

Second: Ms. Vermeltoort

Ayes: 5

Nays: 0

F. BHCiP – Round 5 Update:

Currently conducting Construction Manager interviews. Monthly coaching calls in progress.
Hoping to break ground in late April.

G. VSHWC Quality Reports:

- Quality – December 2023:

The VSHWC saw 1677 patient encounters in December. 155 New Patient registrations. Potential for use of space in vestibule was presented to board with general agreement..

- MedStatix – December 2023:

Satisfaction at or above the 95% rating. Reception was understaffed until Jan.

7. **Committee Reports:**

A. Finance Committee:

- Financial Statements – November 2023: Public Comment – **Action**

Motion to approve November Financials with I&R Report by Mr. Randolph

Second: Ms. Vermeltoort

Ayes: 5

Nays: 0

- Financial Statements – December 2023: Public Comment – **Action**

We have been 6 months in the black. Trend likely to continue.

Motion to approve December Financials with I&R Report by Mr. Randolph

Second: Ms. Vermeltoort

Ayes: 5

Nays: 0

B. Ad Hoc Policy Committee:

- Policies Were Presented for 30-Day Review on Nov. 15, 2023:

- ◆ **Resolution 2024 - 01 to Approve Changes to Policies:** Public Comment – **Action**

- Policy # 13: Appointments to the District Board:
- Policy # 14: Conduct Related to Elections:

Motion to approve Policy Changes by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

C. Ad Hoc Community Grants:

No Report.

D. Ad Hoc Community Engagement:

No Report.

E. Ad Hoc Real Estate:

No Report

F. Ad Hoc Personnel Committee:

No Report

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Clinic – Dental Dept. Presentation at Feb 28, Meeting

Mr. Randolph suggested to add closed session as place holder on future agendas.

9. Next Meeting:

- The next MTHCD Board Meeting will be Wed. February 28, 2024 at 9am.

10. Adjournment: Public Comment – **Action:**

Motion to adjourn by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

Time: 11:06am


Debra Sellick, Secretary

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: January 24, 2024 MTHCD Board of Directors Meeting

Time: Jan 24, 2024 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81802322829?pwd=OUVGMWlsSmदाQlh5N1ZvL0pYSdIrZz09>

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