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**Meeting of the Board of Directors
Mark Twain Medical Center
Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Wednesday January 24, 2024
9:00am**

Agenda

Zoom – Public Invitation information is at the End of the Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Roll Call:**
3. **Approval of Agenda:** Public Comment - **Action**
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. **Consent Agenda**: Public Comment – Action

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for November 15, 2023
- Board Meeting Minutes for November 15, 2023
- Board Meeting Minutes for December 8, 2023

B. Correspondence:

- Calaveras County Senior Center, Inc. Thank you Jan 6, 2024

6. **MTHCD Reports**:

- A. President’s Report**.....Ms. Reed
- **Association of California Health Care Districts (ACHD) January 2024 Advocate:**
 - **Meetings With MTHCD CEO:**
 - **California Advancing & Innovating Medi-Cal Program (Cal Aim):**.....Ms. Hack
- B. MTMC Community Board Report:**.....Ms. Sellick
- C. MTMC Board of Directors:**.....Ms. Reed
- D. Calaveras Foundation Report:**.....Ms. Bettinger
- ..
- E. Chief Executive Officer’s Report**.....Dr. Smart
- **General Comments:**
 - **MTMC Capital Improvement :**
 - **Strategic Planning & Projects Matrix:**
 - **Personnel Manual Updates:** Public Comment – Action
 - Section 2006 Personnel Records Response Time:
 - Section 5003 Sick Leave SB 616 (eff 1-1-2024):
 - **Grant Report:**
 - **Programs Coordinator:**.....Ms. Dickey

- Robo-Doc
- Stay Vertical Calaveras
- AED For Life
- Sports Physicals- May 22, 2024
- **VSH&W Center – Policies and Forms: Public Comment – Action**
 - Policies for Jan. 2024 Valley Springs Health & Wellness Center:

New Policies

Fuji Dental Material Policy

Revised Policies

Autoclave Use and Maintenance

Biennial Clinic Evaluation

Blood-borne Pathogen Exposure

Communicable Disease Reporting

Electronic Protected Health Information (ePHI)

Management of Dental Patient Urgent Issues

Medication Management – Storage of Multi-Use Containers

Standardized Procedure for Depo Provera Injection

Storage, Handling, and Delivery of Medications

Sterile Supplies and Instruments

Bi-Annual Review Policies (no changes to policy content)

Age Restriction

Auxiliary Aids and Services for Persons with Disabilities

Biohazard Material Management

Blue Shield Eligibility Verification

Cash On Hand Management

Correction Of Information In The Medical Record

Crash Cart

Culture Transmittal

Dental Emergencies

Dissemination of Non-Discrimination Policy

Emergency Release Of Patient Records

Emergency Situation/Unresponsive Patient

Eye Irrigation

Eye Medications-Dispensing

Medication Administration

Text Messaging and Social Media

F. BHCiP – Round 5 Update:

G. VSHWC Quality Reports..... Ms. Terradista

- Quality – December 2023:
- MedStatix – December 2023:

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Wood

- Financial Statements – November 2023: Public Comment – **Action**
- Financial Statements – December 2023: Public Comment – **Action**

B. Ad Hoc Policy Committee:..... Ms. Hack / Ms. Vermeltfoort

- Policies Were Presented for 30-Day Review on Nov. 15, 2023:
 - ◆ **Resolution 2024 - 01 to Approve Changes to Policies:** Public Comment – **Action**
 - Policy # 13: Appointments to the District Board:
 - Policy # 14: Conduct Related to Elections:

C. Ad Hoc Community Grants:.....Ms. Sellick / Ms. Reed

D. Ad Hoc Community Engagement:Ms. Reed

E. Ad Hoc Real Estate: Mr. Randolph

F. Ad Hoc Personnel Committee Ms. Reed / Ms. Vermeltfoort

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Clinic – Dental Dept. Presentation at Feb 28, Meeting

9. Next Meeting:

- The next MTHCD Board Meeting will be Wed. February 28, 2024 at 9am.

10. Adjournment: Public Comment – **Action:**

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: January 24, 2024 MTHCD Board of Directors Meeting

Time: Jan 24, 2024 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81802322829?pwd=OUVGMWIsSmdaQlh5N1ZvL0pYSdIrZz09>

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- +1 346 248 7799 US (Houston)
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