



**MARK TWAIN  
HEALTH CARE DISTRICT**

P. O. Box 95  
San Andreas, CA 95249  
(209) 754-4468 Phone  
(209) 754-2537 Fax

**Finance Committee Meeting**  
Mark Twain Medical Center Education Center – Classroom 5  
768 Mountain Ranch Road  
San Andreas, CA 95249  
7:30 am  
Wed. April 22, 2020

**Tele-Conference Meeting**  
**Conference Call Information**  
**(605) 475-2875**  
**Code 4864697**

**Approved Minutes**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order:**

The Meeting was called to order at 7:33 am by Ms. Atkinson, Treasurer.

**2. Roll Call:**

<b>Committee Member</b>	<b>Present</b>	<b>Absent / Excused</b>	<b>Time of Arrival</b>
Ms. Atkinson	X		
Ms. Toepel	X		
Ms. Hack	X		

This Institution is an Equal Opportunity Provider and Employer

Minutes Apr 22, 2020 MTHCD Finance Committee Meeting Board Approved 5-27-2020



3. **Approval of Agenda:** Public Comment **Action:**

Public Comment: Hearing None.  
Motion: Ms. Toepel  
Second: Ms. Hack  
Vote Passed 3-0

4. **Public Comment On Matters Not Listed On The Agenda:**

Hearing None:

5. **Consent Agenda:** Public Comment **Action**

**A. Un-Approved Minutes:**

- Finance Committee Meeting Minutes for Feb 26, 2020:

Public Comment: Hearing None.  
Motion: Ms. Hack  
Second: Ms. Toepel  
Vote Passed: 3-0

6. **Chief Executive Officer's Report:**

- **VSHWC – Construction Finance:**

Dr. Smart: Referenced (pkt pg. 7) as Form 271 Draw #16 in the amount of \$ 57,419.04 which represents the completion of the Clinic project. There is still a 10% retention being held until the punch list is satisfied. The \$600k furniture and IT amount has been satisfied. The Pharmacy project (Room 300) is in progress pending drawings and County permit. The shelled space (Room 400) is still pending. Applying to FEMA for funds to complete Room 400 is a possibility.

- **District Financial Projections: COVID-19:**

Dr. Smart: Outlined the financial loss due to COVID and how it will impact the Clinic financially i.e. the RHC status being delayed by the State, expected decrease in property tax revenue and patient volumes are down so the expected loss will likely be \$3 million and not see a break-even until the third year. In addition, the Board needs to consider the lease with Dignity that states the District will donate up to \$1 million by May 31, 2020 and Dignity will match up to \$1million. To date the District has donated \$372 to the MTMC mammography & equipment and Dignity has not matched. An additional \$300 has been requested for the Copper Valley Clinic (relocation/refurbishment) project and the remainder of \$327k for the refurbishment of the MTMC surgical suite. This Committee will need to make a recommendation to the Board on how to proceed.

This Institution is an Equal Opportunity Provider and Employer

Minutes Apr 22, 2020 MTHCD Finance Committee Meeting Board Approved 5-27-2020



- **2020 – 2021 Budget:**

Dr. Smart: Anticipates having a draft budget for the May meeting and a final to present in June.

**7. Accountant's Report: Public Comment **Action:****

- Feb. & Mar. 2020 Financials Will Be Presented to The Committee:

Mr. Wood: No narrative was provided. When Dr. Smart discovered several inconsistencies in the Feb. financial pkt he prepared a new balance sheet that was sent to the Board for review. In addition, the Minority Interest MTMC was incorrect on the March Balance Sheet. He will be overseeing the financials more closely.

**Feb. Financials:**

Public Comment: Hearing None.

Motion: To include the modified balance sheet. Ms. Toepel

Second: Ms. Hack

Vote Passed: 3-0

**Mar. Financials:**

Public Comment: Hearing None.

Motion: To approve minus the Balance Sheet. Ms. Hack

Second: Ms. Toepel

Vote Passed: 3-0

- **Investment & Reserve Accounts:**

Mr. Wood: The District's investments are very solid and liquid. He explained the \$51,832 loss (pkt pg. 39) as the result of the banks needing an infusion of money on the close of business on Mar. 31<sup>st</sup> then receiving the infusion early in April.

**8. Treasurer's Report:**

- **Reserve Account Allocations:**

Mr. Wood: Upon maturity Umpqua CD's are being transferred to a higher yield.

**9. Comments and Future Agenda Items:**

Dr. Smart: For May Agenda - 401k program.

This Institution is an Equal Opportunity Provider and Employer

Minutes Apr 22, 2020 MTHCD Finance Committee Meeting Board Approved 5-27-2020



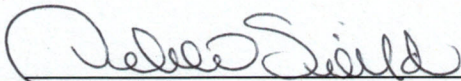
**10. Next Meeting:**

- The Finance Committee meeting will be held on the same day as the Board meeting starting at 7:30 am. The next meeting will be on Wed. May 27, 2020.

**11. Adjournment: Action**

Motion: Ms. Hack  
Second: Ms. Toepel  
Vote Passed: 3-0

The meeting was adjourned at 8:53am.



Debbie Sellick, Secretary

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

This Institution is an Equal Opportunity Provider and Employer

Minutes Apr 22, 2020 MTHCD Finance Committee Meeting Board Approved 5-27-2020