



P. O. Box 95
 San Andreas, CA 95249
 (209) 754-4468 Phone
 (209) 754-2537 Fax

Special Meeting of the Board of Directors
Wed. June 16, 2021
9:00 am
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA

**Participation: Zoom - Invite information is at the End of the Agenda
 Or In Person**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Lin Reed at 9:03am.

2. Roll Call:

	Present	Via Zoom/Phone	Absent	Arrival Time
Lin Reed	X			
Debbi Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Nancy Minkler	X			

3. Approval of Agenda: Public Comment - Action

Public Comment: None

Motion: Mr. Randolph

Second: Ms. Hack

Vote: 5-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None

5. Consent Agenda: Public Comment - Action

A. Un-Approved Minutes:

- Un-Approved Special Board Meeting on May 4, 2021
- Un-Approved Finance Committee Meeting Minutes for May 18, 2021
- Un-Approved Board Meeting Minutes for May 26, 2021.

Public Comment: None

Motion: Ms. Hack

Second: Mr. Randolph

Vote: 5-0

6. MTHCD Reports:

A. President's Report:

- Association of California Health Care Districts (ACHD):
 - ACHD June 2021 Advocate:
 - California Advancing & Innovating Medi-Cal Program (CaAIM) Funding:
RFP for Medicaid open for renewal in August. The program is underfunded at this time.

- Meetings with MTHCD CEO:

Continue to meet once a week:

B. MTMC Community Board Report:

Meeting on Friday June 25, 2021

C. MTMC Board of Directors:

Meeting on Friday June 25, 2021. No meeting in May due to Holiday.

D. Chief Executive Officer's Report:

- Hospital Lease – Update:

The District is 2 years into the 10 year lease. Will discuss non-electric utilities in more depth in December 2021.

- District Projects Matrix (Last Updated 6-8-2021) – Monthly Report:

RoboDoc: Still meeting to discuss RoboDoc Coordinator position

Behavior Health: The team is overwhelmed with the need for Behavior Health. More support staff is needed.

- 401k – Consideration for Match: Public Comment - **Action**

The District is required to do a match consideration at the end of every year.

Public Comment: None

Motion: to match at 4% by Ms. Minkler

Second: Ms. Hack

Vote: 4-1

- Valley Springs Health & Wellness Center:

- Vaccination Hub (COVID - 19):

The Vaccination Clinic has been active on Thursday afternoons and Saturday mornings. Clinic is averaging approx. 15-20 patients per clinic day. The Staff has been promoting the vaccine to patients.

- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**

- Policies for June 2021 - Valley Springs Health & Wellness Center:

NEW POLICIES

VSHWC Recruitment and Retention 240

REVISED POLICIES

Alternate Communications in Emergency Situations 10

Exposure Control Plan 71
Formulary 83
Management Of Referral Requests 103
Processing X-Ray Requisitions 144
Waived Testing - Fecal Occult Stool 203

BI-ANNUAL REVIEW POLICIES

Conflict of Interest 30
Critical Value 47
Demonstrated Competency 50
Earthquake Or Weather Emergency 58
EKG 59
Emergency Ambulance Transfer 61
Equipment Management 68
Exam Table And Exam Room Cleaning And Disinfection 69
Fluoride Varnish for Medical Pediatric Patients 220
Laboratory Electrical Safety 95
Late Arriving Unscheduled Patients 97
Laundry and Linen 98
Liquid Nitrogen 223
Registering Patient Complaints 151
Staff Meetings 176
Sterile Field 178
Storage, Handling, and Delivery of Medications 181
Transfer Of Patient To A Hospital 189
Waived Testing Blood Glucose 204
Waived Testing Hemoglobin A1C 206

Public Comment: None

Motion: Ms. Sellick

Second: Ms. Hack

Vote: 5-0

E. VSHWC “Quality” Report: (MedStatix):

The number of patient visits at the Valley Springs Health & Wellness Center (VSHWC) is continuing to increase. 1,282 visits in May. Staff is actively referring patients to the dental providers at the clinic. The new reception staff is continuing their training and progressing nicely. Patient Satisfaction is at 98%.

F. Stay Vertical Calaveras:

Mr. Shetzline was not in attendance for an update.

7. Committee Reports:

A. Finance Committee:

The open public seat on the Committee has been posted. Extensive review of the budget was done at the June 8th meeting.

- Financial Statements – May 2021: Public Comment – **Action**

May financials have been updated since the Finance Committee meeting last week. Due to the early meetings this month, the utility figures did not encompass the May bills that came in after said meeting. The District received a property tax payment from Calaveras County, which put us just over budget on the revenue side. The Balance Sheet shows a strong cash position.

Public Comment: None

Motion: to approve May Financials and the Interest & Investment Report by Mr. Randolph

Second: Ms. Hack

Vote: 5-0

- Budget: (2021-2022) Draft: Public Comment - **Action**

The Foundation/Grants page was updated by request of the Board of Directors at the last meeting.

Public Comment: None

Motion: to approve 2021-2022 Budget by Ms. Hack

Second: Mr. Randolph

Vote: 5-0

B. Ad Hoc Policy Committee:

- Next Meeting is Scheduled for July 20th.

C. Ad Hoc Personnel Committee:

D. Ad Hoc Grants Committee:

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- The Party to GO-GO: Calaveras Youth Mentoring Sat. June 19th Drive-Thru Dinner:
- Calaveras Grown Farmers Market (Gov. Center) Opens in June each Thurs. 4-6 pm: Let Staff know when you can volunteer.

Dr. Smart: Chamber of Commerce Awards Dinner had about 200 people attend. MTMC was awarded "Big Business of the Year".

Mr. Randolph represented the District at the farmer's market held on Thursday. He distributed brochures and pill boxes to the community to help raise awareness about the District.

9. Next Meeting:

A. The next meeting will be Wednesday July 28, 2021 at 9am.

10. Adjournment: Public Comment - Action

Public Comment: None

Motion: Ms. Minkler

Second: Ms. Sellick

Vote: 5-0

Time: 10:54am


Debra Sellick, Secretary

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: 2021-06-16 MTHCD Special Board Meeting

Time: Jun 16, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89340696035?pwd=VjZ5M1gwWDdnWWNPb1FwZmMwcEpydz09>

Meeting ID: 893 4069 6035

Passcode: 389421

One tap mobile

+16699006833,,89340696035#,,,,*389421# US (San Jose)

+13462487799,,89340696035#,,,,*389421# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 893 4069 6035

Passcode: 389421

Find your local number: <https://us02web.zoom.us/j/89340696035?pwd=VjZ5M1gwWDdnWWNPb1FwZmMwcEpydz09>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.