



**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
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**Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249
9:00 am
Tues. August 18, 2020**

Two Participation Options:

**1. Tele-Conference Meeting
Conference Call Information
(605) 475-2875 Code 4864697**

**2. In Attendance With The Following Guidelines:
Social Distancing (6 ft)
No Screening but Face Covering is Required**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The Meeting was called to order by Ms. Hack at 9:03 am.

2. Roll Call:

Member	Present in Person	Present by Phone
Ms. Toepel		X
Ms. Hack	X	

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3. Approval of Agenda: Public Comment **Action:**

Public comment: Hearing None

Motion: Ms. Toepel

Second: Ms. Hack

Vote 2-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None.

5. Consent Agenda: Public Comment **Action**

Un-Approved Minutes:

- Finance Committee Meeting Minutes for July 22, 2020

Public comment: Hearing None

Motion: Ms. Toepel

Second: Ms. Hack

Vote 2-0

6. Chief Executive Officer's Report:

- VSHWC – Construction Finance:

Dr. Smart: The final payment (retainage for (+/-) \$500k) will be paid upon Diede Construction obtaining releases from all the subcontractors; The change order construction for the Pharmacy and Room 400 was started last week.

- VSHWC – Medical:

Dr. Smart: Clinic Visits are above 800/month with a goal of 1,200. The Clinic received a Medi-Cal number so can start billing retro to April 3rd. Services rendered prior to April 3rd will be considered community benefited services.

- **Committee Vacancy:**

Dr. Smart: With Ms. Hack moving from Finance Committee Community Member to Board Member the District will recruit (Policy # 28) a Community Member.

7. Accountant's Report: Public Comment – **Action:**

- **July 2020 Financials Will Be Presented to The Committee:** Public Comment **Action**

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Mr. Wood: In order to complete the 2019-2020 closing the Committee can expect changes to be made to the financials, with notification as they occur, for the following reasons; change in staff, the Clinic receiving Medi-Cal number to start retro-billing, year-end property tax revenue will be trued-up, etc.

Public comment: Hearing None

Motion: To approve the July Financials with the understanding there is a need for future changes to be made. Ms. Hack

Second: Ms. Toepel

Vote 2-0

8. Treasurer's Report:

- **Reserve Account Allocations:** Public Comment **Action**
 - **Categorize Reserve Funds:**

Mr. Wood: Would like the Committee to review (pkt. pg. 14) Investment & Reserve Report and suggest needed changes then make a recommendation to the Board. Moving forward this report will be part of the financials and won't need separate approval.

Public comment: Hearing None

Motion: To approve the Investment & Reserve Report as follows: Ms. Toepel

<u>Reserve Funds</u>	<u>Minimum Target</u>	<u>6/30/2020 Balance</u>
Valley Springs HWC - Operational Reserve Fund	2,200,000	2,200,000
Capital Improvement Fund	12,000,000	2,934,975
Technology Reserve Fund	1,000,000	1,000,000
Lease & Contract Reserve Fund	2,400,000	2,400,000
Loan Reserve Fund	2,000,000	2,000,000
Reserves & Contingencies	<u>19,600,000</u>	<u>10,534,975</u>

Second: Ms. Hack

Vote 2-0

9. Comments and Future Agenda Items:

Hearing None:

10. **Next Meeting:**

- The next meeting will be on Tues. Sept. 15, 2020.

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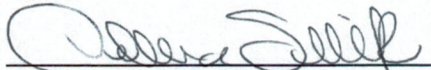
11. **Adjournment:** Action

Motion: Ms. Toepel

Second: Ms. Hack

Vote 2-0

Time: 10:19 am



Debra Sellick, Secretary

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;"
2. Implements a procedure for receiving and "swiftly resolving" requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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