



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Special Meeting of the Board of Directors
Friday September 20, 2019
7:30 am
Mark Twain Medical Center Classroom 2
768 Mountain Ranch Rd,
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Action
4. **Public Comment on matters not listed on the Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. **Consent Agenda:** Public Comment - Action

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

This Institution is an Equal Opportunity Provider and Employer

Agenda –September 20, 2019 MTHCD Board Meeting

A. Un-Approved Minutes:

- Special Finance Committee Meeting Minutes for August 16, 2019
- Special Finance Committee Meeting Minutes for August 28, 2019
- Un-Approved Board Meeting Minutes for August 28, 2019

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):

B. Community Board Report:.....Ms. Al-Rafiq

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:Dr. Smart

- MTMC Foundation Grants
- Tour – VSHWC

E. Ad Hoc Real Estate:Ms. Reed / Ms. Al-Rafiq

- **Update on the Valley Springs Health & Wellness Center:**.....Dr. Smart
 - Construction:.....Dr. Smart
 - Project Manager:.....Pat Van Lieshout
 - USDA Form 271 August 2019:.....Dr. Smart
 - Operations and Development:.....Dr. Smart
- **Update on Valley Springs Property - Phase II:**.....Ms. Reed / Ms. Al-Rafiq

F. Stay Vertical Calaveras:.....Steve Shetzline

7. Committee Reports:

A. Finance Committee:.....Ms. Atkinson / Ms. Radford

- Financial Statements (Aug 2019): Public Comment - **Action**.....Ms. Atkinson

B. Ad Hoc Policy Committee:Ms. Atkinson / Ms. Al-Rafiq

This Institution is an Equal Opportunity Provider and Employer

8. VS H&W Center – Draft Policies and Forms: Public Comment - **ActionDr. Smart**

Punctuation & Grammar Changes – Please Submit to District Office Staff.

1. Draft - Credit Card on File 081519
 2. Draft - Emergency Codes
 3. Draft - Alternate Communications in Emergency Situations
 4. Draft - Bioterrorism Threat 111918
 5. Draft - Active Shooter 083019
 6. Draft - Bomb Scare 083019
 7. Draft - Earthquake or Weather Emergency 083019
 8. Draft - Mass Casualty Response 083019
 9. Draft - Medication Management Storage of Multi-Use Containers 090719
 10. Draft - Shelter in Place for Patients and Staff 083019
 11. Draft - Fire Safety 083019
 12. Draft - Employee Dress Code
 13. Draft - X-Ray Orders 090819
 14. Draft - Eye Irrigation 091119
 15. Draft - Emergency Situation Unresponsive Patient 091119
 16. Draft - Flu Shots 091119
 17. Draft - Drug Samples 112118
 18. Draft - Eye Medication - Dispensing 091119
 19. Draft - Emergency Ambulance Transfer 111218
 20. Draft - Medical Staff Credentialing and Governance 113018
 21. Draft - Disruption of Electrical Service 111918-
 22. Draft - External Hazmat Incident 083019
 23. Draft - Emergency Medications and Supplies 091119
 24. Draft - Extreme Temperatures 083019
 25. Draft - Universal Precautions 112018
 26. Draft - Medication Management Response to Power Failure (08-30-2019) (9-7-2019)
 27. Draft - Mark Twain Policy Manual Signature Page 091019
 28. Draft - Standardized Procedure for Mid-Level Practitioner 090819
 29. Draft - Temperature - All Modalities 072419
 30. Draft - Medical Staff Credentialing and Governance 113018
-
1. Form - Outpatient Medicine

9. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

This Institution is an Equal Opportunity Provider and Employer

Agenda –September 20, 2019 MTHCD Board Meeting

10. Next Meeting:

- A. The next meeting will be Wednesday October 23, 2019:
- B. Due to the November Holidays the Meeting will be Wednesday November 20, 2019
- C. Due to the December Holidays the Meeting will be Wednesday December 18, 2019

11. Adjournment: Public Comment – Action